Cecilia A. Massetti, Ed.D.
Superintendent of Schools

Agenda Item 8.4

Board of Education Action Item
July 13, 2021

Topic:
Consideration Acceptance of Annual Facility Education Program Review and Evaluation Report

Background:
On a yearly basis, the educational programs at the Juvenile Facility, Endeavor/Voyager, are reviewed and evaluated. In June 2021, Elizabeth Norris, Principal Kings County, Kings County's juvenile facility program conducted the review. The state requires that a qualified outside agency or individual conduct the review.

The review is guided by an education checklist and includes the educational program, required elements, school discipline, provisions for students with special needs, educational screening and admission, educational reporting, transition and re-entry planning, and post secondary education opportunities.

Financial Impact:
No impact on either program.

Resource:
Hugo Sanchez
Program Director
Career Technical and Alternative Educational Services

Recommendation:
Approval of the Annual Juvenile Facility Education Program Review and Evaluation Report.

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION 8.4
Juvenile Halls and Camps

FACILITY NAME: Madera County Juvenile Hall (Endeavor/Voyager)		COUNTY: Madera
FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE): 1655 East Olive Avenue Madera, CA 93638 (559) 662-6211		
CHECK THE FACILITY TYPE AS DEFINED IN TITLE 15, SECTION 1302	JUVENILE HALL X	CAMP X
DATE EVALUATED: June 14, 2021		
EDUCATION PROGRAM EVALUATOR(S) (NAME, TITLE, TELEPHONE): Elizabeth Norris Principal, Kings Co. SOS 559-589-7068	Hugo Sanchez Program Director, Madera County SOS 559-662-6211	
EDUCATION STAFF INTERVIEWED (NAME, TITLE, TELEPHONE): Hugo Sanchez Program Director, Madera County SOS (559) 662-6211		

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Purpose

The facility administrator is required to request an annual review of each required element of the facility's education program by the Superintendent of Schools. A report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section must be provided to the facility administrator.

The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. It is important to note that the regulation prohibits the Superintendent of Schools from delegating this review to the principal or any staff of a juvenile court school site; the intent of this regulation is that an independent third-party review is conducted.

Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.

Instructions

To complete the review, assess each element listed in the checklists and document the findings in the "comments" section. Columns in the checklist identify compliance as "Yes", "No", or "N/A" (not applicable). When the evaluator assessing the education program "checks" a column to indicate that the facility is out of compliance with all or part of a regulation, or indicates that all or part of a regulation is not applicable, a brief explanation is required in the comments section. This explanation is critical; it assists both the BSCC and facility staff in understanding the rationale for the decision and highlights what needs correction. **Policies and procedures must be written and implemented to be in compliance.**

Education program evaluators may elect to assess areas that are not covered by the inspection checklists. If this is done, the additional issues must be clearly delineated on a separate sheet to maintain their distinction from the BSCC Titele15 checklist. For information purposes, this additional sheet should be attached and distributed with the checklist.

Checklists and regulations are available on the BSCC website (http://www.bscc.ca.gov/s_fsoresources). Please contact the BSCC Field Representative assigned to your county at the number below or through e-mail access on the web site.

Board of State and Community Corrections; FSO Division
2590 Venture Oaks Way, Suite 200, Sacramento, CA 95833
Phone: 916-445-5073; http://www.bscc.ca.gov/

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION

1370. Education Program	YES	NO	N/A	COMMENTS
(a) School Programs The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee pursuant to applicable State laws.	X			MOU between County Board of Education and Probation
The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.	X			MOU between County Board of Education and Probation
Culturally responsive and trauma-informed approaches should be applied when providing instruction.	X			A behavioral health specialist from the public health department provided PD three times during the 20-21 school year. Additionally, the school psychologist provided a day of PD in suicide prevention. Staff also took part in training for the Distance Learning Playbook, which incorporates culturally responsive and trauma informed approaches to instruction.
Education staff should collaborate with the facility administrator to use technology to facilitate learning and ensure safe technology practices.	X			The facility allows students access to tablets and the school provides Chromebooks. Go Guardian has been implemented to ensure student safety when accessing technology. The IT department coordinates with the facility to manage technology.
The facility administrator shall request an annual review of each required element of the program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section.	X			
Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site.	X			Elizabeth Norris from Kings County Office of Education conducted the review.
The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.	X			
(b) Required elements The facility school program shall comply with the State Education Code and County Board of Education policies.	X			
As stated in the 2009 California Standards for the Teaching Profession, teachers shall establish and maintain learning environments that are physically, emotionally, and intellectually safe.	X			Walk-throughs of the classrooms were conducted to verify this.
Youth shall be provided a rigorous, quality educational program that responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education.	X			There is an academic counselor provides guidance for high school graduation and for post-secondary options. Staff utilizes iReady to respond to student needs. Students on IEPs receive RSP services.
(1) The course of study shall comply with the State Education Code and include, but not be limited to, courses required for high school graduation.	X			

1370. Education Program	YES	NO	N/A	COMMENTS
(2) Information and preparation for the High School Equivalency Test as approved by the California Department of Education shall be made available to eligible youth.	X			The academic counselor provides this information as needed.
(3) Youth shall be informed of post-secondary education and vocational opportunities.	X			The academic counselor coordinates with the local community college to help students enroll. The counselor also supports students in the FAFSA process.
(4) Administration of the High School Equivalency Tests as approved by the California Department of Education, shall be made available when possible.			X	Not an approved site, but refer to Madera Adult School.
(5) Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress towards grade level standards.	X			All students are assessed ELA and math using iReady. Students are assigned prescriptive coursework based on need.
(6) The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. The facility administrator, in conjunction with education staff, must ensure that operational procedures do not interfere with the time afforded for the minimum instructional day. Absences, time out of class or educational instruction, both excused and unexcused, shall be documented.	X			Bell schedule with listed instructional minutes shows this requirement is met.
(7) Education shall be provided to all youth regardless of classification, housing, security status, disciplinary or separation status, including room confinement, except when providing education poses an immediate threat to the safety of self or others. Education includes, but is not limited to, related services as provided in a youth's Section 504 Plan or Individualized Education Program (IEP).	X			Students are enrolled upon entry to the facility. Once released to the classroom by medical personnel they are provided with in person instruction. If on medical isolation, students are provided with work to do independently that will allow them to earn credits.
(c) School Discipline				
(1) Positive behavior management will be implemented to reduce the need for disciplinary action in the school setting and be integrated into the facility's overall behavioral management plan and security system.	X			There are reward systems in place for all students. Students who do well or show improvement are recognized for academic achievement. Depending on placement, students may be provided with community service opportunities to participate in.
(2) School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.	X			Probation communicates with school staff every morning. Email communication is also used on a regular basis.
(3) Except as otherwise provided by the State Education Code, expulsion/suspension from school shall be imposed only when other means of correction fails to bring about proper conduct. School staff shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs. School staff shall document the other means of correction used prior to imposing expulsion/suspension if an expulsion/suspension is ultimately imposed	X			Behavioral documentation is kept in PowerSchool. The site follows State Education Code for suspension/expulsions.

1370. Education Program	YES	NO	N/A	COMMENTS
(4) The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.	X			The site uses an SST process to support students with difficulty completing a school day. The academic counselor also meets with students when teachers have concerns. There are facility Treatment Team Meetings held by Probation and site medical staff – school staff provides input for this process.
(d) Provisions for Special Populations				
(1) State and federal laws and regulations shall be observed for all individuals with disabilities or suspected disabilities. This includes but is not limited to child find, assessment, continuum of alternative placements, manifestation determination reviews, and implementation of Section 504 Plans and Individualized Education Programs.	X			There is designated RSP teacher. The SST process is used for students with behavioral and/or academic concerns. A daily log is sent with a snapshot of students who are receiving special education services, including date of entry/exit.
(2) Youth identified as English Learners shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for EL students.	X			School staff works closely with Madera County SOS to provide training and support in integrated and designated ELD. Designated ELD is provided daily for EL students. School staff has incorporated integrated ELD supports in all classes.
(e) Educational Screening and Admission				
(1) Youth shall be interviewed after admittance and a record maintained that documents a youth's educational history, including but not limited to:	X			An intake form is completed with each student upon enrollment.
(A) School progress/school history;				Records request form is completed by the counseling specialist.
(B) Home Language Survey and the results of the State Test used for English language proficiency;	X			HLS is available if needed. ELPAC test results are utilized. They will begin using Las Links for progress monitoring that is specific to the domains.
(C) Needs and services of special populations as defined by the State Education Code, including but not limited to, students with special needs.; and,	X			A daily report is pulled for the site, which lists students on IEPs, including their start and exit date. RSP uses SEIS to access student IEP records.
(D) Discipline problems.	X			This is part of the records request form.
(2) Youth will be immediately enrolled in school. Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.	X			Students are given an iReady assessment upon enrollment for math and reading.
(3) After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.	X			A credit evaluation form is completed within five school days. It is updated when school records are received.
(4) Upon enrollment, education staff shall comply with the State Education Code and request the youth's records from his/her prior school(s), including, but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, state language assessment scores, immunization records, exit grades, and partial credits. Upon receipt of the transcripts, the youth's educational plan shall be reviewed with the youth and modified as needed. Youth should be informed of the credits they need to graduate.	X			See above – records requests are done upon enrollment
(f) Educational Reporting				
(1) The complete facility educational record of the youth shall be forwarded to the next educational placement in accordance with the State Education Code.	X			School records are forwarded upon request. Alternative education placement meetings are held with staff from the home site as students transition out of the facility.

1370. Education Program	YES	NO	N/A	COMMENTS
(2) The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school in accordance with the State Education Code.	X			Based on seat-time attendance and/or independent study work completion.
(g) Transition and Re-Entry Planning				
(1) The Superintendent of Schools and the Chief Probation Officer or designee, shall develop policies and procedures to meet the transition needs of youth, including the development of an education transition plan, in accordance with the State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section 1355.	X			Part of MOU
(h) Post-Secondary Education Opportunities				
(1) The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.		X		The academic counselor helps students to enroll at the local community college. The school site and facility administrator are is working to establish a partnership with the local community college to allow access to post-secondary coursework while in the facility.

Summary of educational evaluation:

The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.

The school site and facility administrator are working to establish a partnership with the local community college to allow access to post-secondary coursework while in the facility.

Elizabeth Morris
6/21/2021