**Cecilia A. Massetti, Ed.D.**
*Superintendent*

5.4

**BOARD OF EDUCATION INFORMATION ITEM**

**July 10, 2018**

**Topic:**
Declaration of Need for Fully Qualified Educators public announcement. (This declaration enables MCSOS to hire needed teachers who are not fully credentialed.)

**Background:**
The Superintendent must publicly announce a need exists 72 hours previous to signing the Declaration which will then be submitted to the Commission on Teacher Credentialing (CTC). MCSOS may have a need for teachers who hold General or Special Education Limited Assignment Permits. MCSOS may also have a need for teachers who hold Emergency CLAD Permits.

MCSOS will have approximately ten (10) University Intern Teachers. Most of these teachers have previously been employed by MCSOS, and have been admitted to university credential programs to earn the full authorization.

**Financial Impact:**
None

**Resource:**
Tricia Protzman
Chief Human Resources Officer

**Recommendation:**
Information item only; no recommendation.

State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

*Email:* credentials@ctc.ca.gov
*Website:* www.ctc.ca.gov

# DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2018/19

Revised Declaration of Need for year: _____

## FOR SERVICE IN A SCHOOL DISTRICT

Name of District: N/A _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

| _____ | _____ | _____ |
|---|---|---|
| *Name* | *Signature* | *Title* |
| _____ | _____ | _____ |
| *Fax Number* | *Telephone Number* | *Date* |

_____

*Mailing Address*

_____

*EMail Address*

## FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County Madera County Supt. Of Schools _____ County CDS Code 20-10207 _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on 6 / 22 / 18, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2019.

▶ ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

| Dr. Cecilia A. Massetti | | County Superintendent |
|---|---|---|
| *Name* | *Signature* | *Title* |
| (559) 673-7318 | (559) 662-6261 | 6/25/2018 |
| *Fax Number* | *Telephone Number* | *Date* |

1105 South Madera Avenue, Madera, CA 93637

*Mailing Address*

cmassetti@mcsos.org

*EMail Address*

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

## AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| **Type of Emergency Permit** | **Estimated Number Needed** |
|---|---|
| CLAD/English Learner Authorization (applicant already holds teaching credential) | 3 |
| Bilingual Authorization (applicant already holds teaching credential) | 0 |
| List target language(s) for bilingual authorization: _____ | |
| Resource Specialist | 2 |
| Teacher Librarian Services | 0 |

## LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|---|---|
| Multiple Subject | 2 |
| Single Subject | 2 |
| Special Education | 2 |
| TOTAL | 6 |

## EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to **www.cde.ca.gov** for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

## EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☑

If no, explain. Participates in University Intern Programs

Does your agency participate in a Commission-approved college or university internship program? Yes ☑ No ☐

If yes, how many interns do you expect to have this year? 10

If yes, list each college or university with which you participate in an internship program.

Fresno State, Fresno Pacific, National University and Brandman University.

Tulare County Office of Education.

If no, explain why you do not participate in an internship program.

# PUBLIC NOTICE

Notice is hereby given that the Madera County Superintendent of Schools may employ teachers on Limited Assignment Permits, University Internships and Emergency Teaching Permits for the 2018-2019 school year, in light of the insufficient number of fully certificated individuals who meet the specified credential and employment criteria for the positions listed below:

Career & Alternative Education Services Teacher
Special Education Teacher

**Date Posted: 6/18/18 – 6/22/18**