2000 ADMINISTRATIVE

2300 GENERAL ADMINISTRATIVE COMPLIANCE

Conflict of Interest Code MCOEP 2305

The Political Reform Act (Government Code Section 81000 at seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes.

The Fair Political Practices Commission ("FPPC") has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code which may be incorporated by reference in an agency's code, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act, following public notice and hearings.

Therefore, the terms of 2 Cal. Code of Regs. 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendices designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code for the Madera County Superintendent of Schools Office of Education.

Designated employees of the Office of Education including Board members, shall adhere to the financial disclosure requirements of the Madera County Superintendent of Schools Office of Education conflict of interest code adopted pursuant to the provisions of Government Code 87300.

Designated employees including board members shall file statements of economic interests with the Madera County Superintendent of Schools. The Superintendent or designee shall make and retain copies of all statements and make them available for public inspection and reproduction, pursuant to Government Code Section 81008. For governing board members and for County Superintendent, the Madera County Board of Supervisors Chief Clerk of the Board is the filing officer.

Filing officer for designated employees of the Madera County Superintendent of Schools Office of Education is the Senior Executive Assistant/Public Information Officer, Madera County Superintendent of Schools. The code reviewing body is the Madera County Board of Supervisors.

LEGAL REFERENCE
CA Code of Regulations Title 2, 18726.3 - 18730

Adopted:	April, 1992	Revised:	August 10, 2004	Revised:	September 14, 2010
Revised:	May 9, 2000	Revised:	April 12, 2005	Revised:	August 12, 2012
Revised:	October 10, 2000	Revised:	January 10, 2006	Revised:	August 12, 2014
Revised:	May 14, 2002	Revised:	August 8, 2006	Revised:	January 10, 2017
Revised:	January 22, 2003	Revised:	August 12, 2008		

2300 – GENERAL ADMINISTRATIVE COMPLIANCE

The designated employees of the Madera County Superintendent of Schools (MCSOS) and the Madera County Board of Education members shall adhere to the financial disclosure requirements of the MCSOS Office of Education Conflict of Interest Code adopted pursuant to Government Code 87300. The following disclosure categories are to guide individuals in the determination of conflict.

Disclosure Categories

An investment, business position, interest in real property, or source of income is reportable if the business entity in which the investment or business position is held, the interest in real property, or the income or source of income may foreseeable be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

Disclosure Category No. 1

- Designated employees in Category No. 1 must report all investments, business positions in, and income from sources located in or doing business in the jurisdiction. Interests in real property located in the jurisdiction, including property located within a two mile radius of the jurisdiction or of any property owned or used by the agency.

Disclosure Category No. 2

- Designated employees in Category No. 2 must report all investments, business positions in, and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by the agency.

  Example: Purchasing Agent

Disclosure Category 3

- Designated employees in Category No. 3 must report all investments, business positions in, and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by the specified area of responsibility.

  Example: Transportation Official

The designated positions are listed by category reflecting levels of required disclosure.

Disclosure Category 1 Designated Positions - Current
Members, Board of Education
County Committee on School District Organization
County Superintendent of Schools
Assistant Superintendent
Associate Superintendent
Executive Director, Student Programs and Services
Chief, Information Systems and Technology Services Officer

Disclosure Category 1 Designated Positions – Removed
Deputy Superintendent, Business and Administrative Services
Assistant Executive Director, Student Programs and Services
Chief Human Resources Officer

Disclosure Category 1 Designated Positions – Added
Executive Director, Career Technical and Alternative Education Services
Chief, Business & Administrative Services Officer

Disclosure Category 2 Designated Positions - Current
Administrator, Human Resources
Administrator, Special Education Local Plan Area
Senior Director, Business Services
Assistant Director, Information Systems and Technology Services
Coordinator, Human Resources and Credentials
Coordinator, Local Education Consortium
Coordinator, Maintenance and Operations
Director, Credential and Certification Programs
Director, Local Control Accountability Plan (LCAP) and Strategic Planning
Fiscal Manager
Manager, Facilities, Maintenance and Operations
Principal
Program Director

Disclosure Category 2 Designated Positions – Removed
Director, Business Services
Director Career Technical and Alternative Education Services

Disclosure Category 3 Designated Positions – Current
Coordinator, Mental Health Program
Coordinator, Student Events
Director Curriculum & Instruction
Manager
Program Specialist, SELPA
School Counselor, Career and Alternative Education Services

Specialist, Information Technology Services
Specialist, Network Services

Disclosure Category 3 Designated Positions – Removed
Coordinator, Networks Applications

Disclosure Category 3 Designated Positions – Added
Business Systems Project Manager

Disclosure Category 3 Designated Positions – Changed
Coordinator, Early Learning Programs was changed to Coordinator, Early Learning Support Services

Those Consultants determined to be in a "decision making" capacity by the County Superintendent of Schools	As determined by the County Superintendent of Schools

Adopted: September 14, 2010
Reviewed: August 14, 2012
Reviewed: August 12, 2014
Reviewed: January 10, 2017
Reviewed: August 14, 2018
Reviewed: August 11, 2020