Minutes of
Madera County Board of Education
April 14, 2020

* Attended via teleconference.

Consistent with Government Code section 54953(b)(2), all action taken during this teleconferenced meeting was done so by roll call vote.

Present: Cathie Bustos, *Nancy Prosperi, Alfred Soares, Jr., *Grant Sturm, *Bobby Thatcher, *Joe Vived, *Sara Wilkins, Dr. Cecilia A. Massetti, Executive Secretary

Absent: None

Also Present: Tricia Protzman, Julie DeWall, Jessica Drake, Fred Cogan, Jennifer Pascale, Rob Russell

1.0 Call to Order 3:34 p.m.

Vice President Alfred Soares, Jr. called the meeting to order at 3:34 p.m., followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting March 10, 2020

Nancy Prosperi moved to approve the minutes of March 10, 2020, seconded by Sara Wilkins and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

3.0 Adoption of Board Agenda

Cathie Bustos moved to adopt the agenda as presented, seconded by Sara Wilkins and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

4.0 Information

4.1 Public Comment

Vice President Alfred Soares, Jr., stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No

one came forward to address the Board.

4.2 Letter and Communications
None

4.3 Non-School Sources
None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report
Mr. Sturm reported the next MCSBA meeting is scheduled for August 25, 2020. It will be held at the Matilda Torres High School in the Madera Unified School District.

Dr. Massetti informed the group that the CVEC dinner has been canceled.

4.5 Communications Committee Report
Mrs. Prosperi reported that the next meeting was going to be the Spring Fling. Dr. Massetti explained that the Spring Fling will be postponed until the shelter-in-place order is lifted.

4.6 Madera County Foundation Board Report
Mrs. Bustos reported no meeting has been held since the Board last met.

4.7 Member Report(s)
None

5.0 Information from the Superintendent and Staff

5.1 Comparable Actual vs. Working Budget
Mrs. DeWall explained the snapshot of the Madera County Superintendent of School's actual expenses through 3/31/20 compared to their overall budget and the Charter Schools' actual expenses through 3/31/20 compared to their overall budget.

The charts and graphs showed the expenses are in line with the budget. Almost 100% of the budget has been encumbered. There is some supply money remaining. Staff will be putting orders in through April 30, 2020. With few positions open, the budget for classified and certificated staff has been encumbered almost entirely.

Mrs. Prosperi commented that these reports are easier to understand to the untrained eye than previous reports. The Board agreed with her.

5.2 MCSOS Williams Quarterly Report
Ms. Drake reported no complaints were received.

5.3 Update on Novel Coronavirus (COVID-19)
Dr. Massetti reported communication is taking place at the local and state levels. MCSOS, the Madera County Health Department, and the districts are in contact with

one another and updates are provided on a regular basis. County superintendents throughout California are reporting out to one another.

At this time, the Health Department is the disaster response lead, followed by the Madera County Sheriff. General information reports are provided at 10:30 a.m. Information from these reports is disseminated to the press. At 4:00 p.m. a more detailed report is received following the Incident Command (IC) process. This report reviews the number of cases and their statuses. Trends are discussed, along with planning updates and next steps. On Wednesday at 3:00 p.m., the Health Department and school districts meet via conference call and talk about updates, concerns, and next steps.

When districts and MCSOS were deciding to close schools, the governor's executive order to shelter-in-place was taken into consideration along with the Health Department's order for people to stay home. State Superintendent Tony Thurmond drafted a letter to county superintendents about campuses remaining closed through the end of the school year to help keep the transmission to a minimum. School campuses will remain closed for the remainder of the year, however, school is not over. Teachers continue to prepare units for students to work on and check in regularly with students and their families.

Mr. Cogan reported teachers are at sites this week preparing packets for students for the next two weeks. In two weeks, they will return to prepare for the remaining three weeks of school. Some teachers are using Google Classroom while others are preparing packets.

Ms. Drake stated the time frames for Special Education programs are the same. The concentration for students with special needs is paper packets and working with families to help them complete them. Teachers are contacting families twice a week. The behaviorist is supporting families on maintaining behaviors at home. Counselors are calling families once a week. Staff that provide services such as occupational therapy contact families according the IEP. Some teachers are using Class Dojo or Google Classroom.

Dr. Massetti stated many feel it is important to do something for graduating students. Some have discussed organizing car parades, etc. The Health Department has asked for the parades to stop. The parades could be a method for virus transmission: some people are carpooling, some may stop to use a restroom along the way, children are coming out to see the parades and interacting with other children. Definitely, there will not be traditional graduation ceremonies. District are surveying seniors to see what they would like, a video to post online might be an idea.

Mr. Vived asked if any MCSOS employees have tested positive. Dr. Massetti stated it would be unlawful to disclose this information. The number of cases countywide can be reviewed on the Madera County Health Department website.

Mr. Soares asked if districts are reporting success with distance learning. Dr. Massetti responded that districts are doing a great job of sharing information and resources. Mr. Lingo has surveyed districts to see how many hot spots, Chromebooks, etc. are needed. On Wednesday, a teleconference will be held to discuss how to set-up the towers to get service to all students. Some providers are giving families service for free for a limited time.

Mrs. Prosperi asked if parent participation has increased in CAES programs? Mr. Cogan stated parents have been highly responsive. There are over 450 students enrolled in CAES programs and only 100 packets had to be mailed home. All other parents came to the school site to get their student's packet. Mr. Cogan is looking forward to a positive Thursday and Friday pick-up.

Vice President Soares, Jr., asked if districts have requested help for ideas from MCSOS. Dr. Massetti stated Mrs. Protzman is helping district HR directors. She is doing a weekly call to walk them through the new COVID-19 leave laws. Mrs. Marsh is collecting resources and pushing those out to districts. Ms. Drake is working with attorneys on IEP prior written notice templates. Mrs. Sanders has been holding meetings with special education district administrative staff. Financial people are working with Mrs. DeWall to track expenses to be reimbursed. Mr. Sargent and Mr. Delmas are working with superintendents on how to bring kids back to school.

Vice President Soares, Jr., asked if MCSOS staff are working from home or still continuing to work in the building. Dr. Massetti said there are certain things that must continue such as payroll and technology. Many staff members are working from home. There is a short list of people on rotation. Some staff have reported that they are getting more done at home. MCSOS has measures in place to check for symptoms. Staff must complete a survey before they report to work. Custodians are doing a great job of cleaning everything including the carpets and door handles. Teachers are rotating in, so that there are a limited number of people in the resource center and at school sites.

6.0 Old Business

None

7.0 Closed Session

None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from March 1-31, 2020. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the TCCs, seconded by Sara Wilkins and carried by

unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.2 Consideration Disposition of Surplus/Obsolete Equipment
Mrs. DeWall provided the Board with a list of equipment declared obsolete. Items included laptops, a PC, printers, monitors, ActivBoards, and a laptop cart.

Sara Wilkins moved to approve the list of surplus/obsolete equipment as submitted, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.3 Consideration Adoption of 2020-2021 School Calendars
8.3.1 Endeavor Secondary (Juvenile Hall) & Voyager Secondary
8.3.2 Pioneer Technical Center/Madera County Independent Academy
8.3.3 Pioneer Technical Center – Chowchilla
8.3.4 Madera County Superintendent of Schools Special Education (Gould)
Mr. Cogan presented the calendars to the Board. Mrs. Prosperi asked if students and staff at Endeavor/Voyager get an Easter break. Dr. Massetti explained that teachers have a flexible schedule, but the student do not get a break. Some teachers work 184 days a year, while others work 220.

Mr. Sturm commented he did not find any errors.

Sara Wilkins moved to accept the calendars as presented, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.4 Consideration Resolution No. 5, 2019-2020 Emergency Resolution Delegating Authority to Take Necessary Actions for Court and Community Schools and Charter Schools
Dr. Massetti stated this is one of those unique situations. The County Superintendent oversees the employees and the County Board is responsible for the court schools. She was uncertain if this resolution was needed. Schools have completed this resolution for

their regular programs. The resolution gives authority to the County Superintendent to take action for court and community and charter schools during an emergency.

Cathie Bustos moved to approve Resolution No. 5, 2019-2020 Emergency Resolution Delegating Authority to Take Necessary Actions for Court and Community Schools and Charter Schools, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.5 Consideration Resolution No. 6, 2019 School Communications Interoperability Grant Program

Dr. Massetti explained this grant is for approximately $36,000 from the State and Federal government. It will be used to replace cameras in the parking lot and purchase a server that will store a couple of months worth of information rather than just a few weeks. Joe Casares completed the work to get this grant.

Bobby Thatcher moved to approve Resolution No. 6, 2019 School Communications Interoperability Grant Program, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.6 Consideration Resolution No. 7, State of California Governor's Office of Emergency Services Cal OES 130

Dr. Massetti explained this is a designation that the State is asking for in order to access emergency funding.

Grant Sturm moved to approve Resolution No. 7, State of California Governor's Office of Emergency Services Cal OES 130, seconded by Sara Wilkins and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

9.0 Other

9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

N/A

10.0 Adjournment

Nancy Prosperi moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

The meeting adjourned at 4:23 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep