UNADOPTED

Minutes of
Madera County Board of Education
August 11, 2020

* Attended via teleconference.

Consistent with Government Code section 54953(b)(2), all action taken during this teleconferenced meeting was done so by roll call vote.

Present: Cathie Bustos, Nancy Prosperi, Alfred Soares, Jr., Grant Sturm, * Bobby Thatcher, Joe Vived, Dr. Cecilia A. Massetti, Executive Secretary

Absent: None

Vacant: Area 2

Also in Attendance: Fred Cogan, Julie DeWall, Jessica Drake, Scott Ellingson, Kelly Kline, Alan Macedo, Dianna Marsh, Lagina Martinez, Jennifer Pascale, Tricia Protzman, Rob Russell, Hugo Sanchez , Kelly Stiles

1.0 Call to Order

President Alfred Soares, Jr., called the meeting to order at 3:31 p.m., followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting July 14, 2020

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Joe Vived moved to approve the minutes of July 14, 2020, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Bustos

3.0 Adoption of Board Agenda

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Nancy Prosperi moved to adopt the agenda as presented, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: Bustos

4.0 Information

4.1 Public Comment

President Alfred Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2)] The Board will not take action on any items presented under public comment. Speakers are limited to 3 minutes. Anyone addressing the Board is asked to complete the form titled, "Madera County Board of Education Request to Address the Board," so they can be called to the podium to speak. No one came forward to address the Board.

4.2 Letter and Communications

Cathie Bustos arrived at 3:34 p.m.

Dr. Massetti reported:

- The Madera Center has officially been granted status as the "Madera Community College."
- Personal Protective Equipment (PPE) was obtained through the Office of Emergency Services. Items included face shields, masks, and 14,000 gallons of hand sanitizer. Staff members from Human Resources assembled kits to be given to all staff. Kits included a cloth mask, hand sanitizer, and a pen. Additional PPE was purchased including cloth masks for teachers, child size masks for students, N95 masks for nurses, infrared thermometers for use at school sites once students are present.
- Kirk Delmas and Jim Sargent have been assisting district superintendents with the reopening of school. Protocols have been developed for when someone is identified as sick at the sight.
- Public Health held a meeting in the CTE Building with approximately 50 people from the California Unified Support Team. Representatives from agriculture, migrant workers, behavioral health, mental health, community leaders, and schools participated in the meeting. School representatives asked that Madera not be lumped in with larger cities such as Fresno because of Madera's unique needs. Dr. Massetti commented that Madera works together and can get things done in a little less formal way. Testing for when schools are "in-person" will be needed along with a quick turnaround time. Madera has a mobile testing unit. Resources are needed to process the tests. The California Department of Health requested district superintendent and county superintendent phone numbers. There have been problems with reported numbers statewide. Madera County has reached a plateau.

  Mr. Vived asked if isolation rooms will be established when in-person instruction

begins. Mrs. Protzman stated isolation locations have been identified.

Mr. Vived asked how children/staff would be monitored with the limited nursing staff resources MCSOS has currently. Mrs. Protzman stated sick children will be picked up by parents. If they are severely ill, 9-1-1 will be called.

Dr. Massetti said that tracing would be handled by public health. She also commented that if anyone travels outside of the state, they should self-quarantine.

4.3 Non-School Sources
None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report
Mr. Sturm reported that the meeting scheduled for August 26th has been postponed to September 30th. The budget has been ratified. He encouraged members of the Board to donate to the MCSBA scholarship fund.

4.5 Communications Committee Report
Mrs. Prosperi announced the first meeting for this school year will be held on October 14.

4.6 Madera County Foundation Board Report
Mrs. Bustos had nothing to report.

4.7 Member Report(s)
None

5.0 Information from the Superintendent and Staff

5.1 MCSOS' Report on Williams Complaints
Dr. Massetti reported that there have been no complaints filed with the districts or MCSOS. Chawanakee has not submitted its report. If a complaint is filed, it will be brought to the next Board meeting.

5.2 2019-2020 Annual Report
The Annual Report was distributed at the meeting. Dr. Massetti reviewed Board activities, recognitions, the CTE Building project, the Early Education Center project, Compact Awards, the Escape financial system, retirees, distinguished teachers, Excellence in Education MCSOS Employee of the Year: Angelica Perez, and the graphs showing the total expenses for MCSOS along with the total income for MCSOS and the districts. An electronic copy of the Annual Report can be e-mailed to those that would like it.

6.0 Old Business
None

7.0 Closed Session

None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from July 1-31, 2020. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Cathie Bustos moved to ratify the TCCs, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.2 Consideration Disposition of Surplus/Obsolete Equipment

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall provided the Board with a list of equipment declared obsolete. Items included laptops, a printer, a monitor, and a school bus deemed unsafe to repair.

Joe Vived moved to approve the list of surplus/obsolete equipment as submitted seconded by Nancy Prosperi and approved by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.3 Investment Performance Statement

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall reported the County Treasurer-Tax Collector's investments continue to provide a favorable rate of return at 1.97%, which is .01% more than last year.

Grant Sturm moved to approve the Investment Performance Statement, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.4 Consideration of English Learner Master Plan
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mr. Sanchez presented the English Learner Master Plan, commenting that support for English Learners has increased and a full team is available for students on an IEP.

Bobby Thatcher moved to accept the English Learn Master Plan, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.5 Consideration of Single Plan for Student Achievement (SPSA)
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item or its subheadings.

The SPSA is a document that represents a school's cycle of continuous improvement of student performance. It is annually reviewed and updated by the school site councils.

8.5.1 Pioneer Technical Center
Mr. Vived noted that at the end of the report there was a survey. Chowchilla had a response of 50%, while Madera had a response of 20%. He asked how the response from Madera could be increased. Mr. Ellingson commented additional phone calls and personal connection would be helpful. Mr. Vived asked if the survey was available in Spanish. Mr. Ellingson reported that it was. Mr. Cogan added that the Spanish speaking population was the group the responded the most. Mr. Macedo stated that the response this year largely increased from last year. He noted that the PTC Chowchilla program is much smaller than the one in Madera. 50% equates to approximately 25 students. 20% of the Madera PTC population is approximately 60 students. He added that the survey asked how kids felt about the program. Responses showed students valued their teachers.

Mr. Vived commented that it looked like reclassification of ESL students continued to be a problem. Mr. Sanchez explained that the LPAC testing was used for reclassification. Testing began in February. With the COVID-19 school shut down, testing was not completed. Mr. Cogan stated 75% of testing was completed within a two-week period, which has never happened before. This was the first year for Loss Links. Online learning access will be available for Loss Links. The testing window was extended

through May 31, but without kids on campus completion of testing was not possible. Those test results will likely not be relevant and new tests will be needed.
Mr. Sturm commented that while we have room for improvement, the comments from students and parents were positive. He added that the report refers to the Native American population as “American Indian.” Mr. Sturm asked for the report to be changed. Mrs. Marsh explained that description comes from the State and we cannot change the template, but note the problem.

Nancy Prosperi moved to approve the Single Plan for Student Achievement for Pioneer Technical Center, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.5.2 Madera County Independent Academy (MCIA)
Mr. Sanchez reported MCIA will be moving to a 1:1 program (one student, one computer). Chromebooks are available for every student. Blended classes will be held. Socially and emotionally, they may interact online with other students their age. Meetings with students will be held via Zoom.

Mrs. Prosperi asked how are young students will manage Zoom. Mr. Sanchez stated they did well last semester. Mr. Cogan added that Ms. Rodriguez had eighteen K-3 grade students logging into Zoom and it worked amazingly.

Mr. Sanchez state the main professional development goal is to work 1:1 with students.

Grant Sturm moved to approve the Single Plan for Student Achievement for Madera County Independent Academy, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.5.3 Madera County Superintendent of Schools (Court and Community)
Mr. Sanchez reported the teachers serving the Court and Community School student population are great. They want to be there every day. Numbers are lower right now. Teachers feel they are more effective as instructors. They are more structured.

Joe Vived moved to approve the Single Plan for Student Achievement for Madera County Superintendent of Schools (Court and Community), Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.5.4 Madera County Superintendent of Schools
Ms. Drake reported the first SPSA approved for Special Education programs was completed in February. The goal was to improve the graduation rate. This is a difficult goal because of the population served. Students enrolled in non-severe programs such as deaf/hard of hearing, emotionally disturbed, or the special day class at PTC who were on track to graduate, did graduate. The numbers do not reflect that.

Professional development was another goal. Outside professional development opportunities increased from 25% to 69%. However, many of the professional development opportunities planned for the spring were canceled due to COVID.

Chromebooks were purchased and provided to families that did not have devices. However, some students were not able to access the Chromebook because of their cognitive or physical limitations. iPads were purchased for those students commensurate with their abilities.

The social and emotional needs of students has become a large concern. A program used in the mental health program is being considered for use throughout Special Education programs. Additional Second Step materials will be available for staff to checkout.

The sensory space at Howard was not completed. That will be finalized this year.

Budget was set aside for a deaf/hard of hearing student participating in the Upward Bound program. Mrs. Prosperi asked about the $10,000 spent for interpreting services. She wondered if there was an additional student or students interested in the program who also needed interpreting services if there would be more costs involved or if that would cover the cost for all deaf/hard of hearing students. Ms. Drake explained the related costs for interpreting services. An hourly rate is used with a guaranteed number of hours. Depending on the hours, at times, an additional interpreter is needed.

Mrs. Prosperi asked how parents are doing. Ms. Drake stated that parents are saying this has been a lot for them to handle. Teachers, counselors, and mental health are trying to provide resources to parents. It is a lot to ask of parents to do academics on top of the regular daily tasks of students with special needs.

Mr. Vived asked about the validity of the Second Step program. Dr. Massetti explained it is a “best practice”. Ms. Drake added that the counselors have had a great deal of success with the program.

Grant Sturm moved to approve the Single Plan for Student Achievement for Madera

County Superintendent of Schools, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.6 Consideration Adoption of Consolidated Application

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall reported the Consolidated Application is usually adopted in May or June. The State allowed for the prior year's Consolidated Application to be extended through June in light of the current situation. The Spring Release is due by August 30th. The Consolidated Application is an application for federal funds and the submission of several reports. MCSOS received approximately $645,315 in federal entitlements in 2019-2020 for Title I Part A, Title I Part D, Title II Part A, and Title IV Part A.

Mr. Vived asked why MCSOS did not apply for immigrant funds. Mrs. DeWall explained that MCSOS does not apply for those funds directly. Mrs. Marsh added if the allotment is under $10,000 then you need to belong to a consortium. MCSOS has not belonged to a consortium for approximately 15 years. Dr. Massetti explained because the MCSOS population is small, it was better for districts, at the time, if MCSOS did not participate in the consortium.

Bobby Thatcher moved to adopt the Consolidated Application, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.7 Consideration Approval of 2020-2021 Budget Revisions

Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mrs. DeWall reported substantial changes were made to the MCSOS budget. MCSOS originally adopted the budget for 2020-2021 based on the Governor's May Revision Budget information. The State now has a signed budget and budget compromises have been made between the Legislature and the Governor that resulted in different estimates for planning.

The Unrestricted General Fund change is approximately $460,000 and the restricted change is approximately $470,000. The original reductions are now gone and cash

deferrals will take their place.

Federal funds through the CARES Act are included in the budget, which amount to approximately $1.5 million. Approximately $90,000 in State funds have been made available to address COVID needs.

Mrs. DeWall warned that MCSOS needs to be cautious. While the budget has increased, MCSOS will not be receiving the cash. MCSOS will be looking at substantial deferrals.

Dr. Massetti added that the Federal funds must be spent by December 30th and can only be used for certain identified purposes like technology devices, protective equipment, etc.

Joe Vived moved to approve the 2020-2021 Budget Revisions, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.8 Consideration of Revised School Calendars for 2020-2021
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Mr. Cogan reported that Madera Unified changed its calendar. MCSOS adjusted calendars to coincide Madera Unified's revisions since the Madera area calendars are synchronized as closely as possible. Mr. Sturm stated he reviewed the calendars and found them to be perfect.

8.8.1 Pioneer Technical Center/Madera County
8.8.2 Madera County Superintendent of Schools Special Education (Gould)
Bobby Thatcher moved to approve the revised school calendars for 2020-2021, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

8.9 Consideration Revision of MCOEP 2305 and MCOEP AR 2305 Conflict of Interest Code
Mrs. Pascale announced no written or verbal comments were submitted for this agenda item.

Dr. Massetti explained that this policy is reviewed and brought to the Board for approval every few years. The policy lists positions that are involved in purchasing items for MCSOS. Some positions were removed. Some titles were changed.

Nancy Prosperi moved to approve the revisions to MCOEP 2305 and MCOEP AR 2305 Conflict of Interest Code, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

9.0 Other

9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

None

10.0 Adjournment

Cathie Bustos moved to adjourn the meeting, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived
Noes: None
Abstain: None
Absent: None

The meeting adjourned at 5:01 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep