**Cecilia A. Massetti, Ed.D.**
*Superintendent of Schools*

8.2

**BOARD OF EDUCATION ACTION ITEM**

**July 10, 2018**

**Topic:**
Disposition of Surplus/Obsolete Property.

**Background**:
MCSOS staff members have completed a review of other equipment not in use and have determined that these items cannot be used in alternative placements.

The equipment is shown on the attached list. Once declared obsolete, the items will be removed from our Fixed Asset Inventory and discarded. We will attempt to sell the items as surplus.

**Financial Impact**:
None.

**Resource:**
Steve Carney
Chief
Business and Administrative Services Officer

**Recommendation:**
Approval as submitted.

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| **Obsolete Items List - For July 2018 Board** | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Computers** | | | | | | | |
| **Description** | **Make** | **Model** | **S/N** | **Asset Tag** | **Obsolete** | **Non-operational** | **SITE/WO #** |
| Laptop | Lenovo | ThinkPad | MP-2BD8T | 24422 | X | X | ISTS |
| Laptop | Dell | Insprion 11z | 2P8MRK1 | 23871 | X | X | ISTS |
| Laptop | Dell | Latitude D630 | B2VYTG1 | 23115 | X | X | ISTS |
| Laptop | Dell | Latitude D820 | 1FQY3B1 | 21679 | X | X | ISTS |
| PC | Dell | Optiplex 745 | 994WWD1 | 22673 | X | X | ISTS |
| Laptop | Dell | Latitude E5510 | 34XHG12 | 24746 | X | X | ISTS |
| Laptop | Dell | Latitude E5510 | CCRC3N1 | 24024 | X | X | ISTS |
| **Printers** | | | | | | | |
| **Description** | **Make** | **Model** | **S/N** | **Asset Tag** | **Obsolete** | **Non-operational** | **SITE/WO #** |
| Printer | HP | LASERJET P4015X | CNDY340939 | 23442 | X | X | ISTS |
| Printer | HP | LASERJET 4200DN | CNBX130702 | 20255 | X | X | ISTS |
| Printer | HP | LASERJET 1200 | CNDL052605 | 1885 | X | X | ISTS |
| Printer | HP | LASERJET 1200 | CNDX0255980 | 1809 | X | X | ISTS |
| Printer | HP | Laserjet CP3525n | CNCC88X023 | 23510 | X | X | ISTS |
| Printer | HP | LASERJET P1102w | VND3V31370 | NA | X | X | ISTS |
| Printer | Dell | MFP 1815n | 9SWKCD1 | NA | X | X | ISTS |
| **Other Items** | | | | | | | |
| **Description** | **Make** | **Model** | **S/N** | **Asset Tag** | **Obsolete** | **Non-operational** | **SITE/WO #** |
| Monitor | Dell | 1907FPC | CN-0CC299-64180-668-149L | 21881A | X | X | ISTS |
| Document Camera | ELMO | EV-200 | 136703 | 22172 | X | X | ISTS |
| TV | JVC | AV-27530 | 07921498 | | X | | Millview/8022 |
| TV | Sanyo | D525 390 | V0100145768968 | | X | | Millview/8022 |
| TV Cart | | WT42GYC3BEUCD | | | X | | Millview/8022 |