Cecilia A. Massetti, Ed.D.
Superintendent of Schools

Agenda Item 8.4

Board of Education Action Item
February 11, 2020

Topic:
Consideration Approval of Revisions to MCOEP 1340 and MCOEP AR 1340 Parent Involvement

Background:
MCOEP 1340 and MCOEP AR 1340 Parent Involvement have been revised in accordance with legal requirements identified in the Federal Program Monitoring (FPM) process.

Financial Impact:
None

Resource:
Cecilia A. Massetti, Ed.D.
Madera County Superintendent of Schools

Fred Cogan
Executive Director
Career Technical and Alternative Education Services

Recommendation:
Board approval of revised policy MCOEP 1340 and MCOEP AR 1340 Parent Involvement.

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~~1000 COMMUNITY~~

~~1300 ACCESS TO SCHOOLS~~

~~Parental Involvement MCOEP 1340~~

~~MCOE shall develop and implement strategies to encourage the involvement and support of parents/guardians in the education of their children.~~

~~EC 11502~~

~~Adopted: November 12, 2008~~

~~Parental Involvement MCOE AR1340~~

~~MCOE administration will encourage parents to participate in the education of their children.~~

~~The school site activities for parental/guardian involvement are to:~~

1. ~~Engage parents/guardians positively in their children's education by helping them develop skills to use at home that support their children's academic efforts at school and their children's development as responsible members of society (Education Code 11502, 11504)~~

2. ~~Inform parents/guardians that they can directly affect the success of their children's learning, by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home (Education Code 11502, 11504)~~

3. ~~Build consistent and effective communication between the home and school so that parents/guardians may know when and how to assist their children in support of classroom learning activities (Education Code 11502, 11504)~~

4. ~~Train teachers and administrators to communicate with parents/guardians (Education Code 11502, 11504)~~

5. ~~Integrate parent involvement programs into school plans for academic accountability~~

~~Adopted: November 12, 2008~~

1000 COMMUNITY RELATIONS

1300 ACCESS TO SCHOOLS

Parent Involvement MCOEP 1340

The Madera County Superintendent of Schools (MCSOS) and the Madera County Board of Education (MCBE) recognize that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home. For purposes of this policy, the term “parents/guardians” shall also include any agencies or individuals acting in lieu of parents/guardians on behalf of students in Juvenile Court School.

Programs operated by the Madera County Superintendent of Schools are encouraged to communicate frequently with parents/guardians in order to develop skills and foster relationships which support student learning. Effective two-way communication between home and school is strongly encouraged so that parent/guardians remain well informed about school expecations and ways to assist students in support of learning.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The Madera County Superintendent of School’s Local Control and Accountability Plan (LCAP) shall include goals and strategies for parent/guardian involvement, including efforts to seek parent/guardian in school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the MCSOS’s parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

TITLE I SCHOOLS

Each year, the Madera County Superintendent of Schools or designee shall identify specific objectives of the MCSOS’ parent involvement program for schools that receive Title I funding ensuring that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

The Madera County Superintendent of Schools shall ensure that the parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the programs will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Madera County Superintendent of Schools shall ensure that each school receiving Title I funds develops a school-level parent involvement plan in accordance with 20 USC 6318.

NON-TITLE I SCHOOLS

The Madera County Superintendent of Schools shall develop and implement strategies applicable to each school that does not receive Federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

LEGAL REFERENCE
EDUCATION CODE SECTIONS 11500-11506 Programs to encourage parent involvement 48985 Notices in languages other than English 51101 Parent rights and responsibilities 64001 Single plan for student achievement LABOR CODE 230.8 Time off to visit child's school UNITED STATES CODE, TITLE 20 6311 Parental notice of teacher qualifications and student achievement 6312 Local educational agency plan 6314 Schoolwide programs 6316 School improvement 6318 Parent involvement CODE OF FEDERAL REGULATIONS, TITLE 28 35.104 Definitions, auxiliary aids and services 35.160 Communications Management Resources: CSBA PUBLICATIONS Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006 STATE BOARD OF EDUCATION POLICIES 9-01 Parent Involvement in the Education of Their Children, rev. 1994 U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE Parental Involvement: Title I, Part A, April 23, 2004 WEB SITES CSBA: http://www.csba.org

California Department of Education, Family, School, Community Partnerships: http://www.cde.ca.gov/ls/pf
California Parent Center: http://parent.sdsu.edu
California State PTA: http://www.capta.org
National PTA: http://www.pta.org
No Child Left Behind: http://www.ed.gov/nclb
Parent Information and Resource Centers: https://www.pircinc.org/
Parents as Teachers National Center: http://www.parentsasteachers.org U.S. Department of Education: http://www.ed.gov Parents as Teachers National Center: http://www.parentsasteachers.org U.S. Department of Education: http://www.ed.gov

Adopted: November 12, 2008
Revised: February 11, 2020

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

1. Involve parents/guardians of participating students in the joint development of the Title I local educational agency (LEA) plan pursuant to 20 USC 6312 and the school.

   A. Review and improvement pursuant to 20 USC 6316 (20 USC 6318), and

   B. Invite input on the LEA plan from other MCSOS committees and school site councils, and

   C. Communicate with parents/guardians through the newsletter, website, or other methods regarding the LEA plan and the opportunity to provide input, or

   D. Ensure that there is an opportunity at a public Board meeting for public comment on the LEA plan prior to the Board's approval of the plan or revisions to the plan, or

   E. Ensure that policies on parent involvement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans.

2. Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance (20 USC 6318)

The Superintendent or designee may:

   A. Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities, or

   B. Provide ongoing workshops to assist school site staff and parents/guardians in planning and implementing improvement strategies, and seek input from parents/guardians in developing the workshops, or

C. Provide information to schools about the indicators and assessment tools that will be used to monitor progress.

3. Build the capacity of schools and parents/guardians for strong parent involvement. (20 USC 6318)

The Superintendent or designee shall: (20 USC 6318)

A. Assist parents/guardians in understanding such topics as the state's academic content standards and academic achievement standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children.

B. Provide materials and training to help parents/guardians work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.

C. Educate teachers, student services personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools.

D. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with public preschool, and other programs, and conduct other activities.

E. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand.

F. Provide other such reasonable support for parent involvement activities as parents/guardians may request.

In addition, the Superintendent or designee may:

G. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

H. Provide necessary literacy training, using Title I funds if MCSOS has exhausted all other reasonably available sources of funding for such training.

I. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child-care costs, to enable

parents/guardians to participate in school-related meetings and training sessions.

J. Train parents/guardians to enhance the involvement of other parents/guardians.

K. Arrange school meetings at a variety of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students.

L. Make referrals to community agencies and organizations that offer literacy training, parent education programs, and/or other services that help to improve the conditions of parents/guardians and families.

M. Provide information about opportunities for parent involvement through newsletters, website, or other written or electronic means.

N. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians as needed.

O. Provide training and information to members of the staff and school site councils and advisory committees to help them fulfill their functions.

4. Coordinate and integrate Title I parent involvement strategies with public preschool, and other programs. (20 USC 6318)

The Superintendent or designee may:

A. Identify overlapping or similar program requirements.

B. Develop a cohesive, coordinated plan focused on student needs and shared goals.

5. Conduct, with involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent involvement plan in improving the academic quality of the schools served by Title I (20 USC 6318).

The Superintendent or designee shall:

A. Ensure that the evaluation include the identification of barriers to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. (20 USC 6318)

B. Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy. (20 USC 6318)

6. Involve parents/guardians in the activities of schools served by Title I. (20 USC 6318)

   A. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians with special needs.

   B. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children.

This policy and administrative regulation contain parent involvement strategies that shall be incorporated into the LEA plan and distributed to parents/guardians of students participating in Title I programs. (20 USC 6318)

School-Level Procedures for Title I Schools

At each school receiving Title I funds, written procedures on parent involvement shall be developed jointly with and agreed upon by parents/guardians of participating students. Such procedures shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved.

2. Offer a flexible number of meetings, such as meetings in the morning or evening,for which related transportation, childcare, and/or home visits may be provided as such services relate to parent involvement.

3. Provide the parents/guardians of participating students all of the following:

   A. Timely information about Title I programs.

   B. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

   C. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education, and, as soon as practicably possible, responses to the suggestions of parents/guardians.

4. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the MCSOS/designee.

Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards.

This compact shall address:

A. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's student academic achievement standards.

B. Ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television viewing; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time.

C. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:
   1) Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the student's achievement.

   2) Frequent reports to parents/guardians on their children's progress.

   3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities.

7. Build the capacity of the school and parents/guardians for strong parent involvement by implementing the activities described in items #3 A-F in the section "Build the Capacity of Schools."

8. To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand.

If the school has a parent involvement compact that applies to all parents/guardians, it may amend that compact to meet the above requirements. (20 USC 6318)

Each school’s parent involvement compact shall be made available to the local community and distributed to parents/guardians of participating students in an understandable and uniform format and to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent involvement compact. Such evaluation may be conducted during the process of reviewing the school's single plan for student achievement (or LCAP when the school is a charter) in accordance with Education Code 64001.

The principal or designee, jointly with parents/guardians of participating students, shall periodically update the school's compact to meet the changing needs of parents/guardians and the school. (20 USC 6318)

Strategies for Non-Title I Schools

1. Engage parents/guardians positively in their children's education by helping them develop skills to use at home that support their children's academic efforts at school and their children's development as responsible members of society. (Education Code 11502, 11504)

The Superintendent or designee may:

A. Provide information, in parent handbooks and through other appropriate means**,** regarding academic expectations and resources to assist with the subject matter.

B. Provide parents/guardians with information about students' class assignments and homework assignments.

2. Inform parents/guardians that they can directly affect the success of their children's learning, by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home. (Education Code 11502, 11504)

A. Provide parents/guardians with information regarding ways to create an effective study environment at home and to encourage good study habits.

B. Encourage parents/guardians to monitor their children's school attendance, homework completion, and television viewing.

C. Encourage parents/guardians to volunteer in their child's classroom and to participate in school advisory committees.

3. Build consistent and effective communication between the home and school so that parents/guardians may know when and how to assist their children in support of classroom learning activities. (Education Code 11502, 11504)

The Superintendent or designee may:

A. Ensure that teachers provide frequent reports to parents/guardians on their children's progress and hold parent-teacher conferences at least once per year with parents/guardians of elementary school students.

B. Provide opportunities for parents/guardians to observe classroom activities and to volunteer in their child's classroom.

C. Provide information about parent involvement opportunities through district, school, and/or class newsletters, the district's website, and other written or electronic communications .

D. To the extent practicable, provide notices and information to parents/guardians in a format and language they can understand.

E. Develop mechanisms to encourage parent/guardian input on school issues.

F. Identify barriers to parent/guardian participation in school activities, including parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.

G. Encourage greater parent/guardian participation by adjusting meeting schedules to accommodate parent/guardian needs and, to the extent practicable, providing translation or interpreter services, transportation, and/or childcare.

4. Train teachers and administrators to communicate effectively with parents/guardians (Education Code 11502, 11504)

The Superintendent or designee may: .

A. Provide staff development to assist staff in strengthening two-way communications with parents/guardians, including parents/guardians who have limited English proficiency or limited literacy.

B. Invite input from parents/guardians regarding the content of staff development activities pertaining to home-school communications.

5. Integrate parent involvement programs into school plans for academic accountability.

The Superintendent or designee may:

A. Include parent involvement strategies in school reform or school improvement initiatives.

B. Involve parents/guardians in school planning processes.

Adopted: November 12, 2008
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