UNADOPTED

Minutes of
Madera County Board of Education
September 10, 2019

Present: Nancy Prosperi, Alfred Soares, Jr., Grant Sturm, Bobby Thatcher, Cathie Bustos, Joe Vived, Dr. Cecilia A. Massetti, Executive Secretary

Absent: Sara Wilkins

Also Present: Jennifer Pascale, Dennis Lingo, Fred Cogan, Tricia Protzman, Scott Ellingson, Jessica Drake, Julie DeWall

1.0 Call to Order

1.1 Flag Salute

Vice President Alfred Soares, Jr., called the meeting to order at 3:32 p.m. followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting August 13, 2019

Bobby Thatcher moved to approve the minutes of August 13, 2019, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

3.0 Adoption of Board Agenda

Dr. Massetti commented that Item 8.5 was time sensitive and asked the Board of Education to wait until 5:15 p.m. to hear the presentation. No changes were made to the agenda.

Cathie Bustos moved to adopt the agenda as presented, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

4.0 Information

4.1 Public Comment

Vice President Soares, Jr., stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came

forward to address the Board.

4.2 Letter and Communications

Dr. Massetti provided information on the following:

- The COMPACT Luncheon honored Camarena Health and Kern Family Farms on August 27.
- A ribbon cutting ceremony was held on August 26th for the Wilson and Fuller multipurpose rooms. The next MCSBA meeting will be held at Wilson.
- The Madera Chamber of Commerce held a Lifetime Achievement Award event on August 15, 2019.

4.3 Non-School Sources

None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

Grant Sturm reported good information was provided on social media at the MCSBA meeting. MCSBA has an account balance just under $17,000.

4.5 Communications Committee Report

Nancy Prosperi reported the first Communications Committee meeting for this school year is scheduled for October 16th.

4.6 Madera County Foundation Board Report

Cathie Bustos reported that the Foundation Board met yesterday. The three-hour meeting focused on reviewing and updating bylaws and mission/vision statements. The ArtsFest will be held on May 2nd. Unclaimed scholarships total $17,750. Some scholarships do not have a time limit to claim them. In reviewing the balance, it looks as though there are enough funds for approximately 4-5 more years worth of scholarships. The next meeting will be held October 22nd.

Dr. Massetti commented the application states the Pitman scholarship must be claimed within four years. The scholarship was originally set-up for $2000 per recipient with half of the scholarship to be paid back in order to replenish the scholarship fund. So far, only one student has paid back the scholarship.

4.7 Member Report(s)

Joe Vived was impressed with District Attorney Sally Moreno's presentation at the Madera County School Boards Association meeting. He liked that the district attorney is visiting school sites to educate students about the dangers of social media. Cathie Bustos agreed that the presentation was done well. Ms. Bustos commented she had never heard of "wait until 8," the rule of thumb that states student should not own a cell phone until their 8th grade year.

Vice President Soares, Jr. stated he will be attending the CCBE Annual Conference in Monterey and will share information from the conference at the next meeting.

5.0 Information from the Superintendent and Staff

5.1 Financial Report

Julie DeWall reported revenue received represents 4% of the working budget. That should increase in December when taxes are received. Total expenses are currently 12% of the working budget. There is a projected decrease to the balance of approximately $4.2 million because of the construction projects at the Early Education Center. Vice President Soares, Jr. asked if MCSOS is on budget for that project. Ms. DeWall responded that the project is still in progress and she would know more closer to the end.

The California Department of Education has invoiced MCSOS for the $1 million dollars they overpaid. The good news is that MCSOS was able to earn some interest on the money.

5.2 Project PROTECT

Scott Ellingson provided an update on Project PROTECT. The Madera County Department of Social Services continues to support training through a grant they received. Last year, staff from all school districts and MCSOS received the training as well as individuals from Behavioral Health, Social Services, Public Health, the sheriff's office, probation, superior court, Court Appointed Special Advocates (CASA) for Madera and Fresno, and Camarena Health. A total of 349 individuals were trained.

A local trainer is now available. Her name is Annaliese Tate and she works for probation. There is a new parent component. Alview-Dairyland has already offered the training to parents and the training was well received. This school year, 125 individuals have been trained so far. The next training will be held in the conference center on September 25th.

5.3 2018-2019 Annual Report

Dr. Massetti reviewed the annual report with the Board of Education.

5.4 Quarterly Update on Low Performing Students Block Grant for Madera County Independent Academy and Pioneer Technical Center

Fred Cogan stated MCSOS has not yet spent any of the $38,000 block grant. He anticipates MCSOS will use the funds for professional development and supplemental curriculum materials.

Mr. Cogan talked about I-ready, a diagnostic tool that gives students skills practice. The program grows with the student, so if a child is in the 5th grade but is reading at a 3rd grade level, the program will begin at the 3rd grade level and work to catch the student up to the 5th grade level.

Nancy Prosperi asked how long students must wait for their results. Mr. Cogan explained students should receive feedback on the sections they complete as soon as they are completed. I-ready focuses on Math and English Language Arts.

6.0 Old Business
None

7.0 Closed Session
None

8.0 New Business
8.1 Consideration Issuance of Temporary County Certificates
Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from August 1-30, 2019. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Grant Sturm moved to ratify the Issuance of Temporary County Certificates, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.2 Consideration Disposition of Surplus/Obsolete Equipment
Ms. DeWall provided the Board with a list of equipment declared obsolete. Items included laptops, a Promethean board, a scanner, a monitor, speakers, as well as communication devices and programs used at Gould Educational Center.

Joe Vived moved to approve the list of surplus/obsolete equipment, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.3 Consideration Annual Update of Handbook for Emergency Care, Infectious Diseases and Specialized Care
Jessica Drake presented changes to the Handbook for Emergency Care, Infectious Diseases, and Specialized Care. The changes made were to the emergency contact numbers by school site.

Mr. Vived noted that School Nurse Cynthia Bostick is listed as the contact for many of the school sites. He asked if she truly carried all of those schools on her caseload. Ms. Drake stated MCSOS is down two school nurses and currently Mrs. Bostick does cover all of the sites for which she is listed. A new nurse was recently hired and will be assigned some of those school sites.

Mr. Vived asked about AED machines and whether MCSOS has them at all sites. Ms.

Drake explained AED machines are mandatory only for school sites that offer intermural sports.

Nancy Prosperi moved to approve the updates made to the Handbook for Emergency Care, Infectious Diseases, and Specialized Health Care, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.4 Approval of 2018-2019 Budget Revisions

Ms. DeWall reported budget revisions to the 2018-2019 approved budget are mostly due to the construction projects crossing years, which has caused a decrease in the 2018-2019 year expenses and an increase in the 2019-2020 year expenses. The final Unaudited Actual amounts will be presented to the Board of Education at the October meeting.

The 2019-2020 budget revisions include the estimated carry over from the 2018-2019 year.

Bobby Thatcher moved to approve the Service Fund Budget Revisions as presented, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

The Madera County Board of Education took a recess at 4:42 p.m. and reconvened at 5:15 p.m.

Vice President Soares, Jr. opened the public hearing at 5:15 p.m. The public hearing was closed at 5:16 p.m.

8.5 Consideration of Resolutions to Determine Sufficiency of Textbooks and Instructional Materials for Students Served in Madera County Superintendent of Schools Programs

8.5.1 Resolution No. 2, 2019-2020 Availability of Instructional Materials (Special Education)

Jessica Drake explained the instructional program for special education students matches the specifications of their Individualized Education Plan (IEP). Students accessing regular education programs are provided State adopted textbooks and materials that are appropriate for their courses and match their IEPs. These materials are aligned to the adopted content standards, are consistent with the cycles of curriculum frameworks adopted by the state board of education, and align with the

materials utilized by the district in which the student attends.

Cathie Bustos moved to adopt Resolution No. 2, 2019-2020 Availability of Instructional Materials (Special Education), seconded by Grant Sturm and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.5.2 Resolution No. 3, 2019-2020 Availability of Instructional Materials (Career Technical and Alternative Education)
Fred Cogan explained Resolution No. 3 is similar to Resolution No. 2 the only difference being that the materials are for Career Technical and Alternative Education students.

Joe Vived moved to adopt Resolution No. 3, 2019-2020 Availability of Instructional Materials (Career Technical and Alternative Education), seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

8.5.3 Adoption of Instructional Materials for Pupils in Grades 9-12
Jessica Drake and Fred Cogan explained that the California Department of Education requires districts and county offices to review and adopt basic instructional materials for pupils in grades 9-12. A list of the recommended textbooks was provided.

Grant Sturm moved to approve the recommended Instructional Materials for Pupils in Grades 9-12, seconded by Cathie Bustos.

Discussion: Nancy Prosperi asked why only the 9-12 grade instructional materials were being brought to the Board for approval. Dr. Massetti explained the State only requires grades 9-12 be reviewed. Mrs. Prosperi asked if Madera Unified School District's (MUSD) Board of Trustees had already approved these instructional materials. Dr. Massetti explained MCSOS adopts materials similar to MUSD so that students can move between programs. Mrs. Prosperi asked what happens if a parent questions the curriculum. Dr. Massetti stated parents can review the curriculum. The State develops content frameworks. They are cycled every 7 years. Sometimes a new framework is out and the textbooks are still to be developed.

Agenda Item 8.5.3 Consideration Adoption of Instructional Materials for the Career Technical and Alternative Education Services programs and Special Education programs in grades 9-12 was approved by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

9.0 Other

9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

Agenda Item 9.1 was presented prior to Agenda Item 8.5 due to the time restrictions of the Public Hearing.

Per Board Bylaw 9350, a member may be excluded from a meeting to attend conferences or due to special circumstances as long as they have met an attendance requirement of 75% of the preceding 12 months of board meetings including special meetings.

Nancy Prosperi moved to excuse Sara Wilkins, seconded by Joe Vived and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

10.0 Adjournment

Joe Vived moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Prosperi, Soares, Jr., Sturm, Thatcher, Bustos, Vived
Noes: None
Abstain: None
Absent: Wilkins

The meeting adjourned at 5:25 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep