UNADOPTED

Minutes of
Madera County Board of Education
November 12, 2019

Present: Nancy Prosperi, Bobby Thatcher, Cathie Bustos, Joe Vived, Alfred Soares, Jr., Dr. Cecilia A. Massetti, Executive Secretary

Absent: Grant Sturm, Sara Wilkins

Also Present: Steve, Carney, Julie DeWall, Jessica Drake, Dennis Lingo, Dianna Marsh, Troy Oliva, Jennifer Pascale, Tricia Protzman, Scott Sweazy

1.0 Call to Order
1.1 Flag Salute
Vice President Alfred Soares, Jr., called the meeting to order at 3:33 p.m. followed by the flag salute.

2.0 Consideration of Minutes
2.1 Regular Meeting October 8, 2019
Cathie Bustos moved to approve the minutes of October 8, 2019, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

3.0 Adoption of Board Agenda
Nancy Prosperi moved to adopt the agenda as presented, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

4.0 Information
4.1 Public Comment
Vice President Soares, Jr., stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came forward to address the Board.

4.2 Letter and Communications

4.2.1 Awards of Excellence

Dr. Massetti explained the Madera County Board of Education (MCBE) Award of Excellence was initiated as a way to honor students for high achievement. The award is open to students countywide. She stated the MCBE selected to honor two Martin Luther King, Jr. Middle School eighth grade students: Briannah Lorta and Citlali Pantoja. They were nominated by their counselors for their academic achievements, athletic talents, and commitment to their communities. Ms. Lorta plans to attend UCLA and pursue a degree in the field of medicine. Ms. Pantoja would like to attend Fresno State.

4.3 Non-School Sources

Dr. Massetti provided information on the following:

- Veterans Day in the Park was held November 11. Priscilla Ogletree sang at the event.
- Valley Children's is hosting a luncheon on November 21 at 11:30 a.m. focused on school districts developing wellness policies. Dr. Massetti invited the Board to attend. Nancy Prosperi and Alfred Soares, Jr. agreed to represent the Board at the luncheon.
- Steve Carney was presented with a plaque commemorating the dedication of the Steve Carney Career Technical Education Center building in his name.

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

Dr. Massetti reported the next meeting will be held at Wilson Middle School on February 26 at 7:00 p.m. Kevin Gordon from Capitol Advisors has agreed to present and there may be an update on new laws impacting schools.

4.5 Communications Committee Report

Mrs. Prosperi provided a copy of the October 16th meeting minutes to the Board for review. Spring Fling is scheduled for May 7 and the theme will be something along the line of, "Music from Your Generation." The next meeting will be held January 22, 2020.

4.6 Madera County Foundation Board Report

Mrs. Bustos explained she was unable to attend the October 22nd meeting. Mrs. Marsh stated they did not have a quorum, therefore business was not conducted. However, they did talk about upcoming events and volunteer needs. The next event is the Academic Pentathlon Scrimmage on January 16th.

4.7 Member Report(s)

None

5.0 Information from the Superintendent and Staff

5.1 Financial Report

Mr. Carney reported the adopted 2019-2020 budget showed deficit spending of about $2 million and the current working budget shows an increase to deficit spending of

about $3.3 million bringing the total deficit to just under $5.5 million. This is primarily due to the current Early Education building project spanning two years, which decreases the anticipated expenses in the prior year and increases the expenses in the current year. In addition, contracted services have increased in areas where positions are hard to fill. Additional contracts were needed for 19 speech and language pathologists (15 of which are currently filled) and one COTA which resulted in a net increase of approximately $1.54 million. The increase has been offset by a budgeted increase to district bill back, however, a portion will still come out of the ending balance.

Additional changes from the last meeting include: COLA given on salary schedules, increase to the cap on Health Benefits, and replacement of three vans in the fleet van pool.

5.2 Quarterly Reports on Williams Uniform Complaint

Dr. Massetti stated no reports have been filed with Madera County Superintendent of Schools or the districts that have submitted their quarterly reports. If something should be reported from Chowchilla High, Madera Unified, or Raymond-Knowles, it will be brought forward to the Board at the next meeting.

5.3 Revised Local Indicators Selection

5.3.1 Madera County Superintendent of Schools

5.3.2 Pioneer Technical Center

5.3.3 Madera County Independent Academy

Dr. Massetti explained Mr. Macedo and Mr. Sanchez were unavailable due to a car accident, which occurred over the weekend involving a PTC Chowchilla student and an incident that occurred earlier in the day at Pioneer Technical Center. Dr. Massetti informed the Board that the Local Indicators brought to the Board last month for approval were revised to include information on appropriately assigned teachers, access to curriculum-aligned standards and parent engagement, school climate, and access to a broad course of study. The Local Indicators for Madera County Superintendent of Schools, Pioneer Technical Center, and Madera County Independent Academy have been uploaded to the State.

5.4 Video Presentation

Dr. Massetti introduced SDC Teacher Troy Oliva. Mr. Oliva prepared a “thank you” video that highlighted staff impact on classroom programs. The video showed all of the many people involved in obtaining classroom equipment and how the equipment affects student growth and educational development.

5.5 Video Presentations

The Excellence in Education videos created by MCSOS Information Technology division for the event were shown to the Board.

<u>6.0 Old Business</u>

None

7.0 Closed Session

None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates

Tricia Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from October 1-31, 2019. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Nancy Prosperi moved to ratify the Issuance of Temporary County Certificates, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

8.2 Consideration Disposition of Surplus/Obsolete Equipment

Mr. Carney provided the Board with a list of equipment declared obsolete. Items included laptops, desktops, iPads, access points, switches, monitors, a projector, UPS units, and a video camera.

Nancy Prosperi moved to approve the list of surplus/obsolete equipment, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

8.3 Consideration Revision of Policies

8.3.1 MCOEP 1210 and MCOEP AR 1210 Uniform Complaint Procedures (UCP)

Dr. Massetti said MCSOS is going through the Federal Program Monitoring (FPM) process. Since the last time the policies were approved, MCSOS has started new programs and these policies must be revised.

Mrs. Protzman explained the changes to the policies. On the first page, a list of specific programs was added. The list includes programs that MCSOS does not offer. This was a recommendation from the California Department of Education (CDE). Another recommendation was to break out certain sections. (Ex: “Pupil Fees” was included in the previous version of the policy, but it did not have its own section. It does in the revised policy.) Page seven explains the investigation process. Page 8 explains how to file a UCP complaint. This information was previously included, but now it is broken out into subcategories.

Nancy Prosperi moved to approve revisions to policy MCOEP 1210 and AR 1210 Uniform Complaint Procedures, seconded by Bobby Thatcher.

Discussion: Mr. Thatcher asked about the following statement on page seven of the policy, "The county superintendent/designee will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code Section 200 and 220 and Government Code Section 11135 including any actual or perceived characteristics as set forth in Penal Code Section 442.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted, which is funded directly by, or that receives or benefits from any state financial assistance." He questioned what it meant by "protected group" and if there were any groups of people were unprotected. Ms. Protzman explained that the Education Code is very specific about the groups and outlines those in detail in the code.

Revisions to MCOEP 1210 and MCOEP AR 1210 Uniform Complaint Procedures were approved by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

8.3.2 MCOEP 1212 and MCOEP AR 1212 Williams Uniform Complaint Policy and Procedures

Mrs. Protzman explained the Williams UCP is the avenue were complaints can be made regarding textbooks and instructional materials, teacher vacancies or misassignments, and facilities. The high school exit exam piece was removed since that is no longer a requirement. Formatting was updated.

Bobby Thatcher moved to approve the revisions to policy MCOEP 1212 and MCOEP AR 1212, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

Mr. Thatcher asked if sidewalks are included in the facilities portion of the policy. Mrs. Protzman explained "clean" is defined in the policy. Mrs. Marsh added, when the lawsuit that this policy came out of was originally filed, "clean" was referring to rodent infestations and damaged floors, etc.

8.4 Consideration Career & Alternative Education Services Reports

8.4.1 Consideration Acceptance of Annual Inspection Reports Juvenile Detention Facility and Juvenile Correctional Camp

Dr. Massetti presented the report for Mr. Sanchez.

Bobby Thatcher moved to accept the Annual Inspection Reports for the Juvenile Detention Facility and Juvenile Correctional Camp, seconded by Cathie Bustos.

Discussion: Mr. Vived asked if MCSOS was still having difficulty getting credits from certain school districts. Dr. Massetti stated that is an age old problem. The records are supposed to be sent as soon as possible. Some districts do a better job than others. The good thing is that we now have the iReady program that is allowing MCSOS to do its own assessment of students and place them with teachers.

Mr. Vived commented that the school site councils were consolidated at the last meeting. He wanted to know who and how many represent the council. He felt parent representation is very important. Ms. Drake stated the council could be comprised of four parents, one student, and five staff members. Mr. Vived asked if the parents are from one site. Dr. Massetti said Mr. Cogan would be asked to bring that information to the next meeting.

The Annual Inspection Reports for the Juvenile Detention Facility and Juvenile Correctional Camp were accepted by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

8.5 Consideration Investment Performance Statement

Mr. Carney reported the current rate of return is 1.9%, which is favorable to last year's rate of 1.77% for the same time period by .13%. He noted this is a slight drop from the previous quarter which was at 1.94%.

Nancy Prosperi moved to approve the Quarterly Report of Investment, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

Mr. Soares, Jr., asked where the $390 million come from. Mr. Carney explained this is a pool of money. All of the county schools and government agencies funds are placed in the county treasury and drawn upon. It is similar to a checking account.

Vice President Soares, Jr., opened the public hearing at 4:57 p.m.
Vice president Soares, Jr., closed the public hearing at 4:59 p.m.

8.6 Consideration of the Waiver to Change the Schedule for Extended School Year

Ms. Drake explained MCSOS has been requesting a waiver for Extended School Year for several years now. The waiver allows the extended school year to be conducted in 15 full days rather than 20 partial days. The minutes of educational time are the same, but this helps to save on costs such as transportation and recruiting staff to work during the summer. The waiver has been reviewed with the MCOETA, CSEA, and the Gould parent group.

Mr. Vived asked if other schools are requesting a waiver. Ms. Drake explained the waiver is very common.

Nancy Prosperi moved to approve the waiver to the State Board of Education to change the schedule for Extended School Year for the 2019-2020 school year, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

8.7 Acceptance of Williams Annual Report

Mrs. Marsh stated that the county office has been charged with making sure schools have what they need to teach students since 2004. The Williams Complaint process stems from a lawsuit filed by the American Civil Liberties Union (ACLU), which claimed children in poor and underprivileged communities did not have access to equal learning opportunities due to insufficient instructional materials, unsafe or unhealthy facility conditions, and teacher vacancies and misassignments. Schools in the lowest three deciles are visited by the Williams team. A new method of determining which schools need to be visited by the Williams team has not been decided, even though deciles are no longer used.

Madera Unified School District (MUSD) and Chowchilla Elementary School District are visited annually because they were identified during the last decile reporting in 2007. Sufficiency resolutions have passed in both districts. The only outstanding item is with MUSD. They have a playground that needs a replacement part.

Mr. Prosperi asked if there is a financial impact. Mrs. Marsh stated there is only an impact when a district must repair something.

Ms. Prosperi asked if something was in place for districts that are not visited. Mrs. Marsh stated MCSOS programs are visited by our own team and some districts use the same criteria to maintain their schools. There are no requirements for MCSOS To visit

schools not identified.

Joe Vived moved to accept the 2019 Williams Site Visitation Annual Report, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

8.8 Approval of the Madera County Summary of Assistance and Support to County LEAs and Schools

Mrs. Marsh provided a summary of the assistance and support the county office offers to district determined to be in Differentiated Assistance. Once a district is identified, the team engages in a process with the district to determine root causes based on the district's Dashboard. She explained two of the districts identified last year will not be identified for the same reasons this year.

Nancy Prosperi moved to approve the Madera County Summary of Assistance and Support to County LEAs and School, seconded by Cathie Bustos.

Discussion: Vice President Soares, Jr., asked if the summary changed from last year. Mrs. Marsh stated the only difference to the summary was the formatting. The State requested a narrative instead of bulleted items.

Mr. Vived asked about the "5 Whys". Mrs. Marsh explained the "5 Whys" process helps the team to pinpoint the root of an issue.

Dr. Massetti said the new cycle starts at the end of November. MCSOS will meet with all districts on December 18th.

The Madera County Summary of Assistance and Support to County LEAs and Schools was approved by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

9.0 Other

9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

Per Board Bylaw 9350, a member may be excluded from a meeting to attend conferences or due to special circumstances as long as they have met an attendance requirement of 75% of the preceding 12 months of board meetings including special meetings.

Bobby Thatcher moved to approve the absence of Grant Sturm and Sara Wilkins, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

10.0 Adjournment

Cathie Bustos moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Sturm, Wilkins

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep