UNADOPTED

Minutes of
Madera County Board of Education
November 10, 2020

Present: Cathie Bustos, Alfred Soares, Jr., Grant Sturm, Bobby Thatcher, Joe Vived, Cecilia A. Massetti, Ed.D., Executive Secretary

Absent: Nancy Prosperi

Vacant: Area 2

Also Present: Julie DeWall, Jessica Drake, Dr. Sally L. Frazier, Dianna Marsh, Jennifer Pascale, Tricia Protzman, Rob Russell

1.0 Call to Order

1.1 Flag Salute

Vice President Alfred Soares, Jr., called the meeting to order at 3:30 p.m. followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting October 13, 2020

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Cathie Bustos moved to approve the minutes of the regular meeting held on October 13, 2020, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

3.0 Adoption of Board Agenda

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Bobby Thatcher moved to adopt the agenda as presented, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

4.0 Information

4.1 Public Comment

Vice President Alfred Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2)] The Board will not take action on any items presented under public comment. Speakers are limited to 3 minutes.

Rob Russell addressed the Board. He thanked Grant Sturm and Bobby Thatcher for their decades of service as board members to the children of Madera County.

4.2 Letter and Communications

Dr. Massetti shared a letter from the parent of a student who received special education services and graduated. She was grateful for the assistance her son received.

Two small cohorts opened at Madera High. Staff volunteered to return to the classrooms. Notes from the staff were shared with the Board. Staff were happy to be working with students in-person again.

Dr. Massetti stated some of the COVID CARES funding is being used for three days of staff development training. The first was held on November 7. Danielle Ross presented on the Distance Learning Playbook for Parents. The next training will be on November 14th and is titled, "Taking Care of You and Your Students in COVID." The final professional development session will be held on December 5th. Bill Daggett will be the keynote speaker and will talk on, "Social Emotional Learning." Breakout sessions will take place in the afternoon. Staff will be paid beyond their duty time with the CARES funds. 149 staff members participated in the first session. A link will be sent to the board members to participate in an upcoming session.

4.2.1 Special Recognitions

Glass sculptures were presented to Grant Sturm and Bobby Thatcher for their years of service with the Board of Education. Mr. Sturm served on the Board since 1994 and Mr. Thatcher since 1983. Dr. Massetti noted the work Mr. Sturm did in redistricting multiple districts into one creating Chawanakee Unified School District. She commented that Mr. Thatcher helped with the redistricting process and was an avid supporter of the Coat Drive since its inception.

Dr. Frazier was invited to speak. She noted that Mr. Thatcher was already a member of the Board when she took office in January of 1987. Together they worked on many inter-district transfers and expulsion appeals. Dr. Frazier explained that Mr. Sturm's petition to combine districts changed the law and the California Education Code. Those smaller districts became stronger when they were unified. Dr. Frazier commented, "You were courageous as you led that movement forward. You should be proud of your years of service."

4.3 Non-School Sources
None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report
Mr. Sturm reported that the next meeting will be held in February. The speaker will be from Capitol Advisors. Golden Valley Unified School District has requested another district host this meeting. Madera Community College may host the meeting or it may be held virtually.

4.5 Communications Committee Report
None

4.6 Madera County Foundation Board Report
None

4.7 Member Report(s)
Vice President Soares, Jr. reported that Dairyland School has returned with in-person instruction. His children are happy to be back in school and stated if felt normal.

5.0 Information from the Superintendent and Staff

5.1 Countywide Expenses by District and Total
Mrs. DeWall reported that districts are expected to be about one-third of the way through funds at this time of the year. She provided graphs illustrating that districts are approximately where they are supposed to be. They are spending the way they have budgeted. A Board member asked what "TRF" stands for. Mrs. DeWall explained TRF is short for transfers. Transfers and other funds that do not fit in a major category are grouped together.

5.2 Quarterly Reports on Williams Uniform Complaint
Dr. Massetti reported there have been no complaints filed with districts.

5.3 Video Presentation
The Excellence in Education slideshow was presented to the Board.

6.0 Old Business
None

7.0 Closed Session
None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from October 1-30, 2020. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the TCCs, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

8.2 Consideration Disposition of Surplus/Obsolete Equipment

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall provided the Board with a list of equipment declared obsolete. Items included laptops, a MacBook, a computer, a monitor, and UPS backup batteries.

Bobby Thatcher moved to approve the list of surplus/obsolete equipment as submitted, seconded by Cathie Bustos and approved by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

8.3 Consideration Investment Performance Statement

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall stated this is the first report she has had to deliver where the County Treasurer-Tax Collector's investments have decreased during the current quarter compared to the prior year. The current rate of return is 1.01% and is unfavorable to last year's rate of return of 1.90%, a decrease for the same time period by 0.89%.

Grant Sturm moved to approve the quarterly rate of return of investments with the county government as presented, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

Vice President Soares, Jr., opened the Public Hearing at 4:27 p.m. No one came forward to address the Board. The Public Hearing was closed at 4:28 p.m.

8.4 Consideration of the Waiver to Change the Schedule for Extended School Year

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. Drake explained that annually MCSOS provides extended school to students with special needs. The waiver allows MCSOS to provide 15 days of extended school instead of 20 days with the same number of instructional minutes. This schedule is closer to the schedule during the regular school year and helps to save on costs such as transportation, electricity, and facilities.

Joe Vived moved to approve the submission of the waiver to the State Board of Education to change the schedule for Extended School Year for the 2020-2021 school year, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

8.5 Consideration Acceptance of Williams Annual Report

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. Marsh stated a report is completed annually on schools in need of visitations. The cohort was established 10 years ago and no update has been made. This year, MCSOS did not conduct visits to school sites because students are working remotely due to COVID-19.

Principals were surveyed for sufficiency of materials. All principals responded that materials are sufficient and students have equitable access to the materials. Resolutions for materials passed within the proper time for each district.

SB820 allows for a deferment on the grounds report due to COVID-19.

Legislation passed AB1219 which states all schools must review credentials annually. All credentials are reviewed. The data was released just a few weeks ago. This was a non-consequential year. The report provided insight on things that needed to be reported differently in CalPads. The data was captured again in October and MCSOS is hoping to receive the data report early next year. Once the report is received, districts have 60 days) to make corrections. MCSOS has another 30 days to help districts make correction.

Uniform Complaint procedures need to be in place and posted. Both districts have Uniform Complaint procedures, but MCSOS could not verify that they were posted due to COVID regulations.

SARCs must be up to date and congruent with the State. All 16 schools have been reviewed and passed.

Cathie Bustos moved to accept the 2020 Williams Site Visitation Annual Report, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

8.6 Consideration Acceptance of the Madera County Summary of Assistance and Support to County Local Education Agencies (LEA) and Schools

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. Marsh reported the Summary of Assistance and Support to County LEAs and Schools is a requirement as of last year. It outlines the types of support being given to districts and schools. Local Control and Accountability Plans (LCAPs) were put on hold this year. Districts had to submit Learning Continuity and Attendance Plans also known as Learning Continuity Plans (LCPs) instead. All of those have been submitted to MCSOS. Approval was not necessary, however, LCPs were reviewed and recommendations were made if needed. Recommendations were sent to districts to be reviewed at the Board meeting this month. Districts do not have to follow through with the recommendations, but MCSOS must document that the recommendations were made.

Because testing was suspended, no Dashboards were released. Therefore, schools that were identified for comprehensive school improvement (CSI) will continue to be identified for CSI funds and will receive county assistance. Districts identified for Differentiated Assistance will remain the same for this year. Assessments will take place this spring. Results will be revealed next December.

Joe Vived moved to accept the Madera County Summary of Assistance and Support to County LEAs and Schools, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

8.7 Consideration Approval of Updates to Board Bylaws
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Dr. Massetti noted that she reviewed the Education Codes and Government Codes for each of the Board Bylaw policies as suggested by Mr. Vived. Copies of the revised policies were presented to the Board.

One of the districts asked about the election of officers for the Board. The attorneys helped to develop a script. The script was distributed to the Board and Dr. Massetti noted the Madera County Board of Education (MCBE) will move forward in conducting the election of officers in this manner.

Dr. Massetti stated CCBE has their suggestions for the bylaws. They are very extensive and detailed. MCBE has always followed the law. The MCBE Board Bylaws are up to date. Legal counsel will review them.

Grant Sturm moved to adopt the updated Board Bylaws, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

9.0 Other
9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Per Board Bylaw 9350, a member may be excluded from a meeting to attend conferences or due to special circumstances as long as they have met an attendance requirement of 75% of the preceding 12 months of board meetings including special meetings.

Joe Vived moved to excuse Nancy Prosperi, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

9.2 CCBE County Member Board Voting Representative
Mrs. Pascale announced no written or verbal comments were submitted for this agenda

item.

CCBE sent Dr. Massetti an email to see if anyone would be representing MCBE. Once a representative is selected, Mrs. Pascale will register them to attend the conference. Other members may attend, but only the representative may vote.

The Board discussed who would be the representative and decided on Mr. Soares, Jr. Mr. Vived asked to attend the meeting in December as well.

Cathie Bustos moved to approve Alfred Soares, Jr. be the CCBE County Member Board Voting Representative, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

10.0 Adjournment

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Cathie Bustos moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Prosperi

The meeting adjourned at 4:54 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep