Minutes of
Madera County Board of Education
October 8, 2019

Present: Nancy Prosperi, Bobby Thatcher, Cathie Bustos, Joe Vived, Alfred Soares, Jr., Grant Sturm, Dr. Cecilia A. Massetti, Executive Secretary

Absent: Sara Wilkins

Also Present: Joe Casarez, Fred Cogan, Julie DeWall, Jessica Drake, Kim Linderholm, Dennis Lingo, Alan Macedo, Dianna Marsh, Jennifer Pascale, Susan Pennell, Tricia Protzman

1.0 Call to Order

1.1 Flag Salute

Vice President Alfred Soares, Jr., called the meeting to order at 3:30 p.m. followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting September 10, 2019

Cathie Bustos moved to approve the minutes of September 10, 2019, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

3.0 Adoption of Board Agenda

Nancy Prosperi moved to adopt the agenda as presented, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

4.0 Information

4.1 Public Comment

Vice President Soares, Jr., stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came forward to address the Board.

4.2 Letter and Communications

4.2.1 Introduction Administrator Human Resources

Dr. Massetti asked Tricia Protzman to introduce Joe Casarez, Administrator, Human Resources. Mrs. Protzman explained Mr. Casarez began in late July. He worked in education for many years and then joined a publishing house. Mr. Casarez added that he was born and raised in Fresno. His educational career began with Central Unified as a classified staff member. He became a history teacher and left Central after 20 years as a director of secondary education. He spent three years in publishing before coming to work for MCSOS.

Dr. Massetti provided information on the following:

- A letter from the California Department of Education was received stating the MCSOS 2017/18-2019/20 Local Control Accountability Plan (LCAP) for the 2019-2020 school year was approved.
- Pioneer Technical Center held an open house on Friday, October 4th from 9:00 a.m. to 2:30 p.m. Parents were able to visit classrooms. Hot dogs, chips, and nachos were provided along with games and activities. Approximately 90 family members attended.
- Fresno Pacific University published a newsletter regarding its 75 years of service. Tina Najarian was a featured former student.
- Gordon Kennedy was appointed to the MUSD Board of Trustees to fill the term vacated by Ricardo Arredondo when he resigned.
- Fuller School held a patriotic celebration on September 11th.

4.3 Non-School Sources

Dr. Massetti reported:

- A letter from the Treasurer-Tax Collector was received thanking Mr. Carney and Dr. Massetti for their service on the County Oversight Treasury Committee. A resolution was approved by the Board of Supervisors to dissolve the County Treasury Oversight Committee since it is no longer required.
- Board Member Joe Vived and wife Pat reigned over Old Timers Day.
- The Alegria Guild held the 68th Annual Day in the Country event. Proceeds benefited Valley Children's Hospital.
- A ribbon cutting ceremony for Camarena Health's new facility in Chowchilla was held October 2nd. Services will include family medicine, internal medicine, dental, behavioral health, women's health, optometry, and health education.
- President Wilkin's daughter, Lisa, informed Dr. Massetti that she is recovering from surgery.

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

Grant Sturm reported the next meeting will be held in February 2020. Dr. Massetti sent

a list of possible topics to MCSBA President Barbara Bigelow, but has not heard back from her yet. The meeting will be held in the new multipurpose room at Wilson Elementary School.

4.5 Communications Committee Report

Nancy Prosperi reported the first Communications Committee meeting will be held on October 16th at 2:30 p.m.

4.6 Madera County Foundation Board Report

Cathie Bustos reported the next meeting will be held October 22nd.

4.7 Member Report(s)

Vice President Soares, Jr., reported that he attended the CCBE Annual Conference on September 13-15, 2019. The venue was great and the speakers were good. There were three to four topics to choose from everyday. The main presentation was on disaster relief and how board members should respond. Vice President Soares, Jr., commented he felt like Madera is in good hands because of its leadership and the staff that work here.

5.0 Information from the Superintendent and Staff

5.1 Financial Report

Julie DeWall reported the adopted 2019-2020 budget showed deficit spending of just over $2 million. The current working budget shows an increase to deficit spending of $2.5 million bringing the total deficit to about $4.5 million. This is primarily due to the Early Education Center building project. In addition, hard-to-fill positions were contracted through third party agencies. These contracts resulted in a net increase of about $1.5 million. This increase may be offset by a district bill back for services and be covered out of the ending balance.

5.2 Madera County Superintendent of Schools Organizational Chart

Dr. Massetti explained the current MCSOS Administrative Organizational Chart was included in the Board packet.

5.3 MCSOS Williams Quarterly Report

Jessica Drake reported no complaints were filed.

6.0 Old Business

None

7.0 Closed Session

None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates

Tricia Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from September 1-30, 2019. TCCs are issued in order to authorize the

individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the Issuance of Temporary County Certificates, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

Dr. Massetti asked Mrs. Protzman to share information about the Coat Drive. Mrs. Protzman informed the Board that coats and monetary donations will be accepted in Human Resources between November 12 – December 6. Coats will be grouped by size in the conference center on December 6th for program directors and teachers to pick-up for students in need. Dr. Massetti informed the Board that the Early Education Center keeps a couple of coats in classrooms to lend to students who forget theirs.

8.2 Consideration Disposition of Surplus/Obsolete Equipment

Ms. DeWall provided the Board with a list of equipment declared obsolete. Items included personal computers, laptops, a finger print machine, a monitor, and a whiteboard.

Joe Vived moved to approve the list of surplus/obsolete equipment, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.3 Consideration Educational Resources and Services Instructional Materials Recommendations

Susan Pennell brought the, "Fraction and Decimals Balance Kit," for Board members to experience. Board Member Cathie Bustos was asked to balance fractions with a whole number.

Mrs. Pennell went on to explain that 15 counties from Sisikyou to San Diego are in a consortium that buys licenses. Teachers review the materials before they are brought to the Board for approval.

Vice President Soares, Jr. asked if older materials are removed from the collection. Mrs. Pennell said that older materials are removed and licensed items are disposed of properly. Students in the Adult Transition Program help to destroy items such as video cassette tapes.

Mr. Sturm noted that item 52 was about Pluto and commented that his former college physics professor, Clyde Tombaugh, was the individual that discovered Pluto.

Cathie Bustos moved to accept the list of materials for inclusion in the Educational Resources and Services County collection, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.4 Consideration Comprehensive Safety Plan

8.4.1 School Safety Plans

Jessica Drake explained the School Safety Plans are review annually. Last year, a quarterly meeting for all sites was held where they talked about the various parts of the plan. School sites developed their school climate and goals.

Mr. Vived asked how many parents participate in the meetings. Ms. Drake stated parents are a part of the school site plans and they are listed in the Board packet. However, no parents participate in the bigger quarterly meetings. CSEA and CTA representatives were included in the larger group.

Mr. Thatcher asked if there a known reason for children doing self-harm at earlier ages. Ms. Drake commented there are theories that say more children are struggling through traumas, but nothing is definitive.

8.4.2 Disaster Response and Emergency Preparedness Plan

Kim Linderholm explained updates for sites were completed for the Emergency Preparedness Plan, including Incident Command charts, site maps, and contact numbers. The responses to disaster scenarios were not changed.

Safety credits were used to purchase safety kits for self-containment. These kits included things such as buckets for toilets and tents for privacy for classrooms. “Go Kits” were purchased for larger County emergencies.

Grant Sturm moved to approve the Comprehensive Safety Plan, seconded by Bobby Thatcher and carried by unanimous voite.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.5 Approval of 2018-2019 Unaudited Actuals

Ms. DeWall reported the General Fund for 2018-2019 Unaudited Actuals shows a net increase of $4,731,866.31, which includes a $5,735,413.94 increase to the unrestricted side and a $1,003,547.63 decrease on the restricted side. Included in the unrestricted amount is the Special Funding Assignments totaling $4,584,455.93 consisting of $4,060,797.00 reserved for the Early Education building project and $523,658 for Differentiated Assistance and LCAP Oversight.

The net decrease to the Charter School fund balance was $847,284.50. PTC had an increase of $264,223.57 and MCIA decreased by $1,111,508.07. MCIA's decrease was primarily due to the planned contribution to the CTE building project.

Grant Sturm moved to approve the unaudited actuals as reported, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.6 Consideration Resolution No. 4, 2019-2020 Gann Limit

Ms. DeWall reported that MCSOS has exceeded the Gann Limit for the last two years in a row. A letter was submitted to the Department of Finance and the amount of overage was absorbed by the State.

Mrs. Prosperi asked if the difference equals the amount MCSOS can go over. Ms. DeWall stated she would bring additional information to the November meeting to help explain the Gann Limit.

Grant Sturm moved to approve Resolution No. 4, 2019-2020 Gann Limit, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.7 Consideration Renewal of Career and Alternative Education (CAES) Waivers to the State Board of Education to Waive Education Code 52852 in Order to Share School Site Councils (SSCs) and Reduce the Number of Representatives Composing the SSCs

Fred Cogan stated the renewal is not new. Because of the size of the CAES programs, it is difficult to have parent support at all sites. The waiver allows CAES to combine school site councils, therefore requiring fewer school site councils.

Cathie Bustos moved to approve the waivers to the State Board of Education to waive

Education Code 52852 in order to share school site councils for Career and Alternative Education Services, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.8 Consideration of Local Indicators Selection

8.8.1 Madera County Superintendent of Schools

8.8.2 Pioneer Technical Center

8.8.3 Madera County Independent Academy

Mr. Cogan explained once approved, the Local Indicators will be uploaded to the State and the dashboard. Local Indicators are a part of the LCFF accountability piece.

Mr. Vived asked if math rates had increased. Alan Macedo responded that survey results were used to modify professional development. Mr. Cogan clarified that an increase in scores has not been seen yet as the dashboard results are not yet available.

Mr. Cogan added that iReady is helping to prepare students for the Smarter Balanced Assessment Consortium (SBAC). Students are getting accustomed to taking tests on a computer. Loss Links is another diagnostic tool being used. Students are being provided with a variety of tools to prepare them for the test in the spring. The digital library is now available to teachers.

Mrs. Prosperi asked if a keyboarding class is offered to students. She felt that would help students type more quickly on the test. Mr. Cogan stated PTC offers keyboarding, but it is not offered at the kindergarten level.

Nancy Prosperi moved to approve the local indicators for Madera County Superintendent of Schools, Pioneer Technical Center, and Madera County Independent Academy, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

9.0 Other

9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

Per Board Bylaw 9350, a member may be excluded from a meeting to attend conferences or due to special circumstances as long as they have met an attendance requirement of 75% of the preceding 12 months of board meetings including special meetings.

Cathie Bustos moved to excuse Sara Wilkins, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

10.0 Adjournment

Cathie Bustos moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

The meeting adjourned at 5:01 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep