

**Meeting of  
Madera County Board of Education  
Tuesday, July 12, 2022  
3:30 p.m.**

This meeting will be held at  
1105 South Madera Avenue, Conference Room 5,  
Madera, CA 93637

**AGENDA**

*Reasonable Accommodation for any Individual with Disability – Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Board of Education, may request assistance by contacting the Office of the Madera County Superintendent of Schools. All documents pertaining to open session agenda items are available to anyone upon request from the office at 1105 South Madera Avenue, Madera, CA 93637; Telephone: (559) 662-6274; FAX (559) 673-5569.*

**1.0 Call to Order**

1.1 Flag Salute

**2.0 Consideration of Minutes**

2.1 Regular Meeting June 14, 2022 (Action) [Board]

2.2 Special Meeting June 21, 2022 (Action) [Board]

**3.0 Adoption of Board Agenda**

(Action) [Board]

**4.0 Information**

4.1 Public Comment

[This time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to 3 minutes.]

4.2 Letters and Communications

4.3 Non-School Sources

4.4 Madera County School Boards Association (MCSBA)  
Executive Committee Meeting Report [Vived]

4.5 Madera County Foundation Board Report [Bustos]

4.6 Member Report(s) [Member]

## **5.0 Information from the Superintendent and Staff**

- 5.1 State Budget Review [DeWall]
- 5.2 Annual Board Calendar [Massetti]
- 5.3 Declaration of Need for Fully Qualified Teachers [Casarez]
- 5.4 Quarterly Report on Williams Uniform Complaints [Drake]

## **6.0 Old Business**

- 6.1 Consideration CSBA Membership Dues FY 2022-2023  
[Annual membership dues] **(Action)** [Board]

## **7.0 Closed Session**

## **8.0 New Business**

- 8.1 Consideration Issuance of Temporary County Certificates  
[Ratification of Temporary County Certificates  
issued previous month] **(Action)** [Casarez]
- 8.2 Consideration Disposition of Surplus/Obsolete Equipment  
[Equipment to be declared obsolete and removed  
from inventory] **(Action)** [DeWall]
- 8.3 Consideration Destruction of Records  
[Disposal of Class 3 Records] **(Action)** [DeWall]
- 8.4 Consideration Acceptance of Annual Facility  
Education Program Review and Evaluation Report  
[Approval of annual report] **(Action)** [Sanchez]

## **5:15 p.m. Public Hearing – Instructional Materials and Supplies 2022-2023**

- 8.5 Consideration Resolution #1, 2022-2023  
Sufficiency of Instructional Materials for  
Alternative Education  
[As required by EC Section 60119(a) to qualify for  
state textbook and instructional materials and  
instructional materials funds, the County Board of  
Education must hold a public hearing and adopt  
this resolution] **(Action)** [Sanchez]
- 8.6 Consideration Adoption of Instructional Materials  
for Madera County Superintendent of Schools  
Alternative Education Programs  
[Approval of textbooks and instructional  
materials for 2022-2023] **(Action)** [Sanchez]

- 8.7 Consideration of Investment Performance Statement  
[Review and approval of the quarterly rate of  
return of investments with the county government] **(Action)** [DeWall]
  
- 8.8 Consideration Bylaws Updates  
[Approval of Bylaws changes] **(Action)** [Board]
  - 8.8.1 Compensation, Benefits and  
Reimbursement MCBE BB 9250
  - 8.8.2 Filling of Vacancies MCBE BB AR 9221
  - 8.8.3 County Superintendent Remuneration  
MCBE BB 9501
  
- 8.9 Consideration Superintendent's Compensation  
[Set superintendents compensation] **(Action)** [Massetti]
  
- 9.0 Other**
  
- 10.0 Adjournment**

# UNADOPTED

## Minutes of Madera County Board of Education June 14, 2022

Present: Cathie Bustos, Zimri Padilla, Nancy Prospero, Alfred Soares, Jr., Joe Vived, Dr. Cecilia A. Massetti, Executive Secretary

Absent: Shelley Deniz, Tammy Loveland

Also Present: Fred Cogan, Julie DeWall, Jessica Drake, Scott Ellingson, Alan Macedo, Dianna Marsh, Jennifer Pascale, Tricia Protzman, Kellie Stiles

### **1.0 Call to Order**

#### **1.1 Flag Salute**

President Soares, Jr., called the meeting to order at 3:36 p.m., followed by the flag salute.

### **2.0 Consideration of Minutes**

#### **2.1 Regular Meeting May 10, 2022**

Nancy Prospero moved to approve the minutes of May 10, 2022, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Padilla, Prospero, Soares, Jr., Vived

Noes: None

Abstain: None

Absent: Deniz, Loveland

### **3.0 Adoption of Board Agenda**

President Soares, Jr., noted that Mr. Macedo would be presenting the LCAPs for MCIA and MCSOS in place of Mr. Sanchez who could not attend.

Cathie Bustos moved to adopt the agenda with the modification, seconded by Zimri Padilla and carried by unanimous vote.

Ayes: Bustos, Padilla, Prospero, Soares, Jr., Vived

Noes: None

Abstain: None

Absent: Deniz, Loveland

### **4.0 Information**

#### **4.1 Public Comment**

President Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda.

(G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to three minutes.

No one came forward to address the Board.

#### **4.2 Letters and Communications**

- ♦ Dr. Massetti shared a letter received from the California Department of Education regarding the Second Interim Report. The letter stated, “We concur with your assessment that, based on current projections, your county office of education will be able to meet its financial obligations for the current and subsequent two fiscal years and that a positive certification is appropriate.”
- ♦ The Business Office hosted the annual Administrative and Classified Appreciation Luncheon on May 27<sup>th</sup>. Lunch was purchased through Camarena Health, which provided funds for scholarships.
- ♦ The Student Programs and Services promotion was held at Gould on May 26<sup>th</sup>. Cathie Bustos participated in the event, who commented she was thankful for being able to take part in the event despite having to use a wheelchair. Mrs. Bustos used the opportunity to show students her condition is not keeping her from doing what is important to her. Mrs. Bustos stated one of the promoting students passed away just three days before the event, but the student was honored.
- ♦ Dr. Massetti attended the Madera Unified Alternative Education graduation on June 1<sup>st</sup>.

#### **4.3 Non-School Sources**

- ♦ Dr. Massetti attended the Memorial Day Veterans in the Park event was held May 30.
- ♦ The Tribune featured an article on ArtsFest.

#### **4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report**

Mr. Vived reported the budget is around \$19,000. The cost for meals at the dinner meetings was raised from \$13 to \$20 per person. Membership dues will remain the same. A list of the 8<sup>th</sup> grade achievement recipients and 12<sup>th</sup> grade scholarship winners was provided to the Executive Committee members. The next meeting will be held at Stone Creek Elementary on August 24. The topic will be Social Emotional Learning (SEL).

Dr. Massetti added that the committee also discussed threat assessments. Hugo Sanchez and Dr. Rod Keeler have gone through an FBI threat assessment training. They will be providing a countywide training at the beginning of next school year. Districts will be encouraged to send teams to the training.

President Soares, Jr., asked if there is a group that evaluates disasters like the recent one in Texas. Dr. Massetti stated each district has developed safety plans for all of their

school sites. Those plans are updated annually and provided to MCSOS. The local police department may review the plans with school districts. Mr. Cogan added safety drills are conducted at school sites throughout MCSOS programs. Dr. Massetti noted “Run, Hide, Fight” training was conducted with all staff. Disaster scenarios have been practiced with designated staff. New disaster scenarios will be conducted this coming school year and the emergency kits at sites will be updated with old items being replaced over this summer.

Mr. Padilla asked how often drills are conducted. Dr. Massetti explained drills are frequent enough to ensure staff know what to do, but not so often that children are frightened. Mr. Padilla explained his concern, having recently experienced a lockdown with a shooting not far from the school he was working at in Los Angeles. In light of the recent mass shooting, students are scared. One student would not return to class after a fire cracker was set off at his school site. The student stayed home for the remainder of the school year.

Dr. Massetti noted that when a situation arises, districts and MCSOS share resources, such as school psychologists and counselors. Madera has not experienced a mass shooting, but student suicides have been a concern. Public Health is also involved when a crisis occurs.

President Soares, Jr. stated it is nice to know there is a plan and that it continues to progress to perfection.

#### **4.5 Madera County Foundation Board Report**

Nothing to report.

#### **4.6 Member Report(s)**

None

### **5.0 Information from the Superintendent and Staff**

#### **5.1 Public Hearing on Local Control Accountability Plan (LCAP) for Madera County Independent Academy (MCIA)**

President Soares opened the public hearing at 4:13 p.m.

Mr. Macedo stated the CAES division worked with Business to put the LCAPs together. Mr. Macedo highlighted the successes of MCIA. iReady and Loss Links were used to help support students. ELD teachers met regularly with Danielle Ross to talk about ELD best practices. The focus for professional development this year was math. Accelerated Reader (AR) was used as an additional reading tool. Technology was sustained. Chromebooks and WiFi connections were provided for students that needed them. A goal is the implementation of the Multi-Tier Support System (MTSS) program to assist with social emotional learning, as well as college and career readiness. Social and emotional services are now available through Camarena Health and Madera County Public Health Department. MCIA maintained zero suspensions. A parent and student participate on the School Site Council. Parent/teacher conferences were successful at

all three sites.

The challenges for MCIA included the data from iReady and the SBAC were not congruent. External professional development was not accessible. Student enrichment activities were difficult due to COVID. Those will begin again next year. The Madera Area Express (MAX) was not available. Chronic absenteeism was at 55.3%. Getting English Language parents involved was difficult.

Mrs. Prosperi asked if physical education is offered. Mr. Alan stated it is not offered during the students' one-hour-a-week sessions. The students monitor their own activity and document it.

Mr. Padilla asked if there is a nutrition component. Mr. Macedo stated meals are provided through Madera Unified School District. Mr. Cogan added MCIA does not offer a nutrition curriculum.

The public hearing was closed at 4:28 p.m.

## **5.2 Consideration of Proposed 2022-2023 Budget for Madera County Independent Academy (MCIA)**

President Soares opened the public hearing at 4:29 p.m.

There were no public comments.

The public hearing closed at 4:30 p.m.

Mrs. DeWall reported the MCIA assumptions are based on the Governor's May revise. The Cost-of-Living Adjustment (COLA) is applied to LCFF components at 6.56%. ADA used in the budget is 56.37. The Step and Column adjustments are assumed at 1.5% for each of the next two years. The PERS rate increase is anticipated to go from 22.91% to 25.37% for the 2022-2023 year, then to 25.2% in the 2023-2024 year. In 2024-2025, it will be 24.6%. The STRS rate increase is anticipated to go from 16.92% to 19.10% for the 2022-2023 year. It will remain at 19.1% until 2024-2025.

Mr. Vived asked about the reserve. Mrs. DeWall explained that a 17% reserve is recommended to cover two months wages.

## **5.3 Consideration of Local Control Accountability Plan (LCAP) for Pioneer Technical Center (PTC)**

The public hearing opened at 4:33 p.m.

There were no public comments.

The public hearing closed at 4:34 p.m.

Mr. Ellingson reported PTC is a Career Technical Education (CTE) Charter. PTC is looking to expand CTE opportunities. Edgenuity has been incorporated into the program. ELD professional development was provided by Danielle Ross. The goal is to re-designate students. Social Studies instructional material will be changing. English

curriculum and textbooks changed last year. Science and math textbooks are the last two subjects to be reviewed and updated. Frameworks may be approved in November, so PTC will consider new instructional materials in the spring.

Student to teacher ratios continue to be low. 40 students tested at regular high school levels in math and English.

Chromebooks continue to be in high demand. Counselors meet with Endeavor/Voyager students to make sure they are on track when they transfer. Social emotional support has increased.

Challenges continue because of COVID. Field trips were not possible. A modified graduation was offered. Transportation was an issue because MAX had limited routes and MAX passes were not available. There was an increase in requests for program and service referrals. Feedback from parents was hard to obtain. Dropouts are still an issue. The goal is for students to complete to CTE units and that has been difficult.

Credit recovery is a challenge. 25% of students arrive credit deficient. Math is still a struggle.

#### **5.4 Consideration of Proposed 2022-2023 Budget for Pioneer Technical Center (PTC)**

The public hearing opened at 4:59 p.m.

There were no public commented.

The public hearing closed at 5:00 p.m.

Mrs. DeWall reported the COLA was assumed at 6.56% and applied to the LCFF components. ADA used in the budget is 211.79 and 13.38. Step and Column adjustments are assumed at 1.5% for each of the two years. The PERS and STRS rate increases are the same as reported under MCIA. Cuts were made up front. The budget reflects an ending balance of \$122,240. However, a teacher may be hired, which may cause the balance decrease. Mrs. DeWall anticipates doing a 45-day revision for PTC.

#### **5.5 Consideration of Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS)**

The public hearing opened at 5:02 p.m.

There were not public comments.

The public hearing closed 5:03 p.m.

Mr. Macedo reported students regularly meet with counselors and have the opportunity to apply for college and financial aid. Educational materials are of high standard and iReady has been implemented. An academic counselor reclassifies students in accordance with AB 2206. Virtual welding was offered. The student to staff ratio is low. There is a low percentage of absenteeism. All teachers have access to Go Guardian. Suspension rates are low. Five social emotional learning presentations were offered to



CAES staff. Parents are in contact via Parent Square.

60 students participated in the Rise Conference, a college and career readiness event.

Due to COVID, community service was not an option. There is a high transient rate. Math was a primary focus. A six percent growth was seen in the area of ELA. Foster youth students were offered tutoring services. College enrichment opportunities were little.

Mrs. Prosperi asked how successful the program is in returning students into the general education world whether they are foster youth or in the facility. Mr. Macedo stated part of one of the counselor's job next year will be to follow incarcerated youth who are released back to their home school districts.

Ms. Drake spoke about the special education programs. Funds were used to fund mentor teacher programs. MCSOS was identified for having a low graduation rate. In special education, most students are on track for a certificate of completion. Those students who can graduate with a diploma are returned to their districts of residence. The graduation rate for MCSOS Special Education programs will always be low.

MCSOS identified that many of its teachers were new and could benefit from a mentor teacher program. New teachers were paired with experienced teachers. The funds were going to be used to cover the cost of substitutes, so that teachers could observe other classrooms. However, COVID hit and staff were not able to engage in classroom visitations. Instead, staff were sent to virtual professional development trainings.

Mrs. Prosperi asked how long a teacher can use a Professional Internship Permit (PIP) or Substitute Teacher Incentive Plan (STIP). Teachers may use these alternative credentials each for one year. For this reason, teachers may have a mentor for a number of years.

The funds were also used to pay for an ASL interpreter who assisted an Upward Bound student. The student graduated with a diploma this year. Technology in the classrooms was updated with new smart boards or promethean boards.

The graduation rate has not improved.

## **5.6 Consideration of Proposed 2022-2023 Budget for Madera County Superintendent of Schools (MCSOS)**

The public hearing opened at 5:23 p.m.

There were no public comments.

The public hearing closed at 5:24 p.m.

The COLA applied to LCFF and Special Education Components is 6.56%. The two subsequent years are estimated at 5.38% and 4.02% based on Department of Finance Estimates and School Services Dartboard. ADA is 27.91 for Juvenile Hall and 271.12

for Special Education. Step and Column adjustments are assumed at 1.5% for each of the next two years. PERS will increase by approximately \$268,594 in 2022-2023, then by \$18,839 in 2023-2024, and finally by \$67,491 in 2024-2025. STRS will increase by \$197,037 in 2022-2023. The STRS rate is set to remain the same for 2023-2024 and 2024-2025 years.

Mrs. DeWall noted that normally there are minor adjustments between when the budgets are presented and when they are approved. The new state system being used allows multiple staff members to work on the same document at one time. The new system has not been ironed out yet. Mrs. DeWall noticed an error caused by the sharing of the document. Special Education substitute costs and summer school were not included in the budget. STRS was also not included. The total adjustment to the budget will be approximately \$2 million.

The reserve requirement is 3%. MCSOS is currently at 16%. A 17% reserve will allow MCSOS to pay two months of wages. It is anticipated that there may be more base funding, so there will likely be a 45-day revision.

Mr. Cogan pointed out that the Projected LCFF Supplemental and/or Concentration Grants on page 82 and 92 of the MCSOS LCAP will be higher than 492,877 at the next meeting.

## **5.7 Consideration of Local Indicators Selection**

### **5.7.1 Madera County Superintendent of Schools**

#### **5.7.2 Pioneer Technical Center**

#### **5.7.3 Madera County Independent Academy**

Dr. Massetti asked for clarification on whether this item was an action item. Mrs. Marsh stated it is informational only. Mr. Cogan stated this in an annual June task. Surveys were completed by staff and students. The survey helps to determine how the schools are progressing. This is an internal report card. This information will become part of the dashboard.

## **6.0 Old Business**

None

## **7.0 Closed Session**

None

## **8.0 New Business**

### **8.1 Consideration Issuance of Temporary County Certificates**

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from May 1-31, 2022. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the TCCs, seconded by Nancy Prospero and carried by

unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Loveland

## **8.2 Consideration Disposition of Surplus/Obsolete Equipment**

Mrs. DeWall provided the Board with a list of equipment declared obsolete. Items included computers, a monitor, an interactive device, and the outdoor playground equipment at Gould Educational Center.

Mrs. Prosperi asked when the new playground would be available for viewing. Dr. Massetti said it should be in place by the start of the new school year.

Nancy Prosperi moved to approve the list of surplus/obsolete equipment submitted, seconded by Zimri Padilla and carried by unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Loveland

## **8.3 Consideration Adoption of 2022-2023 School Calendars**

### **8.3.1 Endeavor Secondary (Juvenile Hall) & Voyager Secondary**

### **8.3.2 Pioneer Technical Center/Madera County Independent Academy**

### **8.3.3 Pioneer Technical Center – Chowchilla**

### **8.3.4 Madera County Superintendent of Schools Special Education (Gould)**

Mrs. Drake stated the calendars may be brought back to the Board at the next meeting. There may be four additional staff days and/or learning opportunity days with students. Student instructional days will not change.

Cathie Bustos moved to adopt the 2022-2023 school calendars for Endeavor Secondary (Juvenile Hall), Voyager Secondary, Pioneer Technical Center, Madera County Independent Academy, Pioneer Technical Center – Chowchilla, and Madera County Superintendent of Schools Special Education (Gould), seconded by Zimri Padilla and carried by unanimous decision.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Loveland

## **8.4 Consideration Annual Statement of Investment Policy**

Mrs. DeWall reported the Madera County Superintendent of Schools places all of its investments in the Madera County Co-mingled Investment Pool. The investment policy

is something that needs annual Board approval.

Cathie Bustos moved to approve the Annual Statement of Investment Policy, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Loveland

### **8.5 Consideration Ratification of 2022-2023 Madera County School Boards Association Proposed Budget**

Dr. Massetti stated that Mr. Vived reported on the MCSBA budget earlier in the meeting. The dues will remain the same. An increase to the meal budget for the fall, winter, and spring meetings was made. Each of those line items in the budget were increased to \$1000 per meeting.

Joe Vived moved to approve the 2022-2023 Madera County School Boards Association budget, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Loveland

### **8.6 Consideration CSBA Membership Dues FY 2022-2023**

Dr. Massetti reported the CSBA membership dues invoice has not been received. The item was tabled.

### **8.7 Consideration County Summary of LCFF Services to Madera County LEAs and Schools**

Mrs. Marsh stated this is an annual report that is submitted to CDE at the same time as LCAPs. It clarifies the processes that are used.

Nancy Prosperi moved to accept the County Summary of LCFF Services to Madera County LEAs and Schools, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Loveland

### **8.8 Consideration Resolutions Regarding November 2022 Election**

#### **8.8.1 Resolution No. 8, 2021-2022, "In the Matter of Payment for Candidate's Statement of Qualifications for the November 8, 2022, Election Ballot"**

Dr. Massetti explained this resolution declares Board member candidates will pay their own fees.

### **8.8.2 Resolution No. 9, 2021-2022, “In the Matter of a Tie Vote for Candidates in Governing Board Elections”**

Dr. Massetti stated this resolution clarifies the process that will be used if there is a tie during election. A determination will be made by lot.

Zimri Padilla moved to approve Resolution No. 8, 2021-2022, “In the Matter of Payment for Candidate’s Statement of Qualifications for the November 8, 2022, Election Ballot” and Resolution No. 9, 2021-2022, “In the Matter of a Tie Vote for Candidates in Governing Board Elections,” seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived

Noes: None

Abstain: None

Absent: Deniz, Loveland

### **9.0 Other**

#### **9.1 CSBA Annual Conference September 9-11, 2022 Monterey, CA**

Board members interested in attending the September CSBA Conference may contact Jennifer Pascale who will register them and book a hotel.

#### **9.2 Special Board Meeting: June 21, 2022**

Dr. Massetti reminded the Board of the special meeting next week.

#### **9.3 Appointment of Bylaws Review Committee**

Alfred Soares, Jr., appointed Tammy Loveland, Cathie Bustos, and himself to serve on an ad hoc committee to review the Board Bylaws.

### **10.0 Adjournment**

Cathie Bustos moved to adjourn the meeting, seconded by Zimri Padilla and carried by unanimous vote.

Ayes: Bustos, Padilla, Prosperi, Soares, Jr., Vived

Noes: None

Abstain: None

Absent: Deniz, Loveland

The meeting adjourned at 5:52 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.  
Executive Secretary

# UNADOPTED

**Special Meeting of  
Madera County Board of Education  
June 21, 2022  
3:30 p.m.**

## MINUTES

Present: Cathie Bustos, Tammy Loveland, Nancy Prospero, Alfred Soares, Jr.,  
Joe Vived, Cecilia A. Massetti, Ed.D.

Absent: Shelley Deniz, Zimri Padilla

Also Present: Fred Cogan, Julie DeWall, Jessica Drake, Alan Macedo, Dianna Marsh,  
Jennifer Pascale, Trish Protzman, Hugo Sanchez

### **1.0 Call to Order**

#### **1.1 Flag Salute**

President Soares, Jr., called the meeting to order at 3:30 p.m., followed by the flag salute.

### **2.0 Minutes from the June 14, 2022, Regular Meeting will be Considered for Approval in July**

#### **3.0 Adoption of Board Agenda**

Joe Vived moved to adopt the agenda as presented, seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bustos, Loveland, Prospero, Soares, Jr., Vived

Noes: None

Abstain: None

Absent: Deniz, Padilla

### **4.0 Information**

#### **4.1 Public Comment**

President Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda. (G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to three minutes.

No one came forward to address the Board.

#### **4.2 Letters and Communications**

None

#### **4.3 Non-School Sources**

None

#### **4.4 Member Report(s)**

None

### **5.0 Information from the Superintendent and Staff**

#### **5.1 Presentation of Universal Pre-Kindergarten (UPK) Planning and Implementation Grant Plan for MCIA**

Mr. Cogan explained MCIA has not received a request for UPK instruction. To prepare for future needs, Mr. Cogan has spoken with Jacklyn Jones about potential options. He noted kindergarten enrollment has steadily increased, but to date there has been no need for UPK.

One of the Board Members asked what was meant by, “Implicit bias and culturally and linguistically responsive practice.” Mr. Cogan stated professional development will be offered to help teachers become more aware of their own cultural biases and how they respond to English Language Learner (ELA).

#### **5.2 Presentation of MCSOS Countywide Planning and Capacity Building for Universal Pre-Kindergarten (UPK)**

Mrs. Marsh explained transitional kindergarten (TK) is now focusing on the 4-year-old preschool experience. Previously, TK was a two-year kindergarten experience. Students could move on to first grade if they had mastered kindergarten principles. Otherwise, they remained in kindergarten for an additional year.

MCSOS is helping districts identify partners, such as after school programs. MCSOS is also reviewing curriculum, facilities, and teacher requirements. Mrs. Marsh noted some teachers at the Early Education Center (EEC) may now qualify to teach preschool in a K-12 district, which pays more. Administrators are mindful that there may be teacher gaps in the coming years.

Mrs. Prospero highlighted some typos on page 6.

### **6.0 Old Business**

None

### **7.0 Closed Session**

None

### **8.0 New Business**

#### **8.1 Consideration Adoption of Local Control Accountability Plan (LCAP) for Madera County Independent Academy (MCIA)**

Mr. Sanchez stated the LCAP for MCIA was presented for review at the last Board meeting. He asked the Board to adopt the LCAP as presented. No changes were

made between the meetings.

Cathie Bustos moved to adopt the Local Control Accountability Plan (LCAP) for Madera County Independent Academy (MCIA), seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

### **8.2 Consideration Approval of 2022-2023 Budget for Madera County Independent Academy (MCIA)**

Mrs. DeWall explained no changes were made to the MCIA budget, which was presented at the last meeting.

Joe Vived moved to approve the 2022-2023 Budget for Madera County Independent Academy (MCIA), seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

### **8.3 Consideration Adoption of Local Control Accountability Plan (LCAP) for Pioneer Technical Center (PTC)**

Mr. Sanchez stated no changes were made to the PTC LCAP, which was presented at the last Board meeting. President Soares, Jr., noted the charts were helpful.

Nancy Prosperi moved to adopt the Local Control Accountability Plan (LCAP) for Pioneer Technical Center (PTC), seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

### **8.4 Consideration Approval of 2022-2023 Budget for Pioneer Technical Center (PTC)**

Mrs. DeWall explained no changes were made to the 2022-2023 budget for PTC since it was presented at the last meeting.

Tammy Loveland moved to approve the 2022-2023 Budget for Pioneer Technical Center (PTC), seconded by Cathie Bustos and carried by unanimous vote.



Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

### **8.5 Consideration Adoption of Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS)**

Mr. Cogan explained the LCFF dollar amounts changed on pages 82 and 92. There were no other changes to the document.

Joe Vived moved to adopt the Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS), seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

### **8.6 Consideration Approval of 2022-2023 Budget for Madera County Superintendent of Schools (MCSOS)**

Mrs. DeWall stated the changes made to the 2022-2023 budget for MCSOS were mentioned at the previous meeting. Additional costs for Special Education substitutes and summer school were added as well as the STRS on Behalf Payment.

Mrs. DeWall explained MCSOS is required to submit the budget by July 1. It is returned by CDE to MCSOS by September 15. If the governor makes changes, MCSOS will do a 45-day revise. A 45-day revision is anticipated for this year. The assumptions for the budget are a COLA of 6.56%. Step and Column increases are projected to be 1.5%. The State and Local revenues were updated to reflect changes in grant amounts. PERS/STRS rates are projected to stabilize. The unrestricted portion of the budget is 19%, which means regulations (strings) are tied to 81% of the funds. Even though funds are increasing, the anticipation is that the balances will remain about the same because of the increase costs.

Many of the revenue streams are coming in the form of one-time funds.

Mr. Vived asked how many bids were submitted for the new playground at Gould. Dr. Massetti stated MCSOS followed all of the required publications and advertised for bids. The bulk of the cost is for the double shade structure and the rubberized surface material. The previous playground was used for more than 20 years.

Cathie Bustos moved to approve the 2022-2023 Budget for Madera County Superintendent of Schools (MCSOS), seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

## **8.7 Consideration Adoption of 2022-2023 School Calendars**

### **8.7.1 Endeavor Secondary (Juvenile Hall) & Voyager Secondary**

### **8.7.2 Pioneer Technical Center/Madera County Independent Academy**

### **8.7.3 Pioneer Technical Center – Chowchilla**

### **8.7.4 Madera County Superintendent of Schools Special Education (Gould)**

After negotiations, the calendars were revised to 188 staff days instead of 184. Student days remain the same at 180. The additional days will be used for training as well as student assessments. Funds used to pay for the additional days will be sunset in 2024.

Nancy Prosperi moved to adopted the revised 2022-2023 School Calendars for Endeavor Secondary School (Juvenile Hall) & Voyager Secondary, Pioneer Technical Center/Madera County Independent Academy, Pioneer Technical Center – Chowchilla, and Madera County Superintendent of Schools Special Education (Gould), seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

## **9.0 Other**

None

## **10.0 Adjournment**

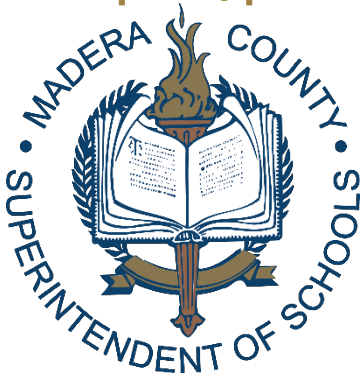
Tammy Loveland moved to adjourn the meeting, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Loveland, Prosperi, Soares, Jr., Vived  
Noes: None  
Abstain: None  
Absent: Deniz, Padilla

The meeting adjourned at 4:14 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.  
Executive Secretary



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 5.1**

### **Board of Education Informational Item July 12, 2022**

**Topic:**

State Budget Review

**Background:**

On June 29, 2022, the Legislature voted to pass AB 181, the education omnibus budget trailer bill; and AB 182, the bill related to the Learning Recovery Emergency Fund. On June 30, 2022, Governor Gavin Newsom signed several additional budget bills, meeting the statutory deadline.

The 2022-2023 state budget is \$300 billion with education spending higher than in previous years. Most of the increase in the education budget goes to the Local Control Funding Formula (LCFF) and block grants that reflect his continued commitment to local control. More details to come.

**Financial Impact:**

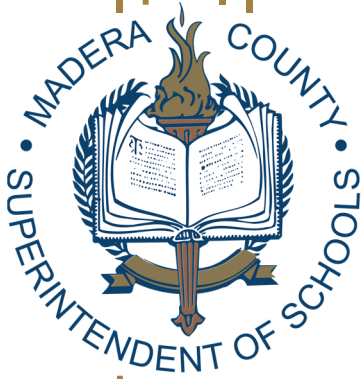
Information only – Budget Revisions will be taken to the August 2022 Board Meeting.

**Resource:**

Julie DeWall  
Chief Officer  
Business and Administrative Services

**Recommendation:**

This item is for information purposes only; there are no recommendations at this time.



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 5.2**

### **Board of Education Informational Item July 12, 2022**

**Topic:**

Annual Board Calendar for 2022-2023

**Background:**

The Annual Board Calendar serves as a guide to the Board for annual occurrences and is presented for information purposes only.

The calendar is subject to change as circumstances warrant.

**Financial Impact:**

None

**Resource:**

Cecilia A. Massetti, Ed.D.  
Madera County Superintendent of Schools

**2022-2023 ANNUAL BOARD CALENDAR**  
*(Subject to Change)*

**JULY**

- Annual Dues to Madera County School Boards Association (Action)
- Annual Board Calendar (Information)
- Destruction of Records (Action)
- Sufficiency of Instructional Materials Resolution (Court programs) (Action)
- Declaration of Need for Fully Qualified Teachers (Information)
- Approval of Consolidated Application, Part 1 (Action)
- Investment Performance Statement

**AUGUST**

- Annual Report or September
- Attendance CSBA Conference Anticipated
- Delegate-at-Large Nominations
- Election Officers California County Board of Education (CCBE)
- Quarterly Report Williams Complaints (County-wide)
- Budget Revisions
- Investment Performance Statement
- Consideration Renewal of CAES Waivers to State Board of Education to Waive Education Code 52852 in Order to Share School Site Councils (SSC) and Reduce the Number SSC Representatives

**SEPTEMBER**

- Review Communicable Disease Policy
- Sufficiency of Instructional Materials Resolution (Special Ed, & CAES)
- Learning Continuity and Attendance Plan

**OCTOBER**

- Emergency Preparedness - ESS and Gould Educational Center/PTC/MCOE Admin., and Safe Schools
- Consideration Policies Requiring Annual Review
- Gann Limitation
- Single Plan for Student Achievement (SPSA)
- Instructional Materials Recommendations

**NOVEMBER**

- Quarterly Report Williams Complaints (County-wide)
- Annual Inspection Reports Juvenile Detention Facility and Juvenile Correctional Camp (7)
- Investment Performance Statement
- Board Acceptance/Approval of the Dashboard's local indicators
- Williams Report to Board

## **DECEMBER**

- Board Organization (after the second Friday in December)
  - ✓ Election of President
  - ✓ Election of Vice President
  - ✓ Election of Representative to Madera Co School Boards Assoc Ex Committee
  - ✓ Confirmation Time and Place for Regular Board Meetings
- Certification of First Interim Financial Report
- Quarterly Report of Investments
- Set meeting dates – consider second meeting date for June to approve LCAP (Due to timing of budget information – May Revise impact)
- Distribution of Forest Reserve Funds

## **JANUARY**

- Audit Report
- Board President Appointments of Representatives to various committee/boards/groups
- Approval of School Accountability Report Card: Alternative Education and Gould Educational Center, Special Education
- CSBA Delegate Assembly Nominations

## **FEBRUARY**

- Quarterly Report Williams Complaints (County-wide)
- Investment Performance Statement

## **MARCH**

- Certification of Second Interim Financial Report
- Instructional Materials Recommendations
- CSBA Delegate Assembly Ballot, County Delegate Region 10 (every even year)

## **APRIL**

- Quarterly Report Williams Complaints
- Adoption of School Calendars
- Board Awards of Excellence

## **MAY**

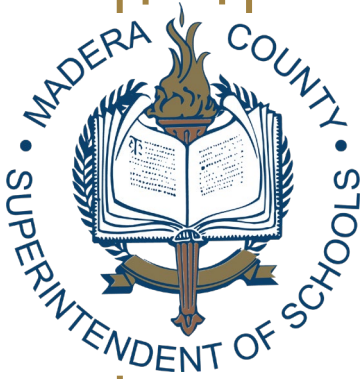
- Quarterly Report Williams Complaints (County-wide)
- Education Protection ACT (EPA) Resolution
- Investment Performance Statement

## **JUNE (2 meetings)**

- Adoption of Consolidated Application for Submission, Part II
- California School Boards Association (CSBA) Annual Dues
- School Calendars for Specified County Operated Programs
- Annual Review of Investment Policy
- Board attendance CSBA Annual Education Conference
- County Schools Budget Public Hearing

- County Schools Service Fund Budget-Extended Year/Interim Session Budget
- LCAP Public Hearing (regular meeting)
- LCAP Approval (Special Meeting)
- Budget Public Hearing
- Budget Approval (Special Meeting)
- Even Numbered Years - Two Resolutions:
  - ✓ Tie Vote Governing Board Election
  - ✓ Payment for Candidate's Statements of Qualification
- LCAP Services Summary (Special Meeting)
- CAES Local Indicators Presentation (Special Meeting) with LCAP

**Note: The Madera County Committee on School District Organization usually meets in July, October, January, and April. Currently, the Committee is meeting monthly.**



Cecilia A. Massetti, Ed.D.  
*Superintendent of Schools*

## Agenda Item 5.3

### Board of Education Information Item July 12, 2022

**Topic:**

Declaration of Need for Fully Qualified Educators public announcement.  
(This declaration enables MCSOS to hire needed teachers who are not fully credentialed.)

**Background:**

The Superintendent must publicly announce a need exists 72 hours previous to signing the Declaration which will then be submitted to the Commission on Teacher Credentialing (CTC). MCSOS may have a need for teachers who hold General or Special Education Limited Assignment Permits. MCSOS may also have a need for teachers who hold Emergency CLAD Permits.

MCSOS will have approximately twelve (12) University Intern Teachers. Most of these teachers have previously been employed by MCSOS, and have been admitted to university credential programs to earn the full authorization.

**Financial Impact:**

None

**Resource:**

Joe Casarez  
Chief Human Resources Officer  
Human Resources

**Recommendation:**

Information item only; no recommendation.





State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2022/2023  
 Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: \_\_\_\_\_ District CDS Code: \_\_\_\_\_  
 Name of County: \_\_\_\_\_ County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on \_\_\_/\_\_\_/\_\_\_ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, \_\_\_\_\_.

Submitted by (Superintendent, Board Secretary, or Designee):

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY, CHARTER SCHOOL OR NONPUBLIC SCHOOL AGENCY

Name of County Madera County Superintendent of Schools County CDS Code 20-10207  
 Name of State Agency \_\_\_\_\_  
 Name of NPS/NPA \_\_\_\_\_ County of Location Madera





**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?  Yes  No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program?  Yes  No

If yes, how many interns do you expect to have this year? 12

If yes, list each college or university with which you participate in an internship program.

Fresno State University, Fresno Pacific University, National University, Brandman University

Tulare and Merced County District Intern Programs

If no, explain why you do not participate in an internship program.

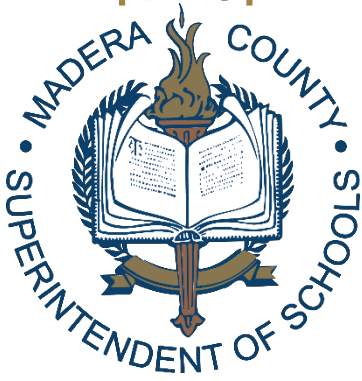
\_\_\_\_\_  
\_\_\_\_\_

# **PUBLIC NOTICE**

Notice is hereby given that the Madera County Superintendent of Schools may employ teachers on Limited Assignment Permits, University Internships and Emergency Teaching Permits for the 2022-2023 school year, in light of the insufficient number of fully certificated individuals who meet the specified credential and employment criteria for the positions listed below:

Career & Alternative Education Services Teacher  
Special Education Teacher

Dates posted: 06/24/2022 – 06/30/2022



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 5.4**

### **Board of Education Informational Item July 12, 2022**

**Topic:**

Quarterly Report on Williams Uniform Complaints

**Background:**

According to Education Code 35186, Madera County Superintendent of Schools (MCSOS) is required to report on a quarterly basis the total number of complaints filed with the MCSOS related to MCSOS programs. During the past quarter, no complaints were received.

**Financial Impact:**

None

**Resource:**

Jessica Drake  
Executive Director  
Student Programs and Services

# Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: Madera County Superintendent of Schools

Person completing this form: Jessica Drake Title: Executive Director

Quarterly Report Submission Date: July 2022

Date for information to be reported publicly at Governing Board meeting: July 12, 2022

No complaints were filed with any school in the District during the quarter indicated above.

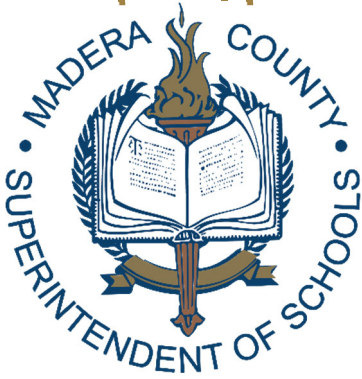
The following chart summarizes the nature and resolution of these complaints.

<b>General Subject Area</b>	<b>Total # of Complaints</b>	<b># Resolved</b>	<b># Unresolved</b>
<b>Textbooks and Instructional Materials</b>	0	0	0
<b>Teacher Vacancy or Misassignment</b>	0	0	0
<b>Facilities Conditions</b>	0	0	0
<b>TOTALS</b>	0	0	0

Cecilia A. Massetti, Ed.D.  
Print Name of District Superintendent

\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
Date



**Agenda Item 6.1**

**Board of Education Action Item  
July 12, 2022**

**Topic:**

Consideration California School Boards Association (CSBA) Membership Dues for FY 2022-2023

**Background:**

Annual Membership Dues

**Financial Impact:**

CSBA Membership Dues 2022-2023	\$6,411.00
CCBE Membership Dues 2022-2023	\$1,594.00
Education Legal Alliance Membership Dues 2022-2023	<u>\$1,603.00</u>
Total	\$9,608.00

Note: CSBA dues increased from last year by \$526.00 and Education Legal Alliance increased from last year by \$132.00 for a total overall increase of \$658.00.

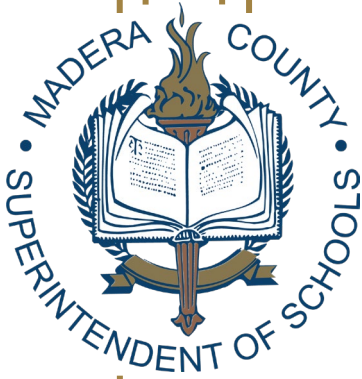
**Resource:**

Board

**Recommendation:**

Board Prerogative





**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.1**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Consideration Issuance of Temporary County Certificates.

**Background:**

Attached is a listing of the Temporary County Certificates (TCC) issued from June 1, 2022. TCC's are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Dr. Cecilia A. Massetti, Madera County Superintendent of Schools or an assigned designee, approved and signed each certificate. The Board is now requested to ratify this action.

**Financial Impact:**

None

**Resource:**

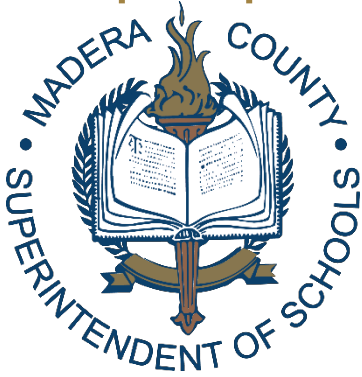
Joe Casarez  
Chief Human Resources Officer  
Human Resources

**Recommendation:**

It is recommended the Board ratify the issuance of Temporary County Certificates from June 1-30, 2022.

**MADERA COUNTY SUPERINTENDENT of SCHOOLS**  
**TEMPORARY COUNTY CERTIFICATES Issued 06/01/2022-07/31/2023**

<i>Last Name</i>	<i>First Name</i>	<i>Credential Applied For</i>	<i>Valid Dates of TCC</i>	<i>Employing District</i>	<i>Date Issued</i>	<i>Application Type</i>
Dean	Ashley	Emergency 30-Day Substitute Permit	6/1/22-7/1/23	Madera USD	6/30/2022	New
Riddle	Brian	Administrative Services Credential	7/1/22-8/1/23	Madera USD	6/30/2022	New



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.2**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Consideration Disposition of Surplus/Obsolete Equipment.

**Background:**

MCSOS staff members have completed a review of other equipment not in use and have determined that these items cannot be used in alternative placements. The equipment is shown on the attached list. Once declared obsolete, the items will be removed from our Fixed Asset Inventory and discarded.

Included in this request, is one delivery box truck with lift gate that has been out of commission for several months. This vehicle has been deemed not economical to repair due to engine failure. The truck is listed on the attached for review. Once declared obsolete, it will be taken to a scrap metal yard and removed from our inventory.

**Financial Impact:**

None

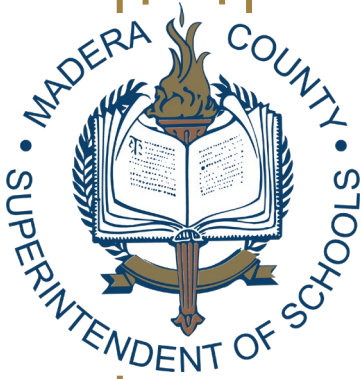
**Resource:**

Julie DeWall  
Chief Officer  
Business & Administrative Services

**Recommendation:**

It is recommended the Board approve the attached list of equipment and one delivery box truck to be declared obsolete.

Obsolete Items List - For July 2022 Board						
<b>Computers</b>						
Description	Make	Model	S/N	Asset Tag	Obsolete	Non-operational
Laptop	Dell	Vostro 1220	DHPQ8M1	23908		X
<b>Printers</b>						
Description	Make	Model	S/N	Asset Tag	Obsolete	Non-operational
HP LaserJet P4015x	HP	LaserJet P4015x	CNDY333550	23445		X
<b>Other Items</b>						
Description	Make	Model	S/N	Asset Tag	Obsolete	Non-operational
PortaCast Deluxe SBK case	PortaCast	Deluxe SBK		25122		X
Black Magic Design Hyperdeck Studio	Blackmagic	Hyperdeck Studio		25104		X
Blackmagic Design – SmartScope Duo 4K	Blackmagic	SmartScope Duo 4K	2402788	25106		X
Monitor	Dell	E198WFP		23263A		X
Monitor	Dell	1707FP		21616A		X
MCSOS Fleet Delivery Truck #9	2004 Chevy Box	VIN: 1GBHG31U341216866	Ending Mileage 182,812	1198767		X



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.3**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Annual disposal of Class 3 Records

**Background:**

Under the provisions contained in Title V, California Administrative Code Sections 16020 through 16028, this office may destroy class 3 – Disposable Records after July 1, succeeding the completion of the audit required under EC 41020 or after the retention period otherwise required but no later than the following January 1.

Each year the Board is requested to authorize destruction of such records as are listed in the Addendum attached hereto.

**Financial Impact:**

None.

**Resource:**

Julie DeWall  
Chief Officer  
Business & Administrative Services

**Recommendation:**

It is recommended the Board approve the list of Class 3 Disposable Records to be disposed.

CLASS 3 RECORDS  
2018-2019 Fiscal Period

ACCOUNTING & BUDGET RECORDS

Accounts Payable Reconciliation  
Accounts Receivable Reconciliation  
Appropriation Ledger  
Bank Reconciliation and Canceled Checks  
Cash Collection Reports  
Census Reports  
Fuel Tax – Claim for Refund  
Investment Records  
Invoices, District – Outgoing  
Invoices Vendor's  
Journal Vouchers  
Journals – All Funds  
Ledgers – All Funds  
Receipts – District Collections  
State, Local Sales and Use Tax Return  
Stores Inventory Detail  
User Use Fuel Tax Report  
Vendor Use Fuel Tax Return  
Warrant Cancellation Request to County

CONTRACTS

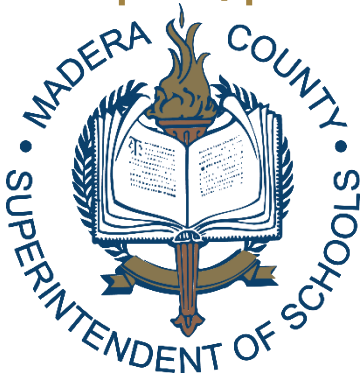
Insurance Policies and Endorsements (Closed or Terminated)

PERSONNEL RECORDS

Employment Applications  
Employment Eligibility Lists  
Recruitment Files  
Returned Letters – Inactive Recruitment

PURCHASING RECORDS

Air Travel Reservations  
Purchase Orders (Numerical, Alpha, Blanket, Etc.)  
Purchasing Bids  
Requisitions  
Standard School Supplies Agreements



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.4**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Consideration Acceptance of Annual Facility Education Program Review and Evaluation Report

**Background:**

On a yearly basis, the educational programs at the Juvenile Facility, Endeavor/Voyager, are reviewed and evaluated. The state requires that a qualified outside agency or individual conduct the review. In June 2022, Elizabeth Norris, Principal for Kings County's Juvenile Facility program conducted the review.

This review is guided by an education checklist which includes the educational program, required elements, school discipline, provisions for students with special needs, educational screening and admission, educational reporting, transition and re-entry planning, and post secondary education opportunities.

**Financial Impact:**

No impact on either program.

**Resource:**

Hugo Sanchez  
Program Director  
Career Technical and Alternative Educational Services

**Recommendation:**

Approval of the Annual Juvenile Facility Education Program Review and Evaluation Report.

**JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION**  
**Juvenile Halls and Camps**

FACILITY NAME: Madera County Juvenile Detention Facility		COUNTY: Madera
FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE):  1655 East Olive Avenue, Madera, CA 93638		
CHECK THE FACILITY TYPE AS DEFINED IN TITLE 15, SECTION 1302	JUVENILE HALL <input checked="" type="checkbox"/>	CAMP
DATE EVALUATED: 6/23/22		
EDUCATION PROGRAM EVALUATOR(S) (NAME, TITLE, TELEPHONE):  Elizabeth Norris, Principal/Consultant Kings County Office of Education, (559) 960-4213		
EDUCATION STAFF INTERVIEWED (NAME, TITLE, TELEPHONE):  Hugo Sanchez, Program Direction Madera County Office of Education, (559) 662-6211		

*Qm*



### Purpose

The facility administrator is required to request an annual review of each required element of the facility's education program by the Superintendent of Schools. A report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section must be provided to the facility administrator.

**The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. It is important to note that the regulation prohibits the Superintendent of Schools from delegating this review to the principal or any staff of a juvenile court school site; the intent of this regulation is that an independent third-party review is conducted.**

Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.

### Instructions

To complete the review, assess each element listed in the checklists and document the findings in the "comments" section. Columns in the checklist identify compliance as "Yes", "No", or "N/A" (not applicable). When the evaluator assessing the education program "checks" a column to indicate that the facility is out of compliance with all or part of a regulation, or indicates that all or part of a regulation is not applicable, a brief explanation is required in the comments section. This explanation is critical; it assists both the BSCC and facility staff in understanding the rationale for the decision and highlights what needs correction. **Policies and procedures must be written and implemented to be in compliance.**

Education program evaluators may elect to assess areas that are not covered by the inspection checklists. If this is done, the additional issues must be clearly delineated on a separate sheet to maintain their distinction from the BSCC Title 15 checklist. For information purposes, this additional sheet should be attached and distributed with the checklist.

Checklists and regulations are available on the BSCC website ([http://www.bscc.ca.gov/s\\_fsoresources](http://www.bscc.ca.gov/s_fsoresources)). Please contact the BSCC Field Representative assigned to your county at the number below or through e-mail access on the web site.

Board of State and Community Corrections; FSO Division  
2590 Venture Oaks Way, Suite 200, Sacramento, CA 95833  
Phone: 916-445-5073; <http://www.bscc.ca.gov/>

EM

## JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION

1370. Education Program	YES	NO	N/A	COMMENTS
<b>(a) School Programs</b> The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee pursuant to applicable State laws.	X			An MOU is in place between Madera County Behavioral Health Services, Madera County Probation Department, and Madera County Office of Education
The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.	X			The MOU includes written policies and procedures to ensure communication and coordination between educators and probation staff.
Culturally responsive and trauma-informed approaches should be applied when providing instruction.	X			Started an SEL group composed of school counselors, teachers, and probation staff. There have been PD days with the school psychologists, behavioral health, and staff also went through Mental Health First Aid.
Education staff should collaborate with the facility administrator to use technology to facilitate learning and ensure safe technology practices.	X			GoGuardian has been working effectively and communication between the education staff and facility administration allows for troubleshooting technology. The county IT department and facility IT department coordinate services. There is a county IT staff member assigned to the site.
The facility administrator shall request an annual review of each required element of the program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section.	X			
Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site.	X			Elizabeth Norris from Kings County Office of Education conducted this review.
The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and to fully protect the educational interests of all youth in the facility.	X			Elizabeth Norris from Kings County Office of Education conducted this review.
<b>(b) Required elements</b> The facility school program shall comply with the State Education Code and County Board of Education policies.	X			
As stated in the 2009 California Standards for the Teaching Profession, teachers shall establish and maintain learning environments that are physically, emotionally, and intellectually safe.	X			Walk-throughs of classrooms were conducted.
Youth shall be provided a rigorous, quality educational program that responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education.	X			Courses that are not offered in person are offered as IS options. There is a curriculum committee that has updated the ELA/ELD and social science curriculum. Edgenuity has been purchased for further course options next year. Students are provided with a credit evaluation. There is an assigned RSP teacher to support special education students.

EUN

<b>1370. Education Program</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>COMMENTS</b>
(1) The course of study shall comply with the State Education Code and include, but not be limited to, courses required for high school graduation.	X			See above. The implementation of Edgenuity for the 22-23 school year will allow all courses to be aligned to A-G requirements.
(2) Information and preparation for the High School Equivalency Test as approved by the California Department of Education shall be made available to eligible youth.		X		Information is provided, but with AB 2306, most students are able to successfully follow a graduation track. Edgenuity will provide a prep course for the upcoming school year.
(3) Youth shall be informed of post-secondary education and vocational opportunities.	X			The school counselor provides this information to students. Madera Community College came in and spoke to the students. Students who graduated early are able to take online courses with the community college.
(4) Administration of the High School Equivalency Tests as approved by the California Department of Education, shall be made available when possible.		X		The local adult schools offer these assessments.
(5) Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress towards grade level standards.	X			Students are provided with additional time and support. Class sizes are small, so this is individualized. There is also an instructional aide who helps. iReady provides intervention coursework.
(6) The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. The facility administrator, in conjunction with education staff, must ensure that operational procedures do not interfere with the time afforded for the minimum instructional day. Absences, time out of class or educational instruction, both excused and unexcused, shall be documented.	X			The 21-22 Bell Schedule meets minimum school day requirements.
(7) Education shall be provided to all youth regardless of classification, housing, security status, disciplinary or separation status, including room confinement, except when providing education poses an immediate threat to the safety of self or others. Education includes, but is not limited to, related services as provided in a youth's Section 504 Plan or Individualized Education Program (IEP).	X			All students are enrolled upon entry to the facility
<b>(c) School Discipline</b>				
(1) Positive behavior management will be implemented to reduce the need for disciplinary action in the school setting and be integrated into the facility's overall behavioral management plan and security system.	X			Reward systems/incentive systems are in place and funded in the LCAP. This takes place monthly.
(2) School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.	X			Probation staff regularly communicate with educational staff.

QUN

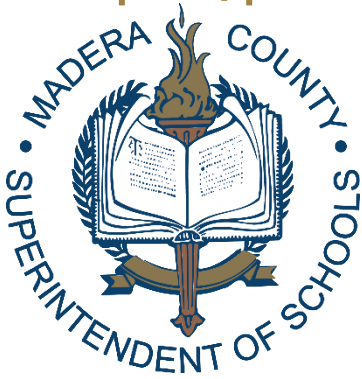
<b>1370. Education Program</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>COMMENTS</b>
(3) Except as otherwise provided by the State Education Code, expulsion/suspension from school shall be imposed only when other means of correction fails to bring about proper conduct. School staff shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs. School staff shall document the other means of correction used prior to imposing expulsion/suspension if an expulsion/suspension is ultimately imposed	X			Students are not expelled. Suspension is implemented as allowable by State Education Code. Due to low student enrollment, suspension rates have decreased.
(4) The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.	X			A modified school day is implemented when needed.
<b>(d) Provisions for Special Populations</b>				
(1) State and federal laws and regulations shall be observed for all individuals with disabilities or suspected disabilities. This includes but is not limited to child find, assessment, continuum of alternative placements, manifestation determination reviews, and implementation of Section 504 Plans and Individualized Education Programs.	X			A report is provided by Probation when students arrive, which contains student information to support enrollment. Calpads is utilized upon enrollment. SSTs are held for students with academic or behavioral needs. Students are recommended for assessment when needed.
(2) Youth identified as English Learners shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for EL students.	X			Students receive designated ELD.
<b>(e) Educational Screening and Admission</b>				
(1) Youth shall be interviewed after admittance and a record maintained that documents a youth's educational history, including but not limited to:	X			The school counselor collects all the data listed. Records requests are sent to previous schools.
(A) School progress/school history;	X			
(B) Home Language Survey and the results of the State Test used for English language proficiency;	X			
(C) Needs and services of special populations as defined by the State Education Code, including but not limited to, students with special needs.; and,	X			Special education records are requested.
(D) Discipline problems.	X			
(2) Youth will be immediately enrolled in school. Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.	X			iReady assessments are given upon entry.
(3) After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.	X			The school counselor does this.

<b>1370. Education Program</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>COMMENTS</b>
(4) Upon enrollment, education staff shall comply with the State Education Code and request the youth's records from his/her prior school(s), including, but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, state language assessment scores, immunization records, exit grades, and partial credits. Upon receipt of the transcripts, the youth's educational plan shall be reviewed with the youth and modified as needed. Youth should be informed of the credits they need to graduate.	X			The school counselor updates the credit evaluation and meets with the student once records are received.
<b>(f) Educational Reporting</b>				
(1) The complete facility educational record of the youth shall be forwarded to the next educational placement in accordance with the State Education Code.	X			Student records are released upon request.
(2) The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school in accordance with the State Education Code.	X			Students receive partial/full credits based on coursework.
<b>(g) Transition and Re-Entry Planning</b>				
(1) The Superintendent of Schools and the Chief Probation Officer or designee, shall develop policies and procedures to meet the transition needs of youth, including the development of an education transition plan, in accordance with the State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section 1355.		X		Local districts attend transition meetings and transition meeting plans are developed. It is recommended that a probation designee attend these meetings.
<b>(h) Post-Secondary Education Opportunities</b>				
(1) The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.	X			Collaboration has occurred with Madera Community College and local vocational education programs.

**Summary of educational evaluation:**

The program is in compliance with the exception of inviting Probation to transition meetings. It is recommended that this practice occur for all transition meetings.

*Egaluta Uovin*  
6/23/22



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.5**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Resolution Number 1: 2022 - 2023

To hold annual public hearing to determine the sufficiency of student textbooks and materials for MCSOS programs and, subsequently, to adopt a resolution regarding the sufficiency or insufficiency of instructional materials.

**Background:**

Education Code Section 60119(a) requires a county office of education hold an annual public hearing to determine if each pupil has sufficient textbooks or instructional materials in specific subjects that are aligned to the academic content standards and consistent with the cycles of the curriculum frameworks adopted by the state board.

The notice of public hearing must be posted ten days prior to the hearing in at least three public places and must contain the time, place, and purpose of the hearing.

**Financial Impact:**

Failure to take the above listed actions would result in the loss of textbooks and instructional materials funds, which would severely impact instructional programs.

**Resource:**

Hugo Sanchez  
Program Director  
Career Technical and Alternative Educational Services

**Recommendation:**

It is recommended that the Madera County Board of Education adopt Resolution Number 1, 2022 - 2023.

**Madera County Board of Education**  
**Resolution No. 1**  
**2022-2023 Availability of Instructional Materials**

**WHEREAS**, the Madera County Board of Education and Madera County Superintendent of Schools, in order to comply with the requirements of Education Code Section 60119(a) held a public hearing on July 12, 2022 at 5:15 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours; and

**WHEREAS**, the Madera County Board of Education provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing; and

**WHEREAS**, the Madera County Board of Education encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing; and

**WHEREAS**, information provided at the public hearing and to the board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the county office of education; and

**WHEREAS**, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

**WHEREAS**, sufficient textbooks and instructional materials listed in Attachment A were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-Social Science
- English/Language Arts, including the English language development component of an adopted program

**WHEREAS**, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes; and

**WHEREAS**, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive.

**NOW, THEREFORE BE IT RESOLVED**, that for the 2022 - 2023 school year, the Madera County Board of Education and Madera County Superintendent of Schools have provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**ADOPTED** by the following vote this 12<sup>th</sup> day of July, 2022.

AYES:

NOES:

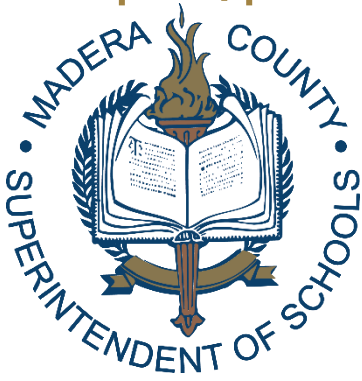
ABSTAIN:

ABSENT:

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President or Vice President





**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.6**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Consideration adoption of instructional materials for Madera County Superintendent of Schools Alternative Education Programs (Endeavor and Voyager Secondary Schools).

**Background:**

CDE requires the districts and county offices to review and adopt basic instructional materials for pupils in grades 9-12 (EC 60422, EC 60451). Materials must be adopted by the Board of Education. The materials are listed in Attachment A.

**Financial Impact:**

Budgeted as regular expenditures.

**Resource:**

Hugo Sanchez  
Program Director  
Career Technical and Alternative Educational Services

**Recommendation:**

Approval of the attached lists of textbooks and instructional materials for the use and purchase in the Alternative Education Programs of the Madera County Superintendent of Schools for the 2022 - 2023 school year.

## Attachment A

### Recommended Textbook Adoptions Madera County Superintendent of Schools Career and Alternative Education Services 2022 - 2023

#### Secondary Programs

##### Book Title

*Write Ahead*

*Inside Writing Program*

##### English/Language Arts

*American Literature*

*Basic English*

*Basic English Composition*

*Basic English Grammar*

*English to Use*

*English for the Work World*

*Exploring Literature*

*Life Skills English*

*Preparing for Writing Tests*

*World Literature*

*Literature & Language Arts*

*Meeting the Challenge for English/Lang. Arts*

*Vocabulary Connection*

*California PASS Program*

*Study Sync*

##### Mathematics

*Algebra*

*Basic Math Skills*

*Consumer Math*

*Life Skills Math*

*Geometry*

*Math for the Work World*

*Pre-Algebra*

*Algebra I*

*Geometry*

*Meeting the Challenge for High School Math*

*Working With Numbers Algebra*

*Working with Numbers Refresher Books*

*Algebra II*

*Algebra (Cyber High)*

##### Science/Health

*Biology*

*Earth Science*

*General Science*

*Physical Science*

*Discover Health*

*Biology: Cycles of Life*

*California PASS Program*

##### Publisher

Great Source Education

(Division of Houghton Mifflin)

Great Source Education

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

Holt, Rinehart and Winston

Pearson Education

Steck Vaughn

Fresno County Office of Education

*Mcgraw Hill Companies*

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

McDougal Littell

McDougal Littell

Pearson Education

Steck Vaughn

Steck Vaughn

Houghton Mifflin

Quantum Research and Evaluation

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

American Guidance Service, Inc.

Fresno County Office of Education

*California Focus on Life Science*  
*Miller & Levine Biology*  
*Physical Science Concepts in Action*

Pearson Prentice Hall  
Pearson Prentice Hall  
Pearson Prentice Hall

Social/Science

*Economics*  
*Economics*  
*Economics*  
*Modern World History*  
*United States Government*  
*United States History*  
*World Geography*  
Guidance Service, Inc. *World History*  
*Learning About Our United States Series*  
*History*  
*Americans: Reconstruction to 21<sup>st</sup> Century*  
World Geography- My World Interactive  
World History- The Modern World  
United States History-The 20<sup>th</sup> Century  
Economics-Principles in Action  
Civics- Magruder's American Government

American Guidance Service, Inc.  
Pearson Learning Group  
Prentice Hall  
McDougal Littell  
American Guidance Service, Inc.  
American Guidance Service, Inc.  
American  
American Guidance Service, Inc.  
American Guidance Service, Inc.  
Quantum Research and Evaluation  
McDougal Littell  
Pearson  
Pearson  
Pearson  
Pearson  
Pearson

English Language Development

*Making Connections*  
*Study Sync*

Heinle and Heinle  
*Mcgraw Hill Companies*

Visual/Performing Arts

*Introduction to Theater Arts*

Meriwether Publishing Ltd.  
*(by Suzi Zimmerman)*  
Glencoe/McGraw-Hill

*Understanding Art*

Life Skills/Job Skills/Career Education

*Skills for Independent Living*  
*Life Skills Health*  
*Transitions Curriculum*  
*Everything You Need to Know to Score High*  
*on the Armed Services Vocational Aptitude*  
*Battery (ASVAB) (including all revisions and*  
*new versions)*  
*Career Cruising Online*  
*Careers / Life Skills / CD*  
*Top Careers for 21<sup>st</sup> Century*

Globe Fearon  
American Guidance Service, Inc.  
James Stansfield Co. (State Center Consortium)

ARCO/MacMillan

Business Education Publishing  
Business Education Publishing

GED

*GED Exercises:*  
*Mathematics, Literature, Writing,*  
*Sciences, Social Science (including all revisions*  
*and new versions)*  
*GED Preparation*

American Guidance Service, Inc.  
ARCO/MacMillan

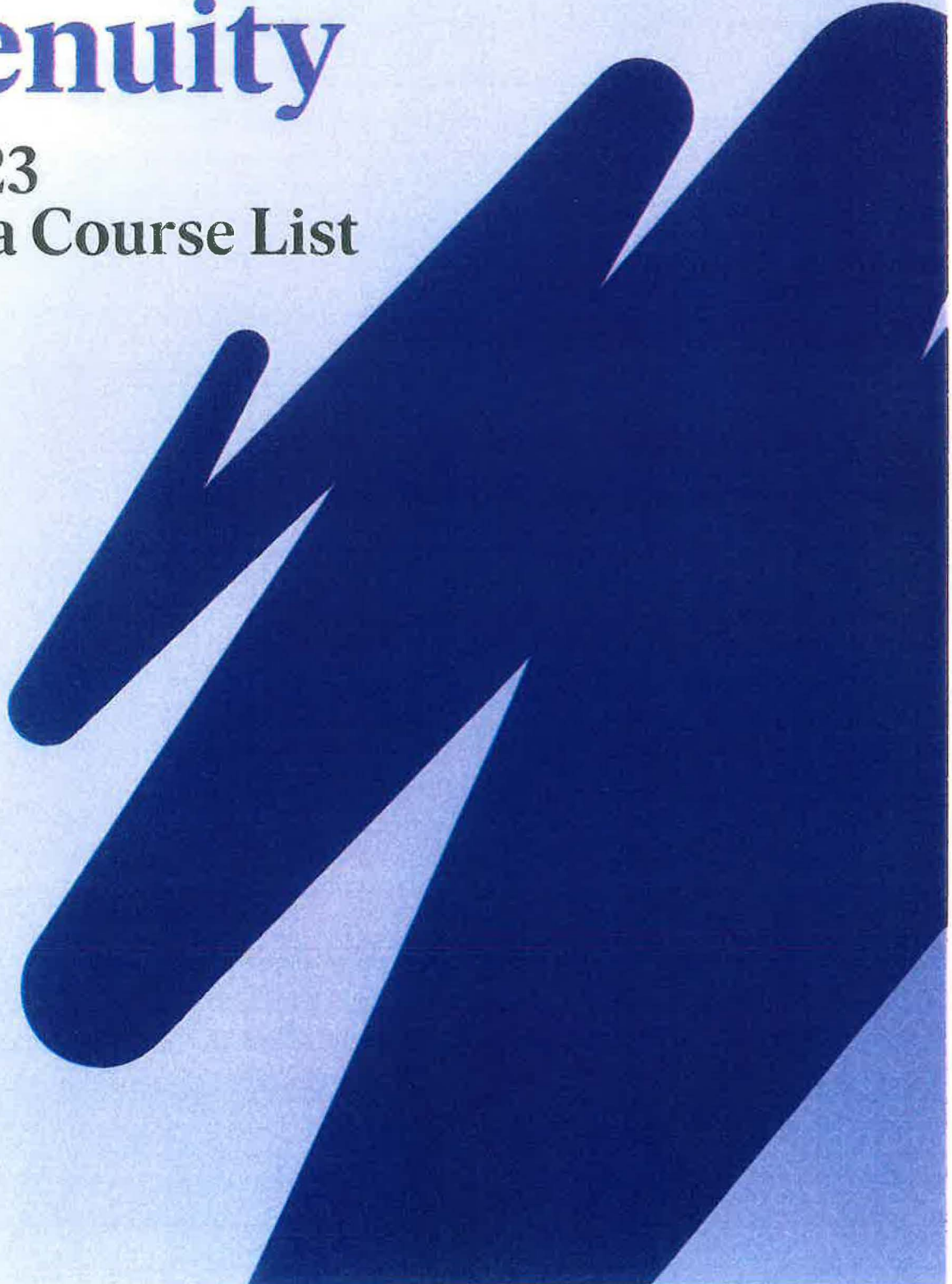
Online Learning

Imagine Edgenuity (See attached list for complete course offerings)



# Imagine Edgenuity

2022–2023  
California Course List



# Core Curriculum and Electives

## English Language Arts

- English Language Arts 6
- English Language Arts 7
- English Language Arts 8
- English 1 <sup>a-g</sup> **CM**
- English 1 Accelerated <sup>a-g</sup> **CM**
- English 2 <sup>a-g</sup> **CM**
- English 2 Honors <sup>a-g</sup> **CM**
- English 3/American Lit <sup>a-g</sup> **CM**
- English 3 Honors <sup>a-g</sup> **CM** **e**
- English 4/British Lit <sup>a-g</sup> **CM**
- English 4 Honors <sup>a-g</sup> **CM**
- Expository Reading and Writing <sup>a-g</sup> **CM**
- Classic Novels and Author Studies\*\*

## Science

- MS Life Science
- MS Physical Science
- MS Earth Science
- Integrated Science 6
- Integrated Science 7
- Integrated Science 8
- Biology <sup>a-g</sup> **CM**
- Biology Honors <sup>a-g</sup> **CM**
- Chemistry <sup>a-g</sup> **CM**
- Chemistry Honors <sup>a-g</sup> **CM**
- Chemistry in the Earth System <sup>a-g</sup> **CM**
- Chemistry in the Earth System Honors <sup>a-g</sup> **CM**
- Earth and Space Science <sup>a-g</sup> **CM**
- Physical Science <sup>a-g</sup> **CM**
- Physics <sup>a-g</sup> **CM**
- Physics Honors <sup>a-g</sup> **CM**
- Physics in the Universe <sup>a-g</sup>
- Physics in the Universe Honors <sup>a-g</sup>
- The Living Earth <sup>a-g</sup> **CM**
- The Living Earth Honors <sup>a-g</sup> **CM**

## Mathematics

- Math 6
- Math 7
- Math 8
- Accelerated Math 7/8
- Grade 8 Algebra I
- Grade 8 Mathematics I
- Pre-Algebra
- Supportive Algebra (year 1 of 2)
- Supportive Algebra (year 2 of 2)
- Algebra I <sup>a-g</sup> **CM**
- Algebra I Honors <sup>a-g</sup> **CM**
- Geometry <sup>a-g</sup> **CM** **E**
- Geometry Honors <sup>a-g</sup> **CM**
- Algebra II <sup>a-g</sup> **CM**
- Algebra II Honors <sup>a-g</sup> **CM**
- Pre-Calculus <sup>a-g</sup> **CM**
- Pre-Calculus Honors <sup>a-g</sup> **CM**
- Mathematics I <sup>a-g</sup> **CM**
- Mathematics I Honors <sup>a-g</sup> **CM** **e**
- Mathematics II <sup>a-g</sup> **CM**
- Mathematics II Honors <sup>a-g</sup> **CM** **e**
- Mathematics III <sup>a-g</sup> **CM** **E**
- Mathematics III Honors <sup>a-g</sup> **CM**
- Mathematical Analysis\* <sup>a-g</sup> **CM**
- Trigonometry\* <sup>a-g</sup> **CM** **e**
- Statistics and Probability <sup>a-g</sup> **CM**

## World Languages

### MIDDLE SCHOOL

- Spanish 1
- Spanish 2
- French 1
- French 2
- Chinese 1
- Chinese 2
- German 1
- German 2
- Latin 1
- Latin 2

### HIGH SCHOOL

- Spanish I <sup>a-g</sup> **CM**
- Spanish II <sup>a-g</sup> **CM**
- Spanish III <sup>a-g</sup>
- French I <sup>a-g</sup> **CM**
- French II <sup>a-g</sup> **CM**
- French III <sup>a-g</sup>
- Chinese I
- Chinese II
- German I <sup>a-g</sup>
- German II <sup>a-g</sup>
- Latin I <sup>a-g</sup>
- Latin II <sup>a-g</sup>



# Core Curriculum and Electives

## Social Studies

- MS World History and Geography: Ancient Civilizations
- MS World History and Geography: Medieval and Early Modern Times
- MS United States History and Geography
- Modern World History <sup>a-g</sup>
- Principles of American Democracy\* <sup>a-g GM</sup>
- Principles of American Democracy Honors\* <sup>a-g GM</sup>
- U.S. History and Geography <sup>a-g GM</sup>
- U.S. History and Geography Honors <sup>a-g GM</sup>
- World History, Culture, and Geography <sup>a-g GM</sup>
- World History, Culture, and Geography Honors <sup>a-g GM</sup>
- Civics and Citizenship\*

## Advanced Placement®

All AP courses except Computer Science Principles, English Literature and Composition, Environmental Science, Human Geography, Psychology, and Spanish require textbooks.

- Biology† <sup>a-g</sup>
- Calculus AB <sup>a-g</sup>
- Computer Science Principles <sup>a-g</sup>
- English Language & Composition <sup>a-g GM</sup>
- English Literature & Composition <sup>a-g</sup>
- Environmental Science <sup>a-g†</sup>
- French Language & Culture <sup>a-g</sup>
- Human Geography <sup>a-g</sup>
- Psychology <sup>a-g</sup>
- Spanish Language & Culture <sup>a-g</sup>
- Statistics <sup>a-g</sup>
- U.S. Government & Politics\* <sup>a-g</sup>
- U.S. History <sup>a-g</sup>
- World History: Modern <sup>a-g</sup>

## National Test Preparation

- ACCUPLACER<sup>®</sup> †
- ACT WorkKeys<sup>®</sup> †
- ACT<sup>®</sup>
- ASVAB<sup>®</sup> † (Math, Verbal, Science)
- GED<sup>®</sup> †
- HiSET<sup>®</sup> †
- PSAT<sup>®</sup> †
- SAT<sup>®</sup>
- TASC<sup>®</sup> †

## CALIFORNIA TEST PREPARATION

- CAA Grade 11 Math
- CAST Grade 8 Science
- CAST HS Science
- CHSPE Language
- CHSPE Mathematics
- CHSPE Reading

## General Electives

### MIDDLE SCHOOL

- Digital Literacy\*
- Online Learning & Digital Citizenship\*
- Keyboarding and Applications\*

### HIGH SCHOOL

- Art History I <sup>a-g</sup>
- Computer Applications: MS Office<sup>®</sup> 2016
- Computer Science Principles
- Contemporary Health\* <sup>a-g GM</sup>
- Economics\* <sup>a-g GM</sup>
- Economics Honors\* <sup>a-g GM</sup>
- Environmental Science <sup>a-g</sup>
- Foundations of Personal Wellness
- Intro to Communications & Speech I\* <sup>a-g</sup>
- Intro to Communications & Speech II\* <sup>a-g</sup>
- Introduction to Computer Science <sup>GM</sup>
- Lifetime Fitness (semester)\*
- Lifetime Fitness (full-year)
- Literacy and Comprehension I <sup>a-g</sup>
- Literacy and Comprehension II <sup>a-g</sup>
- Linear Algebra\* <sup>a-g</sup>
- Psychology <sup>a-g</sup>
- Sociology\* <sup>a-g</sup>
- Strategies for Academic Success\*
- Visual Arts <sup>a-g F GM</sup>
- World Regional Geography (semester)\* <sup>a-g</sup>
- World Regional Geography (full year) <sup>a-g</sup>



# Career and Technical Education

CTE Electives can be added to concurrent or site licenses for an additional cost.

## Career Readiness

- Career Explorations I\*
- Career Explorations II\*
- Career Explorations III\*
- Career Explorations
- Career Management\*
- Career Planning and Development

## Career Clusters

### AGRICULTURE & NATURAL RESOURCES

- Agribusiness Systems\* a-g
- Animal Systems\* a-g
- Food Products and Processing Systems\* a-g
- Introduction to Agriculture, Food, & Natural Resources\* a-g
- Plant Systems\* a-g
- Power, Structural, and Technical Systems\* a-g

### ARTS, MEDIA, & ENTERTAINMENT

- Fundamentals of Digital Media\* a-g

### BUILDING & CONSTRUCTION TRADES

- Construction Careers\* a-g
- Introduction to Careers in Architecture & Construction\* a-g

### BUSINESS & FINANCE

- Banking Services Careers\* a-g
- Business Computer Information Systems
- Business Law\* a-g
- Financial Math a-g
- Introduction to Business and Finance a-g
- Introduction to Careers in Finance\* a-g
- Keyboarding and Applications\*
- Personal Finance\* a-g
- Small Business Entrepreneurship a-g
- Technology and Business

## EDUCATION, CHILD DEVELOPMENT, & FAMILY SERVICES

- Family and Community Services\* a-g
- Introduction to Careers in Education and Training\* a-g
- Introduction to Consumer Services\* a-g
- Introduction to Human Growth and Development\* a-g
- Introduction to Human Services\* a-g
- Personal Care Services\* a-g
- Teaching and Training Careers\* a-g

## ENGINEERING & ARCHITECTURE

- Engineering and Design\* a-g
- Engineering and Product Development\* a-g
- Introduction to STEM\* a-g
- Science and Mathematics in the Real World\* a-g
- Scientific Discovery and Development\* a-g
- Scientific Research\* a-g
- STEM and Problem Solving\* a-g

## HEALTH SCIENCE & MEDICAL TECHNOLOGY

- Careers in Allied Health\* a-g
- Health, Safety and Ethics in the Health Environment\*
- Health Science Concepts a-g
- Health Science & Medical Technology a-g
- Introduction to Careers in the Health Sciences\* a-g
- Medical Terminology\* a-g
- Nursing: Unlimited Possibilities & Unlimited Potential\* a-g †
- Nursing Assistant† a-g
- Pharmacy Technician† a-g
- Physicians, Pharmacists, Dentists, Veterinarians and Other Doctors\* a-g
- Public Health: Discovering the Big Picture in Health Care\* a-g
- Therapeutics: The Art of Restoring and Maintaining Wellness\* a-g

# Career and Technical Education

CTE Electives can be added to concurrent or site licenses for an additional cost.

## Career Clusters (continued)

### HOSPITALITY, TOURISM & RECREATION

- Food Safety and Sanitation\* <sup>a-g</sup>
- Marketing and Sales for Tourism and Hospitality\* <sup>a-g</sup>
- Planning Meetings and Special Events\*
- Sustainable Service Management for Hospitality & Tourism\* <sup>a-g</sup>
- Transportation and Tours for the Traveler\* <sup>a-g</sup>

### INFORMATION & COMMUNICATION TECHNOLOGIES

- Computer Science Principles
- Fundamentals of Computer Systems\* <sup>a-g</sup>
- Fundamentals of Programming and Software Development\* <sup>a-g</sup>
- Information and Communication Technology <sup>a-g</sup>
- Introduction to Coding\*
- Introduction to Computer Science
- Introduction to Information Technology Support & Services\* <sup>a-g</sup>
- Introduction to Network Systems\* <sup>a-g</sup>
- Microsoft<sup>®</sup> Office<sup>®</sup> Specialist
- Network System Design\* <sup>a-g</sup>
- New Applications: Web Development in the 21st Century\* <sup>a-g</sup>
- Software Development Tools\* <sup>a-g</sup>

### MARKETING, SALES, & SERVICES

- Careers in Marketing Research\* <sup>a-g</sup>

### PUBLIC SERVICES

- Corrections: Policies and Procedures\* <sup>a-g</sup>
- Fire and Emergency Services\* <sup>a-g</sup>
- Forensics: Using Science to Solve a Mystery\* <sup>a-g</sup>
- Introduction to Careers in Government and Public Administration\* <sup>a-g</sup>
- Introduction to Law, Public Safety, Corrections, & Security\* <sup>a-g</sup>
- Law Enforcement Field Services\* <sup>a-g</sup>
- Legal Services\* <sup>a-g</sup>
- Security and Protective Services\* <sup>a-g</sup>

### TRANSPORTATION

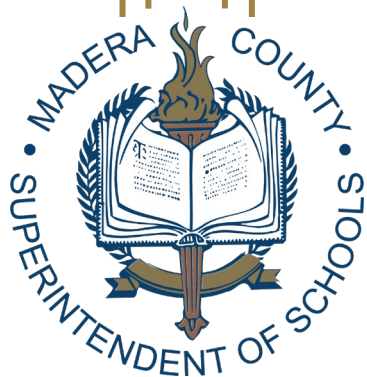
- Careers in Logistics Planning and Management Services\* <sup>a-g</sup>
- Introduction to Careers in Transportation, Distribution, and Logistics\* <sup>a-g</sup>



imagine  
purpose prep







Cecilia A. Massetti, Ed.D.  
Superintendent of Schools

## Agenda Item 8.7

### Board of Education Action Item July 12, 2022

**Topic:**

Quarterly Report of Investments

**Background:**

Section 53646 of the Government Code requires the chief fiscal officer of each local agency to provide to the governing board a report of investments, on a quarterly basis. However, if all of an agency's funds are placed in the county treasury, Local Agency Investment Fund (LAIF) or an FDIC-insured bank account, the most recent statement received from these institutions will suffice. If an agency has any other investments, additional reporting is required.

Following its 2022 Investment Policy, all Madera County Superintendent of Schools funds are deposited in the Madera County Treasury, including the proceeds of the tax revenue anticipation notes (TRAN) program, when MCSOS participates. Therefore, we have attached a copy of the latest monthly investment report from the Madera County Co-Mingled Investment Pool which includes its most recent list of investments.

The County Treasurer-Tax Collector's investments continue to provide as favorable a rate of return as can be expected in the current financial market. The current rate of return is 0.63% and is higher compared to last year's rate of return of 0.47% for the same time period by 0.16%.

**Financial Impact:**

Approximately \$20,000 per year.

**Resource:**

Julie DeWall  
Chief Officer  
Business and Administrative Services

**Recommendation:**

It is recommended the Board approve the report as presented.



**COUNTY OF MADERA**  
**OFFICE OF THE TREASURER/TAX COLLECTOR**  
**TRACY KENNEDY**  
200 W. 4<sup>th</sup> Street, 2<sup>nd</sup> Floor, Madera, CA 93637  
Telephone: (559) 675-7713  
e-mail: treasurer@maderacounty.com

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**MEMORANDUM**

Date: June 9, 2022  
To: Madera County Commingled Investment Pool Participants  
From: Tracy Kennedy, Treasurer-Tax Collector  
Subject: Investment Portfolio Summary – May 2022

**REQUIREMENT**

In compliance with Government Code 53646 (b) the County Treasurer is, at a minimum, required to submit a quarterly investment report within 30 days following the end of each quarter. The Treasurer, however, elected to exceed the minimum requirement by increasing its frequency to a monthly report and disseminate to all pool participants.

Also required in the report is a disclosure of type of investment, name of issuer, date of maturity, par value and the sub total amounts invested for each category held by the County Treasurer including the market value provided by our custodial bank Wells Fargo. For your convenience, our investment reports can also be found on our website at:

[www.maderacounty.com/government/treasurer-tax-collector](http://www.maderacounty.com/government/treasurer-tax-collector).

While the County Treasurer takes all economic conditions under advisement, our primary goal is to ensure proper liquidity is available for all depositors while taking into consideration all pool expenditure requirements.

- c.c. Alview-Dairyland  
Bass Lake School District  
Chawanakee Unified School District  
Chowchilla Cemetery District  
Chowchilla Elementary School District  
Chowchilla High School District  
County Administrative Officer  
County Auditor-Controller  
County Board of Supervisors  
County Superintendent of Schools  
Golden Valley School District  
Madera Cemetery District  
Madera County District Attorney  
Madera County Transportation Commission  
Madera Unified School District  
Raymond-Knowles School District  
Philip Toler, County Special Districts  
Yosemite Unified School District



**Portfolio Management by Fund  
Portfolio Management  
Portfolio Summary  
May 31, 2022**

Madera County  
200 W. 4th Street  
Madera, CA 93637  
(559)675-7013

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.
Medium Term Notes	39,500,000.00	36,997,455.00	39,124,542.39	5.32	1,541	1,317	1.389
Federal Agency Coupon Callable	268,285,714.29	255,016,420.00	268,325,481.70	36.46	1,439	982	0.610
Treasury Coupon Securities	116,000,000.00	111,412,900.00	115,266,562.97	15.66	994	704	0.578
CAMP: CA Asset Mgmt Program	55,000,000.00	55,000,000.00	55,000,000.00	7.47	1	1	0.888
Federal Agency Disc. -Amortizing	8,000,000.00	7,970,390.00	7,965,110.83	1.08	157	107	1.011
Local Agency Investment Funds	34,777,342.77	34,777,342.77	34,777,342.77	4.73	1	1	0.675
Federal Agency Bullet	204,000,000.00	197,059,290.00	203,831,197.39	27.69	1,041	717	0.581
Municipal Bond	8,994,174.00	8,992,627.00	8,994,174.00	1.22	5,546	4,108	3.417
Grant Anticipation Note	2,730,000.00	2,730,000.00	2,730,000.00	0.37	517	390	0.580
<b>Investments</b>	<b>737,287,231.06</b>	<b>709,956,424.77</b>	<b>736,014,412.05</b>	<b>100.00%</b>	<b>1,122</b>	<b>790</b>	<b>0.701</b>

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	398,391.93	2,968,354.97
<b>Average Daily Balance</b>	<b>746,805,186.41</b>	<b>624,457,454.66</b>
<b>Effective Rate of Return</b>	<b>0.63%</b>	<b>0.52%</b>

Active Account Balance as of 05/31/2022: \$32,709,924.87.

PURSUANT TO GOVERNMENT CODE SECTION 53646:

- (b)(2) THE COUNTY'S PORTFOLIO IS IN COMPLIANCE WITH THE 2022 INVESTMENT POLICY VALID 01/01/2022 THROUGH 12/31/2022.
- (b)(3) THE MADERA COUNTY CO-MINGLED INVESTMENT POOL IS ABLE TO MEET THE POOL'S EXPENDITURE REQUIREMENTS FOR THE NEXT SIX MONTHS.
- (b)(1) MARKET VALUE SOURCE: PRINCIPAL CUSTODY SOLUTIONS.

*Tracy Kennedy* 6-14-22

Tracy Kennedy, Treasurer-Tax Collector

**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P	Maturity Date
<b>Medium Term Notes</b>												
89236THF5	1728	Toyota		03/29/2021	5,000,000.00	4,876,250.00	5,007,452.63	0.500	439	0.395	A	08/14/2023
037833DX5	1740	APPLE INC.		06/28/2021	3,000,000.00	2,785,320.00	2,975,146.25	0.550	1,176	0.780	AA	08/20/2025
037833DX5	1757	APPLE INC.		09/30/2021	5,000,000.00	4,642,200.00	4,939,745.00	0.550	1,176	0.889	AA	08/20/2025
023135BX3	1741	AMAZON.COM INC		06/28/2021	3,000,000.00	2,766,870.00	3,000,000.00	1.000	1,441	0.986	AA	05/12/2026
023135BX3	1789	AMAZON.COM INC		01/27/2022	5,000,000.00	4,611,450.00	4,888,155.34	1.000	1,441	1.559	AA	05/12/2026
89236TJK2	1756	Toyota		09/30/2021	7,000,000.00	6,395,830.00	6,977,072.90	1.125	1,478	1.184	A	06/18/2026
594918BR4	1805	Microsoft Corp		04/25/2022	5,000,000.00	4,907,100.00	4,862,621.67	2.400	1,529	3.176	AAA	08/08/2026
24422EWA3	1782	John Deere		01/11/2022	1,500,000.00	1,387,485.00	1,493,770.83	1.700	1,685	1.764	A	01/11/2027
24422EWA3	1783	John Deere		01/11/2022	2,000,000.00	1,849,980.00	1,991,694.44	1.700	1,685	1.764	A	01/11/2027
24422EWA3	1784	John Deere		01/12/2022	3,000,000.00	2,774,970.00	2,988,883.33	1.700	1,685	1.755	A	01/11/2027
<b>Subtotal and Average</b>			<b>39,125,344.80</b>		<b>39,500,000.00</b>	<b>36,997,455.00</b>	<b>39,124,542.39</b>		<b>1,317</b>	<b>1.389</b>		
<b>Federal Agency Coupon Callable</b>												
3134GXDG6	1683	Federal Home Loan Mortgage Cor		11/23/2020	6,000,000.00	5,961,960.00	6,000,000.00	0.190	175	0.187		11/23/2022
3134GXEU4	1684	Federal Home Loan Mortgage Cor		12/16/2020	6,000,000.00	5,950,860.00	6,000,000.00	0.200	198	0.197		12/16/2022
3134GW7E0	1681	Federal Home Loan Mortgage Cor		11/18/2020	5,000,000.00	4,942,250.00	5,000,000.00	0.200	260	0.197		02/16/2023
3134GXFB5	1691	Federal Home Loan Mortgage Cor		12/14/2020	5,000,000.00	4,933,400.00	5,000,000.00	0.220	286	0.217		03/14/2023
3134GW7D2	1676	Federal Home Loan Mortgage Cor		11/16/2020	3,000,000.00	2,947,500.00	3,000,000.00	0.220	349	0.217		05/16/2023
3134GXED2	1686	Federal Home Loan Mortgage Cor		12/08/2020	7,000,000.00	6,869,240.00	7,000,000.00	0.250	372	0.247		06/08/2023
3134GXBE3	1677	Federal Home Loan Mortgage Cor		11/16/2020	4,000,000.00	3,903,600.00	4,000,000.00	0.250	441	0.247		08/16/2023
3135G05T6	1698	Federal National Mortg. Assoc.		01/20/2021	5,000,000.00	4,880,500.00	5,007,797.41	0.350	443	0.242		08/18/2023
3133EMHL9	1687	Federal Farm Credit		11/30/2020	3,000,000.00	2,907,150.00	3,000,000.00	0.310	547	0.306		11/30/2023
3134GXEW0	1685	Federal Home Loan Mortgage Cor		12/14/2020	4,000,000.00	3,872,520.00	4,000,000.00	0.300	561	0.296		12/14/2023
3133EMTD4	1711	Federal Farm Credit		03/15/2021	5,000,000.00	4,811,550.00	5,000,000.00	0.370	653	0.365		03/15/2024
3135GA4S7	1679	Federal National Mortg. Assoc.		11/17/2020	5,000,000.00	4,796,000.00	5,000,000.00	0.375	716	0.370		05/17/2024
3134GWJ64	1664	Federal Home Loan Mortgage Cor		09/10/2020	5,000,000.00	4,781,250.00	5,000,000.00	0.400	740	0.395		06/10/2024
3134GWJ64	1665	Federal Home Loan Mortgage Cor		09/10/2020	5,000,000.00	4,781,250.00	5,000,000.00	0.400	740	0.395		06/10/2024
3135GA5Y3	1692	Federal National Mortg. Assoc.		12/14/2020	10,000,000.00	9,571,700.00	10,000,000.00	0.375	744	0.370		06/14/2024
3134GWTU0	1669	Federal Home Loan Mortgage Cor		09/28/2020	5,000,000.00	4,772,350.00	5,000,000.00	0.375	758	0.370		06/28/2024
3134GW4X1	1672	Federal Home Loan Mortgage Cor		10/29/2020	3,000,000.00	2,856,780.00	3,000,000.00	0.375	789	0.370		07/29/2024
3134GXGP3	1690	Federal Home Loan Mortgage Cor		12/16/2020	5,000,000.00	4,755,100.00	5,000,000.00	0.400	838	0.395		09/16/2024
3130ALTH7	1723	Federal Home Loan Bank		03/30/2021	5,000,000.00	4,743,350.00	5,000,000.00	0.510	852	0.503		09/30/2024
3130ALWY6	1734	Federal Home Loan Bank		04/22/2021	2,285,714.29	2,183,520.00	2,285,714.29	0.625	874	0.616		10/22/2024
3130ALVR2	1735	Federal Home Loan Bank		04/23/2021	5,000,000.00	4,749,600.00	4,998,035.71	0.520	875	0.529		10/23/2024
3130ALU69	1724	Federal Home Loan Bank		04/13/2021	10,000,000.00	9,535,700.00	10,000,000.00	0.580	926	0.572		12/13/2024
3133EMLP5	1693	Federal Farm Credit		12/29/2020	10,000,000.00	9,398,000.00	10,000,000.00	0.320	936	0.316		12/23/2024

Data Updated: SET\_1PM: 06/14/2022 09:06

Run Date: 06/14/2022 - 09:06

Portfolio MAD

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**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P	Maturity Date
<b>Federal Agency Coupon Callable</b>												
3134GXKF0	1694	Federal Home Loan Mortgage Cor		01/15/2021	10,000,000.00	9,407,200.00	10,000,000.00	0.350	959	0.345		01/15/2025
3130AN7L8	1746	Federal Home Loan Bank		07/28/2021	5,000,000.00	4,746,000.00	5,000,000.00	0.520	972	0.513		01/28/2025
3133EMSC7	1706	Federal Farm Credit		03/03/2021	5,000,000.00	4,694,400.00	5,000,000.00	0.480	1,006	0.473		03/03/2025
3130AK2L9	1663	Federal Home Loan Bank		09/04/2020	5,000,000.00	4,701,500.00	5,000,000.00	0.550	1,007	0.542		03/04/2025
3133EMVS8	1725	Federal Farm Credit		04/14/2021	5,000,000.00	4,716,050.00	5,000,000.00	0.690	1,048	0.681		04/14/2025
3130APQE8	1768	Federal Home Loan Bank		11/22/2021	4,000,000.00	3,868,640.00	4,038,434.29	1.500	1,086	1.156		05/22/2025
3134GWP91	1667	Federal Home Loan Mortgage Cor		09/16/2020	5,000,000.00	4,640,250.00	5,000,000.00	0.500	1,111	0.493		06/16/2025
3134GXFY5	1689	Federal Home Loan Mortgage Cor		12/17/2020	3,000,000.00	2,787,960.00	3,000,000.00	0.500	1,112	0.493		06/17/2025
3133EMFC1	1674	Federal Farm Credit		10/29/2020	3,000,000.00	2,824,140.00	3,000,000.00	0.530	1,154	0.523		07/29/2025
3133EMFC1	1675	Federal Farm Credit		11/05/2020	3,000,000.00	2,824,140.00	3,000,000.00	0.530	1,154	0.523		07/29/2025
3130APP41	1769	Federal Home Loan Bank		11/22/2021	6,000,000.00	5,733,060.00	6,000,000.00	1.125	1,178	1.110		08/22/2025
3136G4M83	1660	Federal National Mortg. Assoc.		08/28/2020	5,000,000.00	4,665,800.00	5,000,000.00	0.600	1,184	0.592		08/28/2025
3134GVY26	1670	Federal Home Loan Mortgage Cor		10/08/2020	5,000,000.00	4,633,150.00	5,000,000.00	0.570	1,225	0.562		10/08/2025
3133ENUZ1	1804	Federal Farm Credit		04/20/2022	3,000,000.00	2,993,760.00	2,995,500.00	3.090	1,237	3.093		10/20/2025
3134GW3X2	1671	Federal Home Loan Mortgage Cor		10/27/2020	3,000,000.00	2,781,810.00	3,000,000.00	0.625	1,244	0.616		10/27/2025
3136G45C3	1673	Federal National Mortg. Assoc.		10/27/2020	4,000,000.00	3,709,280.00	4,000,000.00	0.540	1,244	0.533		10/27/2025
3133ENDV9	1772	Federal Farm Credit		11/17/2021	5,000,000.00	4,723,900.00	5,000,000.00	1.030	1,265	1.016		11/17/2025
3134GXCH5	1682	Federal Home Loan Mortgage Cor		11/25/2020	5,000,000.00	4,665,400.00	5,000,000.00	0.600	1,273	0.592		11/25/2025
3135GAC66	1695	Federal National Mortg. Assoc.		01/21/2021	3,000,000.00	2,762,730.00	3,000,000.00	0.500	1,330	0.493		01/21/2026
3130AKN51	1696	Federal Home Loan Bank		01/28/2021	10,000,000.00	9,265,200.00	10,000,000.00	0.520	1,337	0.513		01/28/2026
3130AKTM8	1699	Federal Home Loan Bank		01/28/2021	4,000,000.00	3,700,640.00	4,000,000.00	0.480	1,337	0.473		01/28/2026
3130ALH56	1712	Federal Home Loan Bank		03/18/2021	5,000,000.00	4,648,350.00	5,000,000.00	0.750	1,386	0.740		03/18/2026
3133EMUK6	1718	Federal Farm Credit		03/25/2021	2,000,000.00	1,883,020.00	2,000,000.00	1.050	1,393	1.036		03/25/2026
3130ALUC6	1733	Federal Home Loan Bank		04/15/2021	2,000,000.00	1,875,600.00	2,000,000.00	1.020	1,414	1.006		04/15/2026
3130AMYP1	1743	Federal Home Loan Bank		07/15/2021	4,000,000.00	3,755,240.00	4,000,000.00	1.125	1,505	1.110		07/15/2026
3130AP3E3	1752	Federal Home Loan Bank		09/30/2021	5,000,000.00	4,617,750.00	5,000,000.00	0.820	1,582	0.809		09/30/2026
3130APBV6	1762	Federal Home Loan Bank		10/07/2021	6,000,000.00	5,588,160.00	6,000,000.00	1.000	1,589	0.986		10/07/2026
3130APGT6	1764	Federal Home Loan Bank		10/28/2021	6,000,000.00	5,551,560.00	6,000,000.00	1.150	1,610	1.134		10/28/2026
3133ENDC1	1771	Federal Farm Credit		11/03/2021	6,000,000.00	5,625,180.00	6,000,000.00	1.330	1,616	1.312		11/03/2026
3130APPC3	1770	Federal Home Loan Bank		11/18/2021	5,000,000.00	4,725,650.00	5,000,000.00	1.350	1,631	1.332		11/18/2026
3130ARMS7	1802	Federal Home Loan Bank		04/29/2022	3,000,000.00	2,995,770.00	3,000,000.00	3.000	1,793	2.959		04/29/2027
<b>Subtotal and Average</b>			<b>268,329,821.05</b>		<b>268,285,714.29</b>	<b>255,016,420.00</b>	<b>268,325,481.70</b>		<b>982</b>	<b>0.610</b>		

**Treasury Coupon Securities**

91282CAC5	1732	US Treasury		04/08/2021	5,000,000.00	4,992,700.00	5,001,033.24	0.125	60	0.082		07/31/2022
91282CAG6	1721	US Treasury		03/25/2021	5,000,000.00	4,987,450.00	5,000,877.86	0.125	91	0.089		08/31/2022

**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P	Maturity Date
<b>Treasury Coupon Securities</b>												
91282CAR2	1719	US Treasury		03/22/2021	10,000,000.00	9,944,100.00	10,001,001.36	0.125	152	0.104		10/31/2022
91282CBG5	1709	US Treasury		03/05/2021	5,000,000.00	4,944,350.00	4,999,693.16	0.125	244	0.129		01/31/2023
91282CCD1	1760	US Treasury		10/05/2021	6,000,000.00	5,880,240.00	5,995,034.60	0.125	364	0.205		05/31/2023
912828ZY9	1731	US Treasury		04/06/2021	10,000,000.00	9,772,700.00	9,987,308.72	0.125	409	0.207		07/15/2023
91282CAP6	1720	US Treasury		03/24/2021	6,000,000.00	5,824,680.00	5,991,345.93	0.125	501	0.218		10/15/2023
91282CDV0	1795	US Treasury		02/03/2022	5,000,000.00	4,874,200.00	4,973,800.07	0.875	609	1.130		01/31/2024
91282CBV2	1779	US Treasury		01/06/2022	5,000,000.00	4,806,650.00	4,951,147.40	0.375	684	0.857		04/15/2024
91282CCC3	1738	US Treasury		06/23/2021	3,000,000.00	2,871,090.00	2,990,436.75	0.250	714	0.404		05/15/2024
91282CCL3	1753	US Treasury		09/23/2021	5,000,000.00	4,775,400.00	4,995,138.89	0.375	775	0.409		07/15/2024
912828YE4	1796	US Treasury		02/03/2022	5,000,000.00	4,853,900.00	4,997,148.23	1.250	822	1.256		08/31/2024
91282CCX7	1754	US Treasury		09/24/2021	5,000,000.00	4,751,950.00	4,983,230.44	0.375	837	0.503		09/15/2024
912828ZC7	1797	US Treasury		02/03/2022	5,000,000.00	4,793,150.00	4,964,291.09	1.125	1,003	1.350		02/28/2025
912828ZL7	1785	US Treasury		01/11/2022	5,000,000.00	4,671,700.00	4,871,029.57	0.375	1,064	1.237		04/30/2025
912828ZL7	1788	US Treasury		01/13/2022	5,000,000.00	4,671,700.00	4,870,281.33	0.375	1,064	1.243		04/30/2025
912828ZT0	1739	US Treasury		06/23/2021	3,000,000.00	2,786,130.00	2,964,094.67	0.250	1,095	0.646		05/31/2025
912828ZW3	1750	US Treasury		08/30/2021	4,000,000.00	3,706,240.00	3,951,257.37	0.250	1,125	0.595		06/30/2025
91282CAB7	1749	US Treasury		08/30/2021	4,000,000.00	3,696,560.00	3,949,106.28	0.250	1,156	0.610		07/31/2025
91282CAJ0	1748	US Treasury		08/30/2021	4,000,000.00	3,687,360.00	3,947,058.81	0.250	1,187	0.624		08/31/2025
91282CAZ4	1763	US Treasury		10/06/2021	6,000,000.00	5,517,900.00	5,910,030.77	0.375	1,278	0.800		11/30/2025
91282CCZ2	1758	US Treasury		09/30/2021	5,000,000.00	4,602,750.00	4,972,216.43	0.875	1,582	0.988		09/30/2026
<b>Subtotal and Average</b>			<b>118,149,994.40</b>		<b>116,000,000.00</b>	<b>111,412,900.00</b>	<b>115,266,562.97</b>		<b>704</b>	<b>0.578</b>		
<b>CAMP: CA Asset Mgmt Program</b>												
SYS1486	1486	California Asset Mgmt. Program			55,000,000.00	55,000,000.00	55,000,000.00	0.900	1	0.888		
<b>Subtotal and Average</b>			<b>55,000,000.00</b>		<b>55,000,000.00</b>	<b>55,000,000.00</b>	<b>55,000,000.00</b>		<b>1</b>	<b>0.888</b>		
<b>Bank of the West</b>												
SYS1143	1143	BANK OF THE WEST			0.00	0.00	0.00	0.100	1	0.099		
<b>Subtotal and Average</b>			<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0</b>	<b>0.000</b>		
<b>Citizens Business Bank</b>												
SYS1688	1688	Citizens Business Bank			0.00	0.00	0.00	0.100	1	0.099		
<b>Subtotal and Average</b>			<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0</b>	<b>0.000</b>		

**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P	Maturity Date
<b>Federal Agency Disc. -Amortizing</b>												
313385D45	1803	Federal Home Loan Bank		04/19/2022	3,000,000.00	2,991,540.00	2,990,002.50		86	0.946		08/26/2022
313385H58	1800	Federal Home Loan Bank		04/07/2022	5,000,000.00	4,978,850.00	4,975,108.33		119	1.050		09/28/2022
<b>Subtotal and Average</b>			<b>7,965,110.83</b>		<b>8,000,000.00</b>	<b>7,970,390.00</b>	<b>7,965,110.83</b>		<b>107</b>	<b>1.011</b>		
<b>Local Agency Investment Funds</b>												
SYS119	119	Local Agency Investment Fund			277,093.65	277,093.65	277,093.65	0.684	1	0.675		
SYS119	120	Local Agency Investment Fund			34,500,249.12	34,500,249.12	34,500,249.12	0.684	1	0.675		
<b>Subtotal and Average</b>			<b>39,938,633.09</b>		<b>34,777,342.77</b>	<b>34,777,342.77</b>	<b>34,777,342.77</b>		<b>1</b>	<b>0.675</b>		
<b>Federal Agency Bullet</b>												
3133ELT95	1702	Federal Farm Credit		03/01/2021	4,000,000.00	3,996,080.00	4,001,785.37	0.200	42	0.109		07/13/2022
3137EAET2	1704	Federal Home Loan Mortgage Cor		03/01/2021	5,000,000.00	4,993,350.00	5,000,373.21	0.125	54	0.109		07/25/2022
3133EMPR7	1707	Federal Farm Credit		03/03/2021	4,000,000.00	3,993,560.00	3,999,601.10	0.100	62	0.118		08/02/2022
3133EMTN2	1713	Federal Farm Credit		03/16/2021	5,000,000.00	4,984,350.00	5,000,000.00	0.125	107	0.123		09/16/2022
3133EMJU4	1727	Federal Farm Credit		03/29/2021	5,000,000.00	4,965,050.00	5,000,000.00	0.120	181	0.118		11/29/2022
3130ALRG1	1729	Federal Home Loan Bank		03/30/2021	8,000,000.00	7,883,520.00	7,998,643.51	0.125	289	0.140		03/17/2023
3133ENEW6	1775	Federal Farm Credit		12/10/2021	5,000,000.00	4,912,900.00	4,992,325.05	0.375	356	0.522		05/23/2023
3134GXBP8	1678	Federal Home Loan Mortgage Cor		11/24/2020	4,000,000.00	3,927,920.00	4,000,000.00	0.220	357	0.217		05/24/2023
3133ENDK3	1778	Federal Farm Credit		12/23/2021	5,000,000.00	4,911,400.00	4,986,429.17	0.350	372	0.540		06/08/2023
3133EM3S9	1766	Federal Farm Credit		10/13/2021	6,000,000.00	5,874,720.00	5,991,014.68	0.200	390	0.296		06/26/2023
3137EAES4	1759	Federal Home Loan Mortgage Cor		10/04/2021	5,000,000.00	4,897,500.00	5,003,472.67	0.250	390	0.201		06/26/2023
3137EAES4	1761	Federal Home Loan Mortgage Cor		10/05/2021	6,000,000.00	5,877,000.00	6,002,060.87	0.250	390	0.224		06/26/2023
3135G05G4	1708	Federal National Mortg. Assoc.		03/04/2021	5,000,000.00	4,892,400.00	5,004,487.23	0.250	404	0.187		07/10/2023
3133ENEY2	1773	Federal Farm Credit		11/24/2021	5,000,000.00	4,905,500.00	5,000,000.00	0.450	418	0.444		07/24/2023
3133ENEY2	1780	Federal Farm Credit		01/06/2022	3,000,000.00	2,943,300.00	2,992,161.29	0.450	418	0.617		07/24/2023
3130ANYM6	1767	Federal Home Loan Bank		10/29/2021	6,000,000.00	5,848,440.00	5,971,783.98	0.125	453	0.434		08/28/2023
3137EAEW5	1710	Federal Home Loan Mortgage Cor		03/05/2021	5,000,000.00	4,880,500.00	5,002,990.03	0.250	464	0.207		09/08/2023
3133EMUF7	1716	Federal Farm Credit		03/22/2021	2,000,000.00	1,948,380.00	1,999,364.00	0.220	478	0.238		09/22/2023
3133EMUF7	1726	Federal Farm Credit		03/26/2021	5,000,000.00	4,870,950.00	5,000,000.00	0.220	478	0.217		09/22/2023
3137EAEY1	1730	Federal Home Loan Mortgage Cor		03/30/2021	8,000,000.00	7,767,040.00	7,988,634.06	0.125	502	0.217		10/16/2023
3130AQF57	1781	Federal Home Loan Bank		01/07/2022	5,000,000.00	4,862,400.00	4,977,372.08	0.625	569	0.860		12/22/2023
3133ENLF5	1787	Federal Farm Credit		01/18/2022	5,000,000.00	4,889,300.00	4,998,250.00	0.900	596	0.905		01/18/2024
3133EMQL9	1701	Federal Farm Credit		02/12/2021	8,000,000.00	7,721,520.00	8,000,000.00	0.200	621	0.197		02/12/2024
3133EMV25	1747	Federal Farm Credit		08/25/2021	5,000,000.00	4,777,500.00	5,001,859.26	0.450	783	0.429		07/23/2024
3134GVB39	1662	Federal Home Loan Mortgage Cor		09/03/2020	5,000,000.00	4,756,700.00	5,000,000.00	0.420	825	0.414		09/03/2024
3133EM5X6	1755	Federal Farm Credit		09/24/2021	2,000,000.00	1,905,500.00	1,995,979.61	0.430	845	0.504		09/23/2024

**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P	Maturity Date
<b>Federal Agency Bullet</b>												
3135G0W66	1765	Federal National Mortg. Assoc.		10/13/2021	6,000,000.00	5,849,100.00	6,148,974.12	1.625	867	0.614		10/15/2024
3130ALYN8	1736	Federal Home Loan Bank		04/28/2021	5,000,000.00	4,736,750.00	5,000,000.00	0.625	972	0.616		01/28/2025
3133ENPY0	1798	Federal Farm Credit		02/25/2022	5,000,000.00	4,873,250.00	4,991,000.00	1.750	1,000	1.787		02/25/2025
3133EMSJ2	1705	Federal Farm Credit		03/03/2021	5,000,000.00	4,695,200.00	4,983,762.50	0.430	1,006	0.532		03/03/2025
3133ENVC1	1806	Federal Farm Credit		04/25/2022	3,000,000.00	3,001,470.00	2,987,130.00	2.750	1,059	2.861		04/25/2025
3130AN4A5	1744	Federal Home Loan Bank		07/06/2021	3,000,000.00	2,817,870.00	3,000,000.00	0.700	1,125	0.690		06/30/2025
3137EAEU9	1700	Federal Home Loan Mortgage Cor		01/26/2021	2,000,000.00	1,856,980.00	1,999,029.45	0.375	1,146	0.384		07/21/2025
3135G05X7	1714	Federal National Mortg. Assoc.		03/17/2021	4,000,000.00	3,702,200.00	3,955,245.56	0.375	1,181	0.691		08/25/2025
3137EAEX3	1737	Federal Home Loan Mortgage Cor		04/26/2021	5,000,000.00	4,621,100.00	4,949,210.96	0.375	1,210	0.661		09/23/2025
3130AKPL4	1697	Federal Home Loan Bank		01/28/2021	5,000,000.00	4,638,850.00	5,000,000.00	0.550	1,337	0.536		01/28/2026
3133EMUZ3	1722	Federal Farm Credit		03/30/2021	2,000,000.00	1,855,560.00	1,998,560.00	0.810	1,398	0.910		03/30/2026
3133ENU00	1799	Federal Farm Credit		04/08/2022	3,000,000.00	2,976,090.00	3,000,000.00	2.640	1,407	2.604		04/08/2026
3133ENGC8	1774	Federal Farm Credit		12/01/2021	5,000,000.00	4,716,300.00	5,000,000.00	1.320	1,461	1.302		06/01/2026
3130AMFS6	1745	Federal Home Loan Bank		07/12/2021	4,000,000.00	3,671,080.00	3,998,206.10	0.750	1,472	0.750		06/12/2026
3130AN4T4	1776	Federal Home Loan Bank		12/13/2021	5,000,000.00	4,627,000.00	4,923,771.53	0.875	1,472	1.208		06/12/2026
3133EM4X7	1751	Federal Farm Credit		09/23/2021	3,000,000.00	2,753,880.00	3,000,000.00	0.800	1,562	0.789		09/10/2026
3130AQF65	1777	Federal Home Loan Bank		12/22/2021	5,000,000.00	4,661,450.00	4,993,480.00	1.250	1,664	1.260		12/21/2026
3133ENKV1	1786	Federal Farm Credit		01/13/2022	3,000,000.00	2,818,380.00	2,994,240.00	1.500	1,687	1.519		01/13/2027
<b>Subtotal and Average</b>			<b>206,572,108.24</b>		<b>204,000,000.00</b>	<b>197,059,290.00</b>	<b>203,831,197.39</b>		<b>717</b>	<b>0.581</b>		
<b>Municipal Bond</b>												
798153PV8	1801	SAN JOSE FING AUTH LEASE REVEN		04/21/2022	1,300,000.00	1,298,453.00	1,300,000.00	2.916	700	2.876	AA	05/01/2024
MC1560	1560	Pub Fin Auth (Bass Lake)		04/05/2017	5,280,000.00	5,280,000.00	5,280,000.00	3.500	4,110	3.452		09/01/2033
SYS1621	1621	Rolling Hills		01/30/2019	2,414,174.00	2,414,174.00	2,414,174.00	3.750	5,937	3.632		09/02/2038
<b>Subtotal and Average</b>			<b>8,994,174.00</b>		<b>8,994,174.00</b>	<b>8,992,627.00</b>	<b>8,994,174.00</b>		<b>4,108</b>	<b>3.417</b>		
<b>Grant Anticipation Note</b>												
CSA 1 1790	1790	CSA 1 Indian Lakes		01/25/2022	190,000.00	190,000.00	190,000.00	0.589	29	0.589		06/30/2022
MD1792	1792	MD19 Parkwood		01/25/2022	240,000.00	240,000.00	240,000.00	0.589	29	0.589		06/30/2022
MD 10A 1791	1791	MD 10A Madera Ranchos		01/25/2022	1,500,000.00	1,500,000.00	1,500,000.00	0.589	394	0.589		06/30/2023
MD1794	1794	MD36-Eastin Arcola		01/25/2022	400,000.00	400,000.00	400,000.00	0.589	578	0.557		12/31/2023
MD1793	1793	MD85 Valeta		01/25/2022	400,000.00	400,000.00	400,000.00	0.589	578	0.557		12/31/2023
<b>Subtotal and Average</b>			<b>2,730,000.00</b>		<b>2,730,000.00</b>	<b>2,730,000.00</b>	<b>2,730,000.00</b>		<b>390</b>	<b>0.580</b>		

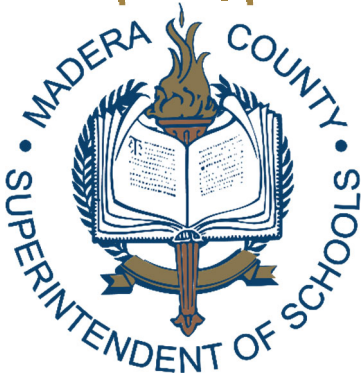


**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P
		Total and Average	746,805,186.41		737,287,231.06	709,956,424.77	736,014,412.05		790	0.701	

**Portfolio Management by Fund**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**May 31, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM 360	S&P
		Average Balance	0.00						0		
		Total Cash and Investments	746,805,186.41		737,287,231.06	709,956,424.77	736,014,412.05		790	0.701	



## Agenda Item 8.8

### Board of Education Action Item July 12, 2022

**Topic:**

Consideration Bylaws Updates

**Background:**

Due to changes in county size and the additional of language to clarify processes the bylaws are presented for review. An ad hoc committee of the Board has reviewed the recommendations.

8.8.1 MCBE BB 9250: Compensation, Benefits, and Reimbursement

- ♦ Updates required by change in class size from a class five to class four county.
- ♦ Addition of waiver form for members electing to donate compensation to the Madera County Schools Foundation.

8.8.2 MCBE BB AR 9221: Filling of Vacancies

- ♦ Board requested an outline of the process that may occur when a vacancy occurs on the board.
- ♦ The drafted administrative regulations outline the process.

8.8.3 MCBE BB 9501: County Superintendent Remuneration

- ♦ Adds language related to statutory credential requirements, initial placement for salary an annual review process for superintendent's compensation.

**Financial Impact:**

None

**Resource:**

Ad hoc Committee of the Board  
Alfred Soares, Jr., President  
Madera County Board of Education

**Recommendation:**

It is recommended the Board approve the changes outlined for MCBE BB 9250 Compensation, Benefits, and Reimbursement, MCBE BB AR 9221 Filling of Vacancies, MCBE BB 9501 County Superintendent Remuneration.

BYLAWS OF THE BOARD

9200 MEMBERS

**9250 - COMPENSATION, BENEFITS, AND REIMBURSEMENT**

Compensation, Benefits, and Reimbursement

MCBE BB 9250

Meeting Stipend

Each member of the County Board of Education may receive forty dollars (\$40) compensation for each meeting of the board he/she attends not to exceed the maximum compensations as allowable by law (~~(\$200160)~~ per month (Class ~~four~~five county).

Board members may waive meeting compensation through a voluntary deduction, less earning required to process payroll, to the Madera County Schools Foundation. A voluntary deduction form is available from the Human Resources Division. (A sample form is attached.)

Mileage

Each member who uses a privately-owned vehicle in the discharge of necessary official duties shall be reimbursed at the standard IRS rate. Payment to the member shall be made monthly on the basis of the actual number of miles driven on such necessary official business or on mileage driven to attend meetings of the County Board of Education. Reimbursement shall also be made for any official telephone calls made by any board member.

Health & Welfare Benefits

The office of the Madera County Superintendent of Schools (MCSOS) shall pay the full premiums required for Board members elected prior to January 2015, who opt to participate in MCSOS Health and Welfare Benefits (including medical, dental, and vision). The level of coverage provided shall be the same 80% medical, dental, and vision plans offered to eligible retirees who previously served as administrative staff. Board members will be responsible to pay additional costs for their coverage should they select a plan that exceeds the 80% plans offered to eligible retirees who previously served as administrative staff.

After December 2014, the office of the MCSOS shall pay the premiums up to the annual benefit cap afforded to administrative staff for Board members who are newly elected or appointed to the Madera County Board of Education and who opt to participate in office of the MCSOS Health and Welfare Benefits (including medical, dental, and vision). Board members will be responsible to pay additional costs for their insurance coverage should the actual cost of their plan selection exceed the annual benefit cap.

Legal References
<u>Education Code Sections</u>
1090 Salaries and Expenses
1091 Salaries and Expenses

Adopted: April 14, 1987  
Revised: August 13, 1996  
Reformatted: December 9, 2014  
Revised: August 9, 2016  
Revised: November 10, 2020  
Revised: July 12, 2022

**Madera County Office of Education Board Member  
Payroll Agreement**

I, \_\_\_\_\_, would like to the net amount of my \$40 per meeting Board Member salary to be donated through a voluntary deduction, less earnings required to process payroll to the Madera County Schools Foundation effective with the payroll dated \_\_\_\_\_.

I understand that I may discontinue my donation via voluntary deduction by providing a written statement to payroll at least 10 days preceding an end of month payroll.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**BYLAWS OF THE BOARD**

<b>9200 MEMBERS</b>
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**9221 – FILLING OF VACANCIES**

Filling of Vacancies

MCBE BB 9221

There will be a vacancy on the County Board of Education for any of the following events before the expiration of the board member's term:

1. The death of the Board Member.
2. A judgment (pursuant to legal proceedings) declaring that the incumbent is physically or mentally incapacitated due to disease, illness or accident and that there is reasonable cause to believe that he/she will not be able to perform the duties of his/her office for the remainder of his/her term.
3. Board member's resignation.
4. Board member's removal from office.
5. An incumbent shall be removed from his/her office if he/she ceases to be an inhabitant of the trustee area which elected him/her.
6. The absence of the Board member from the state without the permission required by law beyond the period allowed by law.
7. The Board member ceases to discharge the duties of his/her office for the period of three (3) consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law.
8. Conviction of a felony or of any offense involving a violation of the Board member's official duties. A Board member shall be deemed to have been convicted under this subdivision when trial court judgment is entered.
9. Refusal or neglect to file his/her required oath or bond within the time prescribed.
10. The decision of a competent tribunal declaring void the Board member's election or appointment.
11. The making of an order vacating the Board member's office or declaring his/her office vacant when he/she fails to furnish an additional or supplemental bond.
12. Commitment of a Board member to a hospital or sanitarium by a court of competent jurisdiction as a drug addict, dipsomaniac, inebriate, or stimulant addict. The office shall not be deemed vacant until the order of commitment has become final.
13. Recall of the Board member pursuant to Elections Code Section 27000et seq.
14. Upon entry of judgment of removal pursuant to Government Code Section 3072 after initiation of proceedings pursuant to Code Sections 3060 et seq.

15. An accusation, in writing and supported by at least 12 grand jurors, against a member of the County Board of Education for willful or corrupt misconduct in office, shall, if the accused pleads guilty or refuses to answer the accusation, result in a judgment of conviction and the court shall order removal of the accused Board member from the County Board. If the accused denies all charges he/she shall be tried by a jury in the same manner as a trial on an indictment. If found guilty, the court shall order his/her removal from the County Board.
16. The member becomes ineligible under Education Code 1006.

<p><u>Legal Reference</u></p> <p><u>Education Code Sections</u></p> <p>1000 Election, Jurisdiction, Organization and Procedure</p> <p>1006 Election, Jurisdiction, Organization and Procedure</p> <p>1008 Election, Jurisdiction, Organization and Procedure</p> <p>5090 Vacancies</p> <p>5091 Vacancies</p> <p>5092 Vacancies</p> <p>5093 Vacancies</p> <p>5094 Vacancies</p> <p>5095 Vacancies</p> <p><u>Election Code</u></p> <p>2500 et seq. Election Management Systems</p> <p><u>Government Code</u></p> <p>3060 et seq.</p> <p>6235.5 General Provisions</p>
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Adopted: April 14, 1987  
 Revised: July 30, 1996  
 Reformatted: December 9, 2014  
 Revised: November 10, 2020  
 Revised: May 11, 2021



**BYLAWS OF THE BOARD**

**9200 MEMBERS**

**9221 – FILLING OF VACANCIES**

Filling of Vacancies

MCBE BB AR 9221

The County Board of Education recognizes that a vacancy on the Board may occur before the expiration of a Board member's term of office.

Upon the county superintendent becoming aware of a vacancy on the Board, the superintendent shall consult with the Board president to review options to fill the open position.

The Board has the authority to fill the vacancy by a provisional appointment method, or have the county superintendent call a special election to fill the open seat.

Some of the considerations for a provisional appointment may be:

- ♦ Notice placed in local media
- ♦ Qualifications of applicants
- ♦ Application process
- ♦ Ad hoc committee to review applications
- ♦ Invitation of applicants for interview by the Board
- ♦ Resolution to "fill Board vacancy by provisional appointment and establish procedures for the appointment of a provisional Board member
- ♦ Public notice of Board appointment when vacancy is filled

BYLAWS OF THE BOARD

9500 ELECTIONS

9501 COUNTY SUPERINTENDENT REMUNERATION

County Superintendent Remuneration

MCBE BB 9501

The County Board of Education believes that the County Superintendent of Schools renders services that promote the success of students and of the County Office of Education and that anyone occupying the position should be fairly compensated for his/her service. In accordance with law, the County Board shall fix the salary of the County Superintendent and may adopt a remuneration package that includes, but is not limited to salary allowances, sick leave, health and welfare benefits, and other benefits as appropriate. The County Superintendent shall receive reimbursement for his/her actual and necessary traveling expenses.

Any discussion and/or action taken on the County Superintendent remuneration shall take place in open session at a regularly scheduled meeting of the County Board.

Any changes to the County Superintendent's salary, financial remuneration, or any benefit, for any reason, may only be made upon approval of the County Board after discussion at a regularly scheduled meeting of the County Board. (Education Code 1209, Government Code 54956)

The county superintendent shall possess the appropriate California credential to be placed on the county superintendent salary schedule.

A newly elected or appointed county superintendent will normally be placed on Step 1 of the superintendent's salary schedule recognizing the experience and duties of a county superintendent are different than those of a district superintendent.

The Board of Education president may meet annually with the county superintendent or at a minimum every other year for the purposes of considering an adjustment to the salary schedule.

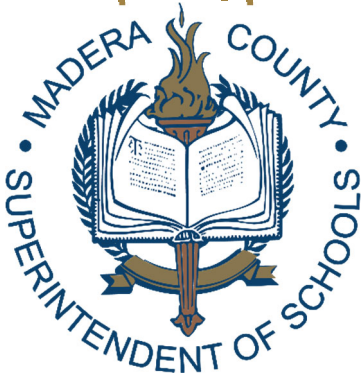
The Attorney General has opined that a County Board may increase or decrease the County Superintendent's salary at any point during the term for which the County Superintendent was elected, but that any salary decrease may not be retroactive. Due to the conflict recognized by the Attorney General between the California Constitution and Education Code 1207, prior to decreasing a County Superintendent's salary, the County Board should first contact legal counsel.

The County Superintendent shall receive reimbursement for his/her actual and necessary traveling expenses. (Education Code 1200, 1201)

<p><u>Legal References</u></p> <p><u>Education Code Sections</u> 1200-1209 Appointment, Qualifications, Salary, and Expenses of County Superintendent</p> <p><u>Government Codes</u> 3511.1-3511.2 Local Agency Executives 53243.3-53243.4 Abuse of Office 54954 Time and Place of Regular Meetings 54956 Regular Meetings 54957 Closed Session Personnel Matters</p> <p><u>California Constitution</u> Article 9, Section 3.1 County Superintendent Qualifications and Salaries</p> <p><u>Court Decisions</u> Woodcock v Dick, (1950) 36 Cal 2d 146</p> <p><u>Attorney General Opinions</u> 61 Ops.Cal.Atty.Gen. 384 (1978) 61 Ops.Cal.Atty.Gen. 356 (1979)</p>
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Adopted: November 20, 2020

Revised: [July 12, 2022](#)



**Cecilia A. Massetti, Ed.D.**  
*Superintendent of Schools*

## **Agenda Item 8.9**

### **Board of Education Action Item July 12, 2022**

**Topic:**

Consideration Superintendent's Compensation

**Background:**

See attached background and proposal reviewed by the ad hoc committee of the Board.

**Financial Impact:**

Budget Item

**Resource:**

Ad hoc Committee  
Alfred Soares, Jr., President  
Board of Education

**Recommendation:**

Board prerogative

The Board of Education last set the Superintendent's salary and compensation on February 12, 2019. An ad hoc committee of the board has reviewed, local superintendent salaries, Class V County Superintendent salaries and compensation provided to Madera County Superintendent of Schools (MCSOS) employee groups.

Since 2019, the employees of the Madera County Superintendent of Schools have received the following:

- Cost of Living increases: 2019-2020 (2% or 3%); 2020-2021 (0%); 2021-2022 (1% to 3%); 2022-2023 (6.5%) totaling between 10.5% to 12.5% for the MCSOS employee groups during this time period
- CSEA and CTA groups also added four additional days to their contracts in this period for the 2021/2022 and 2022/2023 school years
- Adjustments have been made to the CSEA schedule to starting salary to be ahead of minimum wage increases
- In 2021/2022 all employees, *except the superintendent*, received a one-time payment of either \$2000, \$2500 or \$3000.
- The percentage between steps for the employees are: CSEA 5%; Internal Classified and Confidential 5%; Administrative staff 5%; (CTA percentages vary between steps based on prior negotiated settlements)

The superintendent has not received these cost of living salary adjustments or one-time payments.

### **Proposal for Superintendent of Schools 2022/2023 Compensation**

1. To set a salary schedule for the superintendent
2. To add a calculation of 2.5% for the years of service as the county superintendent for each term of office. (2.5% for re-elected in 2014, 2.5% for 2018, and 2.5% for 2022 by the compounding method)
3. Steps be set at \$4,000 between steps
4. To place the Superintendent on Step 7 of the proposed schedule

Step 1 \$207,000

Step 2 \$211,000

Step 3 \$215,000

Step 4 \$219,000

Step 5 \$223,000 x.025 = \$228,575.00 x.025 = \$234,289.38 x.025 = \$240,146.61

Step 6 \$227,000 x.025 = \$232,675.00 x.025 = \$238,491.88 x.025 = \$244,454.18

Step 7 \$231,000 x.025 = \$236,775.00 x.025 = \$242,694.38 x.025 = \$248,761.74

Step 8 \$235,000 x.025 = \$240,875.00 x.025 = \$246,896.88 x.025 = \$253,069.30

### **STRS Calculation**

It is recognized that as an elected official the County Superintendent is not subject to a traditional work calendar. For the purposes of the State Teachers' Retirement System (STRS) retirement calculation the year is deemed to be 220 days per year. Since the 2009-2010 year, Superintendent Cabinet members' calendars for STRS and PERS purposes have been at a 220 day year.

### **Health and Welfare**

The Superintendent of Schools shall be provided with the same health and welfare benefit plan options as provided to the Administrative Staff (\$13,100.00) not to exceed a cap of \$14,000.00 annually.

### **Sick Leave**

The Superintendent of Schools shall be provided with the same Sick Leave accrual as all regular twelve (12) month employees of 12 days per year.

### **Educational Increment**

The payment of Master's degree and Doctorate degree are to be commensurate with the payments afforded to the Superintendent's Cabinet and Administrative Staff, Master Degree \$2000, and Doctorate degree \$2000 or both at \$4000. The payments shall be considered salary for tax purposes and treated as creditable compensation under the CalSTRS guidelines.

### **Longevity Increment**

The employee longevity increment is commensurate with the longevity afforded to the Superintendent's Cabinet and Staff and would be at over 25 years of service or \$3,000 annually. The payments shall be considered salary for tax purposes and treated as creditable compensation under the CalSTRS guidelines. Dr. Massetti's years of service with the Madera County Superintendent of Schools organization is currently 43 years.

### **Telecommunications**

The payment for telecommunications is commensurate with other designated members of the Superintendent's Cabinet and Administrative staff at \$40.00 per month.

### **Mileage**

Actual mileage reimbursement at the IRS rate for business travel within and outside of the county.

### **Professional Dues**

Professional dues are to be paid, not to exceed \$2200.

**Effective date** July 1,2022, the Superintendent's base salary to be at Step 7.

$$\text{Step 7 } \$231,000 \times .025 = \$236,775.00 \times .025 = \$242,694.38 \times .025 = \$248,761.74$$

In summary, the Superintendent's salary has not been reviewed since 2019. The employees have received a 10.5% to 12.5% cost of living increases during this time period, during which the superintendent has not received any salary increases. The employees have also received one-time payments of \$2000 to \$3000 during this period. The superintendent did not receive a one-time payment.

This proposal provides the superintendent with 11.7% salary adjustment and all health and welfare and payments as noted above.