UNADOPTED

Minutes of
Madera County Board of Education
June 9, 2020

* Attended via teleconference.

Consistent with Government Code section 54953(b)(2), all action taken during this teleconferenced meeting was done so by roll call vote.

Present: Cathie Bustos, Nancy Prosperi, Alfred Soares, Jr., *Grant Sturm, *Bobby Thatcher, Joe Vived, *Sara Wilkins, Dr. Cecilia A. Massetti, Executive Secretary

Absent: None

Also Present: Fred Cogan, Julie DeWall, Jessica Drake, Scott Ellingson, Alan Macedo, Dianna Marsh, Jennifer Pascale, Tricia Protzman, Rob Russell, Hugo Sanchez

1.0 Call to Order
1.1 Flag Salute
Vice President Alfred Soares, Jr., called the meeting to order at 3:30 p.m., followed by the flag salute.

2.0 Consideration of Minutes
2.1 Regular Meeting May 12, 2020
Nancy Prosperi moved to approve the minutes of May 12, 2020, seconded by Bobby Thatcher and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

3.0 Adoption of Board Agenda
President Sara Wilkins moved to adopt the agenda as presented, seconded by Nancy Prosperi and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

4.0 Information

4.1 Public Comment

Vice President Alfred Soares, Jr., stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came forward to address the Board.

4.2 Letter and Communications

Dr. Massetti reported and provided copies of the following:

- Dr. Massetti stated meetings with the Health Department are occurring Monday, Wednesday, and Friday at 4:00 p.m. Reports are received on the current number of cases and the number of people being traced. The Health Department's website page shows graphs of the cases in Madera County.
- Jim Sargent and Kirk Delmas are working with district superintendents and creating protocols to resume school. Requirements may include wearing masks, taking temperatures, washing hands frequently, and maintaining a distance between people of 6 ft. The Health Department is saying schools should do what is practical.
- Mr. Cogan stated graduation looked very different this year. Graduates were invited to bring two guests with them at their scheduled time. Students walked to *Pomp and Circumstances*. They were video recorded moving their tassel. PTC's multipurpose room was decorated for the event. The students' teachers, counselors, and administrators were in attendance. A video of the event is being created and will be made available to them. Students were given yard signs to display at their home. The graduation ceremony was organized by the counseling team.
- Dianna Marsh reported preschool students will return on July 9th. Jacklyn Jones is working with CDE. Group sizes were originally going to be limited to 10. A management bulletin will be out within the next few days and it is believed group sizes will be larger. Currently, staff are working on procedures for checking students in and out. They are identifying items with soft surfaces that will be removed temporarily (ex: stuffed animals, beanbag chairs, etc.) The environment will be different. Mr. Vived asked how many students are on the list to attend. Mrs. Marsh commented there are 90 students, which includes one classroom for infants and toddlers and three classes of preschoolers.
- Dr. Massetti reported that IT has received laptops and hotspots. The equipment is free, however districts will be responsible for service fees.
- Ms. Drake reported on the end of the school year and the beginning of Extended School Year (ESY). Last week, packets were created for ESY. Packets not only included copied materials, but manipulatives as well. A survey went out to families to see if they wanted to participate in ESY during COVID-19. 70% responded that they did.

- Mrs. DeWall has been working with the CBOs. They meet via teleconference weekly. It has been difficult to establish budgets without enough information from the State. Countywide districts are creating their budgets in the new financial system called Escape.
- Fred Cogan, Opie Riar, Antonio Olivera, and Trish Protzman have been meeting to talk about cleaning needs for COVID-19. There are new leave laws. Mrs. Protzman explained that effective April 2020, staff members have 10 days of leave for coronavirus. Additional leave is available through the Family Medical Leave Act. If staff travel domestically, they will be required to wear a mask and take their temperature twice daily for 14 days. If they travel internationally, they will be required to self-quarantine for 14 days. She also stated MCSOS has purchased fogging machines for sanitizing. Trainings will be offered to staff regarding the proper way to put on and remove masks, how to sanitize, etc. Plexiglas has been purchased and markers designating how far apart to stand will be put out.
- Dr. Massetti stated Zoom meetings have been coordinated for the Leadership Implementation Team next Tuesday. Returning to school will be discussed and the return of the office staff will be worked out. Guidance for reopening was received yesterday. Copies were provided to the Board. Dr. Massetti said, "We cannot guarantee 100% safety of anything. Safety precautions will be in place, but it will not be 100%."
- California School Leadership Association (CSLA) selected MCSOS as the agency to deliver the leadership trainings to 13 counties.

4.3 Non-School Sources

None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

Mr. Sturm reported the Executive Committee met on the 19th to develop the budget for 2020-2021. The MCSBA budget is on the Board of Education agenda for approval. If things open as planned, the next meeting will take place on August 26th at Matilda Torres High School.

4.5 Communications Committee Report

None

4.6 Madera County Foundation Board Report

Mrs. Bustos reported the Foundation met via Zoom at the end of May. They talked about the programs that had to be canceled due to COVID-19.

4.7 Member Report(s)

None

5.0 Information from the Superintendent and Staff

5.1 Quarterly Update on Low Performing Students Block Grant for Madera County Independent Academy and Pioneer Technical Center

Mr. Cogan reported the last of the funds were spent on a computer cart for Pioneer Technical Center. All of the funding concentrated on technology. Dr. Massetti stated this report would be discontinued since the funds have been spent.

6.0 Old Business

None

7.0 Closed Session

None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from May 1-29, 2020. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Cathie Bustos moved to ratify the TCCs, seconded by Joe Vived and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.2 Consideration Disposition of Surplus/Obsolete Equipment

Mrs. DeWall provided the Board with a list of equipment declared obsolete. Items included a tablet, laptops, and a monitor.

Joe Vived moved to approve the list of surplus/obsolete equipment as submitted, seconded by Nancy Prosperi and approved by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None

Absent: None

8.3 Consideration Approval Proposed 2020-2021 Budget Including Extended Year/Interim Session Budgets 2020-2021 and Special Education Local Plan Area (SELPA) Allocation

Vice President Soares, Jr., opened the public hearing at 4:01 p.m. Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

The public hearing was closed at 4:02 p.m.

Ms. DeWall noted she used the May revise budget to establish the MCSOS budget for 2020-2021. All assumptions are based on a 7.92% effective cola. Differentiated Assistance will take a 10% cut. The ADA used in the budget was $385.22. Step and column adjustments are assumed at 1.5% for each of the next two years. The PERS rate increased as anticipated from 19.721% to 20.70% (approximately $115,700) for 2020-2021, then to 22.84% in the 2021-2022 year ($256,700), and then 25.5% in the 2022-2023 year ($323,800).

The Early Childhood Education standard reimbursement rate is reduced by 10%. Mrs. DeWall stated she tried to minimize the budget because of the projected cuts. The Government Finance Officers Association recommends reserves equal two months of average general fund operating expenditures, or 17%. MCSOS is budgeted to end the 2020-2021 year with 16.10% reserves. MCSOS will deficit spend this coming year and the next, which mean that reserves will be spent down.

If federal funds come through, a back fill will occur based on the governor's budget. Currently, the legislature does not agree with anything the governor proposed. Mrs. DeWall is hoping for more information by the 15th. The legislature wants more deferrals (about 20% deferral) than the cuts proposed by the Governor. The actual number could be double that.

Dr. Massetti explained property taxes have been deferred, which causes a cash flow problem. Tax and Revenue Anticipation Notes (TRANS) loans for districts will be needed.

Mr. Soares, Jr., stated that MCSOS is in a good place going in. It shows what Mr. Carney did after 2009 and what Mrs. DeWall has continued, helped to prepare MCSOS for hard times.

Mrs. Prosperi asked, in general, where the largest cuts take place. Mrs. DeWall explained staff costs the most, so districts will see the largest savings by downsizing their staff. This will be done through the negotiations process.

Mr. Soares, Jr., stated he would like to see ADA go away, so that students and staff can stay safe and there isn't pressure to attend when people are sick. Dr. Massetti

commented that schools may be held harmless for the 2020-2021 year. This means that the ADA recorded for this year may be used for next year. All of these issues are being worked out in the State budget negotiation.

Sara Wilkins moved to approve the proposed 2020-2021 budget, including Extended Year/Interim Session Budgets and the Special Education Local Plan Area (SELPA) allocation, seconded by Bobby Thatcher and approved by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.4 Consideration of Ratification of the 2020-2021 Madera County School Boards Association Proposed Budget

Nancy Prosperi moved to ratify the 2020-2021 Madera County School Boards Association budget, seconded by Cathie Bustos and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.5 Consideration CSBA Membership Dues FY 2020-2021

Sara Wilkins moved to approve the CSBA membership dues, seconded by Cathie Bustos and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.6 Consideration Annual Statement of Investment Policy

Mrs. DeWall explained that section 53646 of the Government Code requires that the chief fiscal officer of each local agency render to the governing board a statement of investment policy, on an annual basis. If all of an agency's funds are placed in the county treasury, Local Agency Investment Fund (LAIF) or an FDIC-insured bank account, the most recent statement received

from these institutions is considered acceptable for quarterly reports. If an agency has any other investments, additional reporting is required.

All of Madera County Superintendent of Schools funds have been deposited in the Madera County Treasury. The estimated interest earnings are around $30,000.

Joe Vived moved to accept the Annual Statement of Investment Policy, seconded by Nancy Prosperi and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.7 Consideration of Apportionment of Forest Reserve

Mrs. DeWall stated Forest Reserve funds are not included in the budget, as MCSOS has been told many times that these funds would be going away. However, in addition to the funds already received, MCSOS was notified earlier today that additional funds have become available. Another request for approval may be coming.

Joe Vived moved to approve the Apportionment of Forest Reserve, seconded by Nancy Prosperi and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.8 Consideration Resolutions Regarding November 3, 2020, Election

8.8.1 Resolution No. 10, 2019-2020, "In the Matter of Payment for Candidate's Statement of Qualifications for the November 3, 2020 Election Ballot"

8.8.2 Resolution No. 11, 2019-2020, "In the Matter of a Tie Vote for Candidates in Governing Board Elections"

Dr. Massetti stated two resolutions must be considered for the November 2020 election. The first states that candidates will pay for the statement of qualifications and that it will not be more than 200 words. The second is regarding the process that will be used if there is a tie.

Grant Sturm moved to approve Resolution No. 10, 2019-2020, "In the Matter of Payment for Candidate's Statement of Qualifications for the November 3, 2020 Election

Ballot," and Resolution No. 11, 2019-2020, "In the Matter of a Tie Vote for Candidates in Governing Board Elections," seconded by Sara Wilkins and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

8.9 2020 COVID-19 Operations Reports

8.9.1 Madera County Independent Academy

8.9.2 Pioneer Technical Center

8.9.3 Madera County Superintendent of Schools (Juvenile Hall and Gould Education Center)

Dr. Massetti explained that Fred Cogan, Jessica Drake, Scott Ellingson, Hugo Sanchez, and Alan Macedo helped to prepare the COVID-19 Operations Reports. These reports explain to the State the services MCSOS offered to students due to school closures related to COVID-19.

Joe Vived moved to approve the 2020 COVID-19 Operations Reports, seconded by Nancy Prosperi and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

9.0 Other

9.1 Consideration Cancelation of the June 25, 2020, Board of Education Special Meeting

Bobby Thatcher moved to approve the cancelation of the June 25, 2020, Board of Education special meeting, seconded by Cathie Bustos and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

9.2 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)
None

10.0 Adjournment
Sara Wilkins moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Mrs. Pascale announced no written comments were submitted for this agenda item and no requests for verbal comments were made.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep