

**December 11, 2018**

**3:00 p.m.**

**Oath of Office for**  
*Alfred Soares, Jr.*

*Joe Vived*

**Reception to Follow**

**Meeting of  
Madera County Board of Education**

**This meeting will be held at  
1105 South Madera Avenue, Conference Room 5, Madera, CA 93637**

**Teleconference location (Pursuant to G.C. Section 54953)  
118 George Lane, Orcutt, CA 93455**

**Tuesday, December 11, 2018, at 3:30 p.m.  
ANNUAL ORGANIZATIONAL MEETING**

**AGENDA**

*Reasonable Accommodation for any Individual with Disability – Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Board of Education, may request assistance by contacting the Office of the Madera County Superintendent of Schools. All documents pertaining to open session agenda items are available to anyone upon request from the office at 1105 South Madera Avenue, Madera, CA 93637; Telephone: (559) 662-6274; FAX (559) 673-5569.*

**1.0 Call to Order**

- 1.1 Flag Salute

**2.0 Consideration of Board Organization**

- 2.1 Election of President
- 2.2 Election of Vice President
- 2.3 Election of Representative to Madera County School Boards Association Executive Committee
- 2.4 Confirmation Time and Place for Regular Board Meetings:
  - Meeting Dates
    - ♦ 2<sup>nd</sup> Tuesday of the Month (January – November)
    - ♦ 3<sup>rd</sup> Tuesday of the Month (December)
    - ♦ Additional Meeting Needed in June to Approve LCAP (June 27)
  - Meeting time: 3:30 p.m.
  - Meeting Location: 1105 S. Madera Avenue, Madera, CA 93637

President Appointments (January Meeting)

- CSBA Legislative Network (1)
- MCSOS Communications Committee (1)
- Foundation Board (1)

**3.0 Consideration of Minutes**

- 3.1 Regular Meeting November 13, 2018 **(Action)** [Board]

- 4.0 Adoption of Board Agenda **(Action)** [Board]

## 5.0 Information

### 5.1 Public Comment

[This time is offered to members of the public wishing to address the Board on matters NOT listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2)]

### 5.2 Letters and Communications

### 5.3 Non-School Sources

### 5.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

[Sturm]

### 5.5 Communications Committee Report

[Prosperi]

### 5.6 Madera County Foundation Board Report

[Bustos]

### 5.7 Member Report(s)

[Member]

## 6.0 Information from the Superintendent and Staff

### 6.1 Financial Report

[Carney]

## 7.0 Old Business

## 8.0 Closed Session

## 9.0 New Business

### 9.1 Consideration Issuance of Temporary County Certificates

[Ratification of Temporary County Certificates issued previous month] **(Action)**

[Protzman]

### 9.2 Consideration Disposition of Surplus/Obsolete Equipment

[Equipment to be declared obsolete and removed from inventory] **(Action)**

[Carney]

### 9.3 Consideration Approval of First Interim Report

[Ratify budget revisions 2018-2019] **(Action)**

[Carney]

## 10.0 Other

### 10.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

[Board Bylaw 9350] **(Action)**

[Board]

## 11.0 Adjournment

**Minutes of  
Madera County Board of Education  
November 13, 2018**

Present: Nancy Prosperi, Alfred Soares, Jr., Grant Sturm, Bobby Thatcher, Joe Vived

Sara Wilkins attended via conference call.

Also Present: Steve Carney, Dianna Marsh, Dr. Cecilia A. Massetti, Cheryl Mohr, Leslie Neumeier, Jennifer Pascale, Tricia Protzman

**1.0 Call to Order**

**1.1 Flag Salute**

Vice President Alfred Soares, Jr., called the meeting to order at 3:32 p.m., followed by the flag salute.

**Consideration of Minutes**

**2.1 Regular Meeting October 9, 2018**

Nancy Prosperi moved to approve the minutes of October 9, 2018, as presented, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins

Noes: None

Abstain: None

Absent: Bustos

**3.0 Adoption of Board Agenda**

Dr. Massetti informed the Board that agenda item 8.6 in the packet mailed to the group had an incorrect date. A revised packet was provided to the Board of Education members and the Leadership members present.

Sara Wilkins moved to adopt the agenda, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins

Noes: None

Abstain: None

Absent: Bustos

**4.0 Information**

**4.1 Public Comment**

Vice President Alfred Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came forward to address the Board.

#### **4.2 Letters and Communications**

Dr. Massetti provided the following information:

- Coats will be collected from November 13 – December 6 for the MCSOS coat drive. All sizes are needed (preschool to adult).
- The Pregnant and Parenting Teen Conference will be held November 29<sup>th</sup>.
- Excellence in Education was held on October 11<sup>th</sup>. Acceptance speeches should be available for Board viewing by January.
- First 5 held a 20<sup>th</sup> anniversary luncheon on October 17<sup>th</sup>.
- The Gould Fall Festival took place on October 18<sup>th</sup>.
- President Castro of CSUF held a community forum at the MCSOS conference center on October 23<sup>rd</sup>. The need for speech and language pathologists was one of the topics addressed.
- MCIA Family Appreciation Day was held October 25<sup>th</sup>.
- The Fresno County Superintendent of Schools hosted a ribbon cutting ceremony for the Career Technical Education Charter (CTEC) building called Kermit Koontz Education Complex on October 26<sup>th</sup>.
- The ACSA Region 9 Fall Leadership Assembly was held at the MCSOS Conference Center on October 29.
- Golden Valley Unified School District has a new superintendent. His name is Rod Wallace.
- November 11<sup>th</sup> marked the 100<sup>th</sup> year celebrating, “Salute to Veterans Day,” in Madera County. The guest speaker was Major General Clay Garrison. He is a former Madera student, who served on the Madera High School Academic Decathlon team.

#### **4.3 Non-School Sources**

None

#### **4.4 Madera County School Boards Association Executive Committee Meeting Report**

Mr. Sturm reported the next meeting will be held on March 6<sup>th</sup> at Hillside Elementary. The speaker has been secured. His name is Matthew Balzarini and he will speak about school safety.

#### **4.5 Communications Committee Report**

Mrs. Prosperi provided the minutes from the meeting to Board members. Dr. Massetti stated Kristi Winter is always looking for volunteers for student events.

Mrs. Prosperi shared that Dr. Massetti gave a history on the creation of the Communication Committee at the meeting. Even though we have different methods of communication (social media, text, internet, etc.) the committee still finds value in meeting face-to-face and learning what is occurring in other areas of MCSOS.

#### **4.6 Madera County Foundation Board Report**

Mrs. Marsh reported 550 students attended Lecture Day at Madera Theater. Lectures offered were on the following topics: Rosencrantz and Guildenstern Are Dead, Art of the 60’s, The Music of the 60’s, History of the 60’s, and two lectures on the science of lasers.

**4.7 Member Report(s)**

Mr. Vived reported the Excellence in Education event was wonderful. The food was outstanding and the presentations were even better. He had the opportunity to speak with some of the EECU board members and they are very supportive of the event.

Mrs. Prosperi attended the MCIA Parent Appreciation Day. She noted the change in age of the students (K-8, instead of high school). Ms. Neumeier stated five families inquired about the program that day and they are now enrolled.

**5.0 Information from the Superintendent and Staff**

**5.1 Financial Report**

Mr. Carney reported MCSOS completed the audit at the end of October. There was one finding, which involved the make-up of school site councils. A waiver has been submitted and the issue should be addressed soon. Cash is about \$18 million in all funds. MCSOS is looking strong. MCSOS is in the process of doing the first interim report.

**5.2 Quarterly Reports on Williams Uniform Complaint**

Dr. Masetti reported there have been no complaints countywide this quarter.

**6.0 Old Business**

None

**7.0 Closed Session**

None

**8.0 New Business**

**8.1 Consideration Issuance of Temporary County Certificates**

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from October 1-31, 2018. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the TCCs, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins

Noes: None

Abstain: None

Absent: Bustos

**8.2 Consideration Disposition of Surplus/Obsolete Equipment**

Mr. Carney provided the Board with a list of equipment declared obsolete. Items included computers, laptops, printers, a monitor, and iPad, a HP Procurve 2626 switch, servers, a projector, and file cabinets.

Nancy Prosperi moved to approve the list of surplus/obsolete equipment as submitted, seconded by Joe Vived and approved by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

### **8.3 Consideration Career & Alternative Education Services Reports**

#### **8.3.1 Consideration Acceptance of Annual Inspection Reports Juvenile Detention Facility and Juvenile Correctional Camp**

Ms. Neumeier explained this is an annual report that looks at the educational program within the facility. Chromebooks are now available and counselors have been meeting with students more regularly. The Chromebooks are helping to prepare students for college.

Mrs. Prosperi asked who decides what is applicable to the report. Ms. Neumeier explained the teachers and administrative staff are responsible for that task.

Mr. Thatcher questioned what would happen if a student came to us that spoke an unfamiliar foreign language. Ms. Neumeier stated that has happened before. The student was supported with sight language in order to prepare her for prison since she was being tried as an adult.

Mr. Vived asked if there is good coordination between probation and MCSOS staff. Ms. Neumeier believes coordination has improved greatly. Transition meetings are now being held with teachers and probation, which is helping tremendously. That process began this year.

Joe Vived moved to accept the Annual Inspection Reports for the Juvenile Detention Facility and Juvenile Correctional Camp, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

### **8.4 Consideration Acceptance of 2018 Williams Site Visitation Annual Report**

Ms. Marsh explained this report is put together after visitations have been completed. Schools falling within the lowest three deciles are visited by a Williams team during the first four weeks of school. MCSOS has a list of 16 schools to visit. The majority of those schools are a part of MUSD. 25% of the visits have to be unannounced. For MCSOS that is a total of 4.

Every division of MCSOS participates in the Williams site visitations. This year, visitations were completed on September 13<sup>th</sup>. All schools had access and sufficiency of materials. All schools had the Uniform Complaint posted in all classrooms and common areas. Facilities were in good shape with a few minor exceptions. At Wilson, there were two tree stumps considered to be tripping hazards. Those will be taken care of next week. Nishimoto and Caesar Chavez had an item each that had to do with playground equipment. Those have already been rectified. Window screens at Martin Luther King, Jr. Middle School (MLK) will be replaced next week. MLK is in need of an exterior paint job. That has been scheduled for next summer.

Teacher vacancy, assignments, and credentialing: In Chowchilla at the middle school, there were five teacher misassignments. One teacher will be removed from that position completely. Others will be rectified by the Board.

Mr. Vived asked what will happen if the school does not rectify these recommendations within 30 days. Mrs. Marsh said those items would become Commission on Teacher Credentials (CTC) issues at that point.

Mr. Thatcher asked how many classes are required to fix the credentialing issues. Mrs. Marsh explained that depends on the teacher, their experience, and their degree.

Misassignments were found at the secondary level within Madera Unified (Madera South and MLK). One teacher at Madera South was found to be teaching in subjects not authorized by his credential. Two teachers were found to not hold English Learner authorizations. Three teachers were found to be teaching outside of the subjects authorized by their credentials. One teacher was found to have only a substitute teaching credential.

Ms. Mohr asked now that deciles are no longer used, what will be the criteria. Mrs. Marsh stated MCSOS is waiting to see what happens. The original plaintiffs and the American Civil Liberties Union (ACLU) must agree on the method used.

Ms. Prosperi noted that on the last page Nishimoto is named where Parkwood should be listed. Mrs. Marsh will make that correction.

Bobby Thatcher moved to accept the 2018 Williams Site Visitation Annual Report, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

### **8.5 Consideration of Local Indicators Selection**

Ms. Neumeier explained the Local Indicators for MCSOS, PTC, and MCIA. The priorities are set according to the LCAP. MCSOS is responsible for gathering the corresponding data. There are two additional priorities for County Offices. Priority nine focuses on expelled students. Priority ten focuses on foster youth.

Ms. Prosperi asked about parent engagement and how the data is collected. Ms. Neumeier explained paper surveys are given to parents as that is still their preferred method. A Survey Monkey is used to gather information from students.

Mr. Vived asked about World Language. Ms. Neumeier explained World Language is like the old Foreign Language. Mr. Vived asked why a “1” was given under “an understanding with districts about partial credit.” Ms. Neumeier explained not all districts are willing to take partial credits.



**8.5.1 Madera County Superintendent of Schools**

**8.5.2 Pioneer Technical Center**

**8.5.3 Madera County Independent Academy**

Nancy Prosperi moved to approve the Local Indicators Selection for MCSOS, PTC, and MCIA, seconded by Bobby Thatcher and approved by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

Vice President Soares, Jr., opened the public hearing at 4:35 p.m. The public hearing closed at 4:36 p.m. as there were no members of the public to speak on Extended School Year.

**8.6 Consider the Waiver to Change the Schedule for Extended School Year (ESY)**

Ms. Mohr explained ESY is supposed to be for 20 days. The waiver requests a reduction in days to 15 with educational minutes remaining the same. The advantages of the reduction in days for MCSOS include: maintaining the same schedule as districts as well as saving on transportation, food services, and utilities. The staff also prefers 15 days to 20 as it gives them a longer summer break. Programs will run in the valley from June 10 – June 28 and for Eastern Madera from June 17 – July 5<sup>th</sup>. The waiver requires that the unions also approve and both MCSOS unions have agreed to the waiver.

Grant Sturm moved to approve the Waiver to Change the Schedule for ESY, seconded by Nancy Prosperi and approved my unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

**8.7 Consideration Investment Performance Statement**

Mr. Carney reviewed the quarterly report from the County Treasurer. The return for the first quarter this year was 1.77% compared 1.41% during the same period last year.

Ms. Prosperi asked if the \$20,000 was in favor of MCSOS. Mr. Carney explained that it was in MCSOS's favor.

Nancy Prosperi moved to accept the Investment Performance Statement, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

**9.0 Other**

**9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)**

Joe Vived moved to approve the absence of Cathie Bustos, seconded by Grant Sturm and approved by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

**10.0 Adjournment**

Nancy Prosperi moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

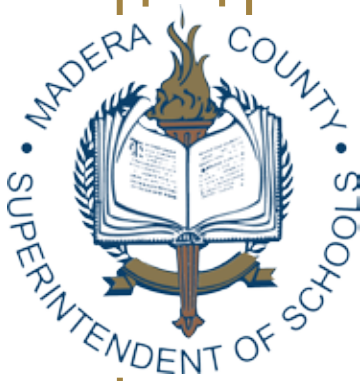
Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins  
Noes: None  
Abstain: None  
Absent: Bustos

The meeting adjourned at 4:42 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.  
Executive Secretary

CAM/jep



**BOARD OF EDUCATION INFORMATION ITEM**

**December 11, 2018**

**Topic:**

Financial Report for First Interim Report

**Background:**

Revenue in the Original Budget was \$35,804,228. The Revised Budget for the First Interim adjusts revenue by \$1,217,018, which is primarily due to MAA Revenues projected to increase and an increase to Interagency Revenues. There is a decrease projected to the LCFF revenues for Alternative Education due to a decrease in ADA.

Expenses have increased in the revised budget primarily related to the construction of the CTE building. The overall decrease in the Fund Balance is projected to increase by \$477,774, which is related to contracting services for Speech Pathologists and the construction project for the CTE building.

**Resource:**

Steve Carney  
Deputy Superintendent  
Business and Administrative Services

## Madera County Superintendent of Schools

Summary Financial Statement General Fund

December Board Report 2018

	Revised Budget First Interim			Original Approved Budget				
	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	Variance	Percent
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Fav (Unfav)	Change
<b>Revenues</b>								
Total 8000	\$ 11,105,236.38	\$ 25,916,010.76	\$ 37,021,247.14	\$ 10,448,362.72	\$ 25,355,866.00	\$ 35,804,228.72	\$ 1,217,018.42	3.4%
<b>Expenditures</b>								
Total 1000 Certificated	\$ 1,740,119.00	\$ 8,438,473.00	\$ 10,178,592.00	\$ 1,720,396.00	\$ 9,368,964.00	\$ 11,089,360.00	\$ 910,768.00	8.2%
Total 2000 Classified	4,390,978.00	\$ 5,191,864.00	\$ 9,582,842.00	4,378,659.00	\$ 5,255,184.00	\$ 9,633,843.00	\$ 51,001.00	0.5%
Total 3000 Benefits	2,878,690.00	\$ 6,407,922.00	\$ 9,286,612.00	2,886,377.00	\$ 6,731,085.00	\$ 9,617,462.00	\$ 330,850.00	3.4%
Total Labor and Benefits	\$ 9,009,787.00	\$ 20,038,259.00	\$ 29,048,046.00	\$ 8,985,432.00	\$ 21,355,233.00	\$ 30,340,665.00	\$ 1,292,619.00	4.3%
Total 4000 Books & Supplies	\$ 479,387.24	\$ 689,054.00	\$ 1,168,441.24	\$ 428,066.24	\$ 532,740.00	\$ 960,806.24	\$ (207,635.00)	-21.6%
Total 5000 Services & Other	2,212,841.38	\$ 4,951,876.00	\$ 7,164,717.38	1,789,534.72	\$ 2,935,007.00	\$ 4,724,541.72	\$ (2,440,175.66)	-51.6%
Total Books and Services	2,692,228.62	5,640,930.00	8,333,158.62	2,217,600.96	3,467,747.00	5,685,347.96	\$ (2,647,810.66)	-46.6%
Total Labor, Benefits and supplies	\$ 11,702,015.62	\$ 25,679,189.00	\$ 37,381,204.62	\$ 11,203,032.96	\$ 24,822,980.00	\$ 36,026,012.96	\$ (1,355,191.66)	-3.8%
Capital Outlay	\$ 4,480,736.00	\$ 231,913.00	\$ 4,712,649.00	\$ 68,900.00	\$ 25,000.00	\$ 93,900.00	\$ (4,618,749.00)	-4918.8%
Other Outgo/Financing Uses	(5,533,021.00)	2,105,972.00	\$ (3,427,049.00)	(1,364,828.00)	2,216,927.00	\$ 852,099.00	\$ 4,279,148.00	502.2%
Total Capital Outlay/Outgo	(1,052,285.00)	2,337,885.00	1,285,600.00	(1,295,928.00)	2,241,927.00	945,999.00	\$ (339,601.00)	-35.9%
Total Expenditures	\$ 10,649,730.62	\$ 28,017,074.00	\$ 38,666,804.62	\$ 9,907,104.96	\$ 27,064,907.00	\$ 36,972,011.96	\$ (1,694,792.66)	-4.6%
Net Increase/(Decrease in Fund Balance)	\$ 455,505.76	\$ (2,101,063.24)	\$ (1,645,557.48)	\$ 541,257.76	\$ (1,709,041.00)	\$ (1,167,783.24)	\$ (477,774.24)	
Beginning Balance	\$ 3,945,475.66	\$ 5,259,063.20	\$ 9,204,538.86	\$ 3,945,475.66	\$ 4,459,040.20	\$ 8,404,515.86		
Ending Cash Balance	\$ 4,400,981.42	\$ 3,157,999.96	\$ 7,558,981.38	\$ 4,486,733.42	\$ 2,749,999.20	\$ 7,236,732.62		



**BOARD OF EDUCATION ACTION ITEM**

**December 11, 2018**

**Topic:**

Consideration Issuance of Temporary County Certificates.

**Background:**

Attached is a listing of the Temporary County Certificates (TCC) issued from November 1-30, 2018. TCC's are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Cecilia A. Massetti, Madera County Superintendent of Schools or an assigned designee, approved and signed each certificate. The Board is now requested to ratify this action.

**Financial Impact:**

None

**Resource:**

Tricia Protzman  
Chief Human Resources Officer  
Human Resources

**Recommendation:**

Ratification by the Board.

# MADERA COUNTY SUPERINTENDENT OF SCHOOLS

## TEMPORARY COUNTY CERTIFICATES ISSUED 11/1/18 - 11/30/18

<i>Last Name</i>	<i>First Name</i>	<i>Credential Applied For</i>	<i>Valid Dates of TCC</i>	<i>Employing District</i>	<i>Date Issued</i>	<i>Application Type</i>
Beahm	Cory	Emergency CLAD Permit	9/1/18 - 9/1/19	Madera USD	11/30/2018	Extension
Garcia	Lexus	Provisional Internship Permit: Multiple Subjects	10/5/18 - 11/1/19	Madera USD	11/30/2018	New
George	Charmaine	PL Career Technical Education Credential	11/1/18 - 11/1/19	Madera USD	11/30/2018	Extension
Juarez	Barbara	Emergency CLAD Permit	9/1/18 - 9/1/19	Madera USD	11/30/2018	Renewal
Magee	Tamie	Short Term Staff Permit: Mild/Moderate Disabilities	12/1/18 - 7/1/19	Madera USD	11/30/2018	New
McLaughlin	Kourtnei	Teaching Permit for Statutory Leaves - Multiple Subjects	10/1/18 - 10/1/19	Bass Lake SD	11/30/2018	New
Reyes-Murillo	Cecilia	Limited Assignment Permit: Mild/Moderate Disabilities	11/1/18 - 11/1/19	Madera USD	11/30/2018	Renewal
Salazar	Jenny	Emergency 30 Day Substitute Permit	10/1/18 - 10/1/19	Raymond-Knowles USD	11/30/2018	Renewal



**BOARD OF EDUCATION ACTION ITEM**

**December 11, 2018**

**Topic:**

Disposition of Surplus/Obsolete Property.

**Background:**

MCSOS staff members have completed a review of other equipment not in use and have determined that these items cannot be used in alternative placements.

The equipment is shown on the attached list. Once declared obsolete, the items will be removed from our Fixed Asset Inventory and discarded. We will attempt to sell the items as surplus.

**Financial Impact:**

None.

**Resource:**

Steve Carney  
Deputy Superintendent  
Business and Administrative Services

**Recommendation:**

Approval as submitted.

<b>Obsolete Items List - For December 2018 Board</b>						
<b>Computers</b>						
<b><u>Description</u></b>	<b><u>Make</u></b>	<b><u>Model</u></b>	<b><u>S/N</u></b>	<b><u>Asset Tag</u></b>	<b><u>Obsolete</u></b>	<b><u>Non-operational</u></b>
PC	Dell	Optiplex 745	5N73DD1	100056	X	X
PC	Dell	Optiplex 760	FCMK4J1	23619	X	X
PC	Dell	Optiplex 755	FHZMWG1	23274	X	X
PC	Dell	Opiplex 745	DOH7BD1	22544	X	X
PC	Dell	Optiplex 745	FXS3DD1	100095	X	X
Laptop	Dell	Latitude E5400	78W9PK1	23692	X	X
PC	Dell	Optiplex 745	JG6TMC1	22219	X	X
Laptop	Dell	Latitude E5400	7LW9PK1	23681	X	X
Laptop	Dell	Latitude E5400	6QW9PK1	23677	X	X
PC	Dell	Optiplex GX280	CNNBZ51	20925	X	X
<b>Printers</b>						
Printer	IBM	518001	77626	6233	X	X
Printer	Dell	1710n	72BXGNG	21649	X	X
<b>Other Items</b>						
Monitor	Dell	P190St	CN-0C730C-71623-0AD-275	NA	X	X
Monitor	Dell	1704FPVt	CN-036642-71618-53F-AK5	21137	X	X
Monitor	Dell	1703FPt	CN-024315-71618-43B-ABX	20740	X	X
Monitor	Dell	E176FPc	CN-0MC040-64180-64D-5R4K	21714A	X	X
Monitor	HP	P4830	TW219P0373	20124	X	X
Monitor	Dell	P190Sf	CN-0GRNWX-72872-0BP-A1WI	NA	X	X
Monitor	Dell	E176FPc	CN-0MC040-64180-64D-52CK	21660A	X	X
Monitor	Dell	E176FPc	CN-0MC040-64180-64D-5PTK	21732A	X	X



Monitor	Dell	E176FPc	CN-0MC040-64180-64D-4Y9K	NA	X	X
Docking Station	Dell	PR02X	CN-0HJVX1-75941-1BL-0514-A00	NA	X	X
Docking Station	Dell	PR03X	CN-0PW380-12961-13E-342A06	NA	X	X
Docking Station	Dell	PR02X	CN-035RXK-12961-46E-643A00	NA	X	X
Monitor	Dell	E173FPb	CN-0U4931-46633-52L-0WKU	21065	X	X
Monitor	Dell	E2011Hc	CN-019K59-64180-135-0BV	NA	X	X



## BOARD OF EDUCATION ACTION ITEM

December 11, 2018

**Topic:**

Consideration of First Interim Report

**Background:** The First Interim Report was prepared based on the following assumptions:

1. Revenue on LCFF and Special Education funding continue to be conservatively presented. We have reduced ADA for 18-19 for the County Run Court and Community Schools and Charter Schools. Cola is budgeted at 2.71% for 18-19, 2.57% for 19-20, and 2.67% for 2020-21.
2. All Special Education classes are operating. There continue to be openings in hard to fill positions such as Speech and Language and Certified Interpreter (for the deaf and hard of hearing). The First Interim Report reflects contracting for Speech, and other hard to fill positions from an outside agency.
3. PERS and STRS rates reflect the significant increases that will occur over the three year period reported in the First Interim. STRS increase will be 1.85% in each of the next three years and PERS will increase approximately 2.53% each year.
4. Local and state revenue budgets have been updated to reflect grants and local funding from other local agencies. The primary increase will be in MAA were the State is finally allowing payments to go out to vendors.
5. Steps and Columns are budgeted to increase by 1.5%. At the time of our First Interim report we had not settled with our Unions so there is no reflective increase.
6. The current projected year totals indicate a decrease in the General Fund for Restricted and Unrestricted of \$1,645,557, which does not reflect the potential Bill Back for Special Education.
7. Charter Schools show a decrease in their ending balance of \$481,491 compared to the original budget adoption of \$60,225 is unfavorable due to a decrease in ADA. Enrollment seems to have hit bottom as we are now

seeing slight increase to both K-8 and High School enrollment. However, if this trend continues it is likely next year that we will see a favorable impact to ADA.

8. We have adjusted revenue in the Child Development Fund for the two part-day classes that were approved by the State. The increase in enrollment for this program is approximately 48 students. In addition, we have been approved for 30 additional slots but these are not yet reflected in our numbers.
9. We are projecting to maintain at least a minimum reserve level in the current and next two years. Retiree Benefits will continue to be problematic as we move forward. In addition, the minimum wage increase will affect our costs and the projected COLA is barely covering the cost in Steps and Columns.

**Resource:**

Steve Carney  
Deputy Superintendent  
Business and Administrative Services

**Recommendation:**

Acceptance of the positive certification, as presented.

Madera County Office of Education  
Madera County

Fund 01 - County School Service Fund  
Multiyear Projections  
Unrestricted/Restricted

2.01021E+13  
Form MYPI

Description	Object Codes	Budget 2018-19 (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
County Operations Grant ADA (Enter projections for subsequent years 1 and 2 in Columns C and E; current		30405.52	0.00%	30405.52	0.00%	30405.52
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/ Revenue Limit Sources	8010-8099	\$10,782,287	2.30%	\$10,909,803	2.40%	\$11,045,828
2. Federal Revenues	8100-8299	\$5,460,038	0	\$5,460,038	0	\$5,460,038
3. Other State Revenues	8300-8599	\$9,973,144	0.00%	\$9,973,144	0.00%	\$9,973,144
4. Other Local Revenues	8600-8799	\$10,805,778	4.77%	\$11,320,837	9.29%	\$12,372,645
5. Other Financing Sources						
a. Transfers In	8900-8929	\$0		\$0		\$0
b. Other Sources	8930-8979	\$4,179,611		\$0		\$0
c. Contributions	8980-8999	\$0		\$0		\$0
6. Total (Sum lines A1 thru A5)		\$41,200,858	-8.58%	\$37,663,822	3.15%	\$38,851,655
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries		\$0		\$10,178,592		\$10,142,271
b. Step & Column Adjustment		\$0		\$152,679		\$152,134
c. Cost-of-Living Adjustment		\$0		\$0		\$0
d. Other Adjustments		\$0		-\$189,000		\$0
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	\$10,178,592	-0.36%	\$10,142,271	1.50%	\$10,294,405
2. Classified Salaries						
a. Base Salaries		\$0		\$9,582,842		\$9,700,625
b. Step & Column Adjustment		\$0		\$117,783		\$119,290
c. Cost-of-Living Adjustment		\$0		\$0		\$0
d. Other Adjustments		\$0		\$0		\$0
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	\$9,582,842	1.23%	\$9,700,625	1.23%	\$9,819,916
3. Employee Benefits	3000-3999	\$9,286,612	5.92%	\$9,836,501	4.47%	\$10,276,248
4. Books and Supplies	4000-4999	\$1,168,441	-16.05%	\$980,933	1.79%	\$998,482
5. Services and Other Operating Expenditures	5000-5999	\$7,164,717	-4.58%	\$6,836,593	1.74%	\$6,955,694
6. Capital Outlay	6000-6999	\$4,712,649	-85.57%	\$679,987	-23.06%	\$523,161
7100-7299, 7400-						
7. Other Outgo (excluding Transfers of Indirect Costs)	7499	\$945,255	0.00%	\$945,253	0.97%	\$954,453
8. Other Outgo - Transfers of Indirect Costs	7300-7399	-\$243,157	0.00%	-\$243,157	0.00%	-\$243,157
9. Other Financing Uses						
a. Transfers Out	7600-7629	\$50,464		\$50,464		\$50,464
b. Other Uses	7630-7699	\$0		\$0		\$0
10. Other Adjustments (Explain in Section F below)		\$0		\$0		\$0
11. Total (Sum lines B1 thru B10)		\$42,846,416	-9.14%	\$38,929,470	1.80%	\$39,629,666
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)</b>						
		-\$1,645,557		-\$1,265,649		-\$778,011

**D. FUND BALANCE**

1. Net Beginning Fund Balance (Form 011, line F1e)		\$9,204,539	\$7,558,981	\$6,293,333
2. Ending Fund Balance (Sum lines C and D1)		\$7,558,981	\$6,293,333	\$5,515,321
3. Components of Ending Fund Balance (Form 011)		\$0	\$0	\$0
a. Nonspendable	9710-9719	\$0	\$0	\$0
b. Restricted	9740	\$3,158,000	\$1,710,141	\$760,717
c. Committed		\$0	\$0	\$0
1. Stabilization Arrangements	9750	\$0	\$0	\$0
2. Other Commitments	9760	\$0	\$0	\$0
e. Unassigned/Unappropriated		\$4,400,981	\$4,583,192	\$4,754,604
1. Reserve for Economic Uncertainties	9789	\$1,285,392	\$1,167,884	\$1,188,890
2. Unassigned/Unappropriated Balance	9790	\$3,115,589	\$3,415,308	\$3,565,714
f. Total Components of Ending Fund Balance		\$7,558,981	\$6,293,333	\$5,515,321
(Line D3f must agree with line D2)		\$0	\$0	\$0

**E. AVAILABLE RESERVES (Unrestricted except as noted)**

1. County School Service Fund				
a. Stabilization Arrangements	9750			
b. Reserve for Econ. Uncert.	9789	\$1,285,392	\$1,167,884	\$1,188,890
c. Undesignated/Unappropriated Amount	9790	\$3,115,589	\$3,415,308	\$3,565,714
d. Negative Restricted Ending Balances				
(Negative resources 2000-9999) (Enter projections)	979Z	\$0	\$0	\$0
2. Special Reserve Fund - Noncapital Outlay (Fund 17)		\$0	\$0	\$0
a. Stabilization Arrangements				
b. Reserve for Economic Uncertainties	9770	\$0	\$0	\$0
c. Undesignated/Unappropriated Amount	9790	\$0	\$0	\$0
3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)		\$4,400,981	\$4,583,192	\$4,754,604
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		\$0	\$0	\$0

**F. RECOMMENDED RESERVES**

1. Special Education Pass-through Exclusions

For counties that serve as the administrative unit (AU) of a special education local plan area (SELPA):

- a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? Yes
- b. If you are the SELPA AU and answered Yes to excluding special education pass-through funds: YES
  - 1. Enter the name(s) of the SELPA(s): Madera & Mariposa
  - 2. Special education pass-through funds

(Column A: Fund 01, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)

2. County Office's Total Expenditures and Other Financing Uses		\$12,446,358	\$0	\$0
Used to determine the reserve standard percentage level on line F3d (Line B11, minus line F1b2 if line F1a is No)		\$42,846,416	\$38,929,470	\$39,629,666
3. Calculating the Reserves				
a. Total Expenditures and Other Financing Uses (Line B11)		\$42,846,416	\$38,929,470	\$39,629,666
b. Less: Special Education Pass-through Funds (Line F1b2)		\$0	\$0	\$0
c. Net Expenditures and Other Financing Uses (Line F3a, minus line F3b if line F1a is Yes)		\$42,846,416	\$38,929,470	\$39,629,666
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 8 for calculation details)		\$0	\$0	\$0
e. Reserve Standard - By Percent (Line F3c times F3d)		\$1,285,392	\$1,167,884	\$1,188,890
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 8 for calculation details)		\$596,000	\$596,000	\$596,000

g. Reserve Standard (Greater of Line F3e or F3f)	\$1,285,392	\$1,167,884	\$1,188,890
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)	YES	YES	YES