UNADOPTED

Meeting of
Madera County Board of Education
July 14, 2020

* Attended via teleconference.

Consistent with Government Code section 54953(b)(2), all action taken during this teleconferenced meeting was done so by roll call vote.

Present: Cathie Bustos, Nancy Prosperi, Alfred Soares, Jr., Grant Sturm, * Bobby Thatcher, Joe Vived, Dr. Cecilia A. Massetti, Executive Secretary

Absent: None

Vacant: Area 2

Also in Attendance: Joe Casarez, Kirk Delmas, Julie DeWall, Jessica Drake, Donnie Gray, Kelly Kline, Dennis Lingo, Dianna Marsh, Dr. Rosemary Morales, Jennifer Pascale, Sam Pedersen, Brenda Plauson, Tricia Protzman, Rub Russell, Hugo Sanchez, James Sargent

1.0 Call to Order
President Alfred Soares, Jr., called the meeting to order at 3:32 p.m., followed by the flag salute.

2.0 Consideration of Minutes
2.1 Regular Meeting June 9, 2020
Nancy Prosperi moved to approve the minutes of June 9, 2020, seconded by Joe Vived and carried by unanimous vote.

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

3.0 Adoption of Board Agenda
Bobby Thatcher moved to adopt the agenda as presented, seconded by Cathie Bustos and carried by unanimous vote.

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

4.0 Information

4.1 Public Comment

President Alfred Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2)] The Board will not take action on any items presented under public comment. Speakers are limited to 3 minutes. Anyone addressing the Board is asked to complete the form titled, "Madera County Board of Education Request to Address the Board," so they can be called to the podium to speak. No one came forward to address the Board.

4.2 Letter and Communications

Dr. Massetti reported that the California Department of Education has completed the Federal Program Monitoring (FPM) review and no further action is needed. She thanked Mr. Sanchez, Mr. Macedo, Mr. Ellingson, Mr. Cogan, and members of the leadership team for their work on the FPM.

4.3 Non-School Sources

None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

Mr. Sturm reported the next meeting will be held on August 26th at Matilda Torres. Dr. Massetti is communicating with Madera County Public Health regularly and will find out if the meeting can still be held in person.

4.5 Communications Committee Report

Mrs. Prosperi stated there is nothing to report.

4.6 Madera County Foundation Board Report

Mrs. Bustos stated the Foundation met via Zoom on June 23. Student events are on hold due to COVID-19. Mrs. Rossi has moved and will no longer be serving as President of the Board. Mrs. Bustos was serving as the vice president and will move into the open president position. The Foundation reviewed the financial report. There is a balance of over $36,000. There is more than $25,000 available for Pittman scholarships. Donation letters will be mailed at the end of August or the beginning of September. The two individuals who earned Pittman scholarships in 2019-2020 were provided with the documents to claim their scholarships.

4.7 Member Report(s)

None

5.0 Information from the Superintendent and Staff

5.1 Board Vacancy Area 2

Dr. Massetti explained that pursuant to Education Code 9051-9053, "The County Superintendent is allowed to call a special election to fill the remaining two years of the term." She has called a special election consolidated with the general election in November for voters to select the Area 2 representative.

5.2 State Budget Review

Mrs. DeWall explained that California and the nation are in a recession. One in five Californians who were employed in February are now out of work. There has been a loss of revenue of more than $13 million. The governor and the legislature have agreed to $12.9 billion in K-14 payment deferrals. Mrs. DeWall provided the Board a graph highlighting the deferral process. She stated at some point, they will have to catch up with the deferrals. LCFF is flat funding. A COLA was given and then taken away. The ADA for 2020-2021 will be "held harmless," which means the ADA reported through February 2020 will be used. If the programs see growth, MCSOS will not be paid for those additional students. Dr. Massetti stated this is problematic for Madera schools districts because they are growing. The budget suspends the annual school minutes, but maintains 180 days and the number of minutes per day. It also suspends the need to submit an emergency ADA application. Mrs. DeWall stated it will be a tight year for MCSOS and cuts might be necessary two years from now.

Dr. Massetti stated the good news is that districts will be funded at the same level as last year, but the funding does not account for changing variables like personal protective equipment.

5.3 Annual Board Calendar

Dr. Massetti explained that annually, the Board is presented with a calendar of items that may be presented to the Board throughout the year. The 2020-2021 calendar was provided with the understanding that things may change.

5.4 Declaration of Need for Fully Qualified Teachers

Mrs. Protzman stated the declaration enables MCSOS to hire needed teachers who are not fully credentialed. The Superintendent publicly announced that a need exists 72 hours prior to the signing of the Declaration, which will be submitted to the Commission on Teacher Credentialing. MCSOS may have a need for teachers who hold General or Special Education Limited Assignment Permits. MCSOS may also have a need for teachers who hold Emergency CLAD Permits. MCSOS will have approximately ten University Intern Teachers. Most of these teachers have previously been employed by MCSOS and have been admitted to university credential programs to earn the full authorization.

5.5 Quarterly Report on Williams Uniform Complaints

Ms. Drake informed the Board that no complaints have been filed.

5.6 COVID-19 Preparations for Returning to Work and School
Mr. Casarez explained that many things changed in education on March 13. MCSOS has done several things to prepare for the new school year. The janitorial staff were educated in the difference between cleaning and disinfecting. MCSOS worked with the CDC and the local public health department. Keypads, light switches, and rails are cleaned and disinfected daily. Before the preschool staff returned, procedures were reviewed with them. Everyone housed in the MCSOS building returned to working in the office on July 6th. Staff were trained and educated on staying safe during COVID-19. In March, there was uncertainty about PPE materials and equipment being available for the start of the new school year. The State of California worked with the Office of Emergency Services. Resources have been provided to MCSOS and the nine Madera districts. Two cloth masks will be provided for every teacher and child. N-95 masks have been obtained for nurses. Disposable masks for children and adults are on hand. Face shields are limited. They will be provided to teachers and students in deaf/hard of hearing classes. Semi-trucks full of hand sanitizer were delivered to the CTE Building for distribution to MCSOS programs, the nine districts, charters, and private schools.

6.0 Old Business
None

7.0 Closed Session
None

8.0 New Business
8.1 Consideration Issuance of Temporary County Certificates
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from June 1-30, 2020. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet. Mr. Vived recused himself from discussion and vote on this item.

Cathie Bustos moved to ratify the TCCs, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher
Noes: None
Abstain: None
Absent: None
Recuse: Vived

8.2 Consideration Disposition of Surplus/Obsolete Equipment
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall provided the Board with a list of equipment declared obsolete. Items included a laptop, desktops, monitors, a serial mouse, a camera, student desks, teacher desks, a cabinet, and a rolling cart.
Nancy Prosperi moved to approve the list of surplus/obsolete equipment as submitted, seconded by Joe Vived and approved by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.3 Consideration Destruction of Records
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall explained that the Board is annually asked to authorize the destruction of Class 3 records. The Class 3 records to be disposed of are from the 2015-2016 fiscal year.

Mrs. Prosperi asked who disposes of the documents. Mrs. DeWall responded that the documents are destroyed by MCSOS staff in the Business and Human Resources offices.

Nancy Prosperi moved to approve the list of Class 3 disposable records, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.4 Consideration Madera County School Boards Association (MCSBA) Members Dues for 2020-2021
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Bobby Thatcher moved to approve the MCSBA member dues for 2020-2021, seconded by Cathie Bustos and carried by unanimous vote.

Mrs. Prosperi asked if members could pay for their own dues. Dr. Massetti explained they could reimburse MCSOS.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.5 Consideration Acceptance of Annual Facility Education Program Review and Evaluation Report

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mr. Sanchez explained the educational programs at the Juvenile Facility, Endeavor/Voyager are reviewed and evaluated on an annual basis. This year, the programs were reviewed by Kings County Juvenile Facility Program.

Mr. Vived asked how the agency is selected to review the program. Mr. Sanchez stated that until two years ago, the review was a self-review. A partnership was developed with Kings County, which has a program that is about the same size as the MCSOS program. Now, Kings County reviews the MCSOS programs and MCSOS reviews the Kings County programs.

Mr. Thatcher asked if there were any other counties that could do the review. Mr. Sanchez suggested that Merced might be an option.

Joe Vived moved to approve the Annual Juvenile Facility Education Program Review and Evaluation Report, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

President Soares, Jr., moved to agenda item 9.1 because the Public Hearing for agenda item 8.6 was scheduled to be held at 5:15 p.m.

9.0 Other

9.1 Special Meeting in September to Approve the Learning Continuity and Attendance Plan

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Dr. Massetti explained that the Local Control Accountability Plan (LCAP) has been brought to the Board in June in previous years. However, due to COVID-19 a Learning Continuity and Attendance Plan must be approved in September in lieu of the LCAP. A public hearing will be held at the regular September meeting. The plan will be brought to the Board for approval at a special meeting at the end of September. The Board approved September 22 as the special meeting date.

Cathie Bustos moved to approve September 22, 2020, as the special meeting date, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

9.2 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)
None

President Soares, Jr. adjourned the meeting to the County Committee on School District Organization meeting at 4:25 p.m. and reconvened at 5:17 p.m. for the public hearing.

The public hearing closed at 5:18 p.m.

8.6 Consideration Resolution #1, 2020-2021 Availability of Instructional Materials for Alternative Education
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mr. Sanchez explained EC 60119(a) requires a county office of education to hold an annual public hearing to determine if each pupil has sufficient textbooks or instructional materials in specific subjects that are aligned to the academic content standards and consistent with the cycles of the curriculum frameworks adopted by the state board. Mr. Sanchez stated books stay in pods in the court programs so that they do not have to be transferred with students.

Mrs. Prosperi asked where the notifications are posted. Mr. Sanchez stated they are posted at all school sites and outside the MCSOS building.

Cathie Bustos moved to adopt Resolution No. 1, 2020-2021 Availability of Instructional Materials, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.7 Consideration Adoption of Instructional Materials for Madera County Superintendent of Schools Alternative Education Programs.
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mr. Sanchez presented a list of materials and textbooks to the Board. He provided samples of the textbooks that will be used.

Grant Sturm moved to adopt the list of Instructional Materials for Madera County

Superintendent of Schools Alternative Education Programs, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

10.0 Adjournment

Cathie Bustos moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

The meeting adjourned at 5:24 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep